



**1981-82
ANNUAL BUDGET**



**CITY OF
NAPLES**



City of Naples

735 EIGHTH STREET, SOUTH - STATE OF FLORIDA 33940

OFFICE OF THE CITY MANAGER

October 27, 1981

Honorable Mayor and Members of City Council
City of Naples
City Hall
735 Eighth Street, South
Naples, Florida 33940

Gentlemen:

Presented for your review is a final balanced budget in the amount of \$20,071,184. This is broken down as follows:

General Fund Operating.....	\$ 7,282,655
Water & Sewer Enterprises....	\$11,008,332
Capital Improvements.....	\$ 1,780,197

This budget was formulated with the goal of holding the line on any unnecessary expenditures without decreasing service levels in any way. Although the total budget represents a substantial increase, 76% of that increase is attributable to large capital improvement projects in the water and sewer budgets.

GENERAL FUND

The General Fund of \$7,282,655 represents a 10.6% increase (exclusive of the Parking Operation which was formerly under the Parking Authority) and includes a \$360,000 contingency fund to cover unanticipated costs, price increases and salary adjustments which are unknown at this time.

Major increases were due to energy costs, fuel costs, salary increases and inflation. The major departmental increases are in Police, Fire, and the assumption of responsibility for the Parking Operation.

WATER & SEWER

The water and sewer budgets are up substantially this year by \$3,235,779 due principally to a \$2½-million increase in capital improvements, system expansion, higher electric costs and inflation.

CAPITAL IMPROVEMENTS

The Capital Improvement Budget of \$1,780,197 represents numerous types of projects including \$720,397 in street and drainage work. Bike paths and three beach preservation/improvement projects are also funded in the coming year. In addition, Police and Fire Department equipment and facilities were funded as well as Public Works yard improvements and nine Parks & Recreation projects.

REVENUES

The City remains in a sound financial position in adoption of the 1981-82 budget. The most significant increases in estimated revenues involve the electrical franchise fees of \$167,000; cigarette tax of \$27,000; state revenue sharing of \$17,000 and revenue from the Parking Operation of \$71,5000 which was previously under the Parking Authority. In addition, a sound investment program substantially increased our interest revenue and with numerous other smaller increases will generate sufficient total revenue for a balanced budget.

PERSONNEL

With the approval of the recommended new positions and cuts in various departments/divisions we have attained a net reduction of two employees from the 1980-81 fiscal year.

MILLAGE RATE

The millage rate was reduced by Council to 1.8643 which is slightly lower than last year's rate. This is the fifth consecutive year in which Council has reduced the millage rate using the value of new construction appearing on the tax rolls for the first time to provide the added tax revenue needed in this budget. Every taxpayer will receive a tax decrease and some decreases will be even greater due to the additional \$5,000 homestead exemption implemented this year for residents who have been here five or more years.

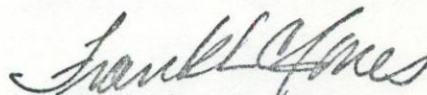
In his message presented with the preliminary 1981-82 budget, our late City Manager George Patterson predicted that it would be increasingly difficult to hold the line on taxes in the years to come. It is important to note that without significant technological advances the degree of improvements we are able to make in productivity will gradually diminish. To date the city administration has put into effect many productivity measures, innovative procedures, reorganizations, and has gone from a labor intensive to an equipment intensive operation as well as having increased our investment earnings and saved substantial sums in insurance and workers compensation costs. We, of course, will continue to seek out and implement cost savings wherever possible without decreasing the quality of service to our citizens.

Mayor and Council
October 27, 1981
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I believe, as City Manager Patterson did, that this budget will allow us to continue to provide the services and effect worthwhile improvements in the year to come.

At the close of his preliminary budget message George Patterson acknowledged the assistance of his staff and department/division heads who contributed to preparation of the budget. At the time, as Finance Director, I had the opportunity of participating in this process and want to echo his compliments.

Respectfully submitted,



Franklin C. Jones,
Acting City Manager

FCJ/jm

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	(Budgeted) FISCAL YEAR <u>1980-81</u>	(Proposed) FISCAL YEAR <u>1981-82</u>
<u>Finance</u>		
Accounting		
Regular	6	8
Customer Services		
Regular	3	3
Data Processing		
Regular	3	3
Purchasing		
Regular	2	2
	<u>Total Regular Positions</u>	<u>16</u>
 <u>Fire</u>		
Administration		
Regular	2	3
Operations		
Regular	26	28
Fire Prevention		
Regular	3	3
Part-time	1	0
	<u>Total Regular Positions</u>	<u>34</u>
 <u>Parks & Recreation</u>		
Administration		
Regular	3	3
Parks		
Regular	21	22
Part-time	6	6
Recreation		
Regular	5	5
Retail Sales		
Regular	10	10
	<u>Total Regular Positions</u>	<u>40</u>
 <u>Personnel</u>		
Regular	3	3

	<u>(Budgeted)</u> <u>FISCAL YEAR</u> <u>1980-81</u>	<u>(Proposed)</u> <u>FISCAL YEAR</u> <u>1981-82</u>
<u>Police</u>		
Administration		
Regular	3	3
Operations		
Regular	50	54
Part-time	4	5
Support Services		
Regular	12	12
Part-time	2	2
Parking Operation		
Regular	2	1
	<u>67</u>	<u>70</u>

<u>Public Works</u>		
Administration		
Regular	4	4
Part-time	1	0
Parkways & Services		
Regular	37	35
Sanitation		
Regular	39	34
Water & Wastewater Plants		
Regular	45	44
Water Dist. & Wastewater Collection		
Regular	47	44
	<u>172</u>	<u>161</u>

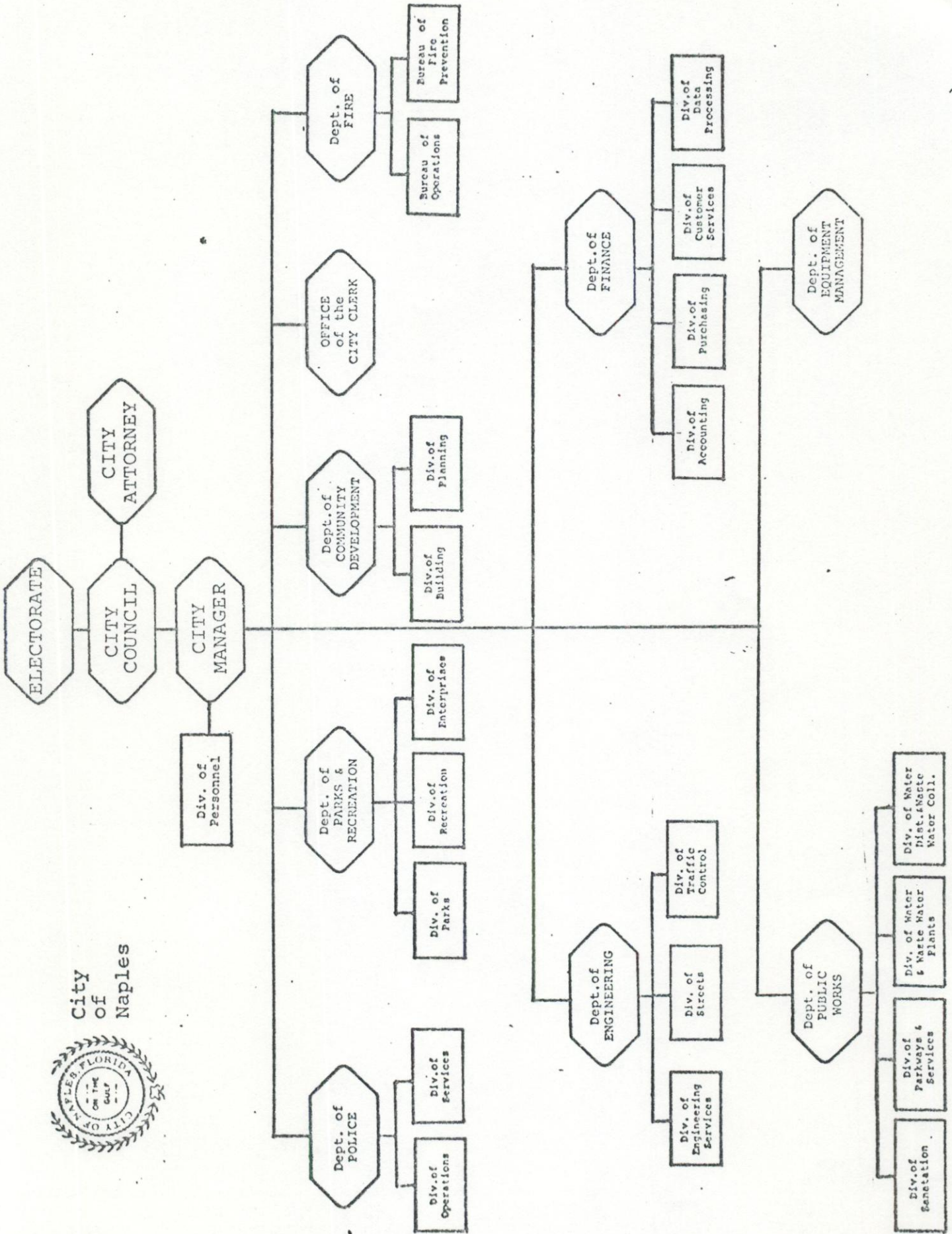
<u>Non-Departmental</u>		
Regular	1	0
Part-time	1	1

	<u>Grand Totals by Fiscal Year</u>				
<u>AUTHORIZED</u>	<u>1977-78</u> <u>Fiscal yr.</u>	<u>1978-79</u> <u>Fiscal yr.</u>	<u>1979-80</u> <u>Fiscal yr.</u>	<u>1980-81</u> <u>Fiscal yr.</u>	<u>1981-82</u> <u>Fiscal yr.</u>
Regular	374	380	381	388	386
Part-time	8	12	9	16	16

--- ORGANIZATIONAL CHART ---



City
of
Naples



CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1981-82

DEPARTMENT: General Fund

	<u>ACTUAL</u> <u>1978-79</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>ACTUAL</u> <u>8-31-81</u>	<u>ESTIMATED</u> <u>1980-81</u>	<u>BUDGETED</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>
<u>State of California</u>						
Ad Valorem Tax	2,184,506	2,306,174	2,008,065	2,343,434	2,371,110	2,344,503
Tax Penalties	1,315	1,282	1,333	1,500	1,500	1,500
Road and Bridge Tax	42,717	41,706	1,068	1,500	10,000	1,500
Mobile Homes Tax	0	1,338	736	736	700	700
Adult. Homestead Fne.	46,522	46,517	39,540	42,000	47,000	0
Fuel Tax Refund	8,847	8,579	894	10,000	10,000	10,000
Subtotals	2,283,907	2,405,596	2,051,636	2,399,170	2,440,310	2,358,006
<u>Fees & Licenses</u>						
Occupational Licenses	90,963	101,498	82,901	101,000	100,000	110,000
Building Permits	146,185	136,044	65,338	130,000	110,000	128,000
Engineering Permits	0	1,020	725	1,700	4,500	1,700
Liquor and Beer Licenses	12,159	12,741	10,833	11,000	17,000	17,000
Contractors Exams	9,011	15,310	5,314	13,500	12,720	14,000
Zoning Fees	5,281	9,970	3,214	7,275	7,275	4,850
Subtotals	263,599	276,583	168,325	264,475	251,495	275,550
<u>Franchises</u>						
Florida Power & Light	655,348	856,564	315,011	768,485	790,730	1,000,000
Telephone	25,566	28,437	29,263	29,263	31,200	30,000
Gulf Coast TV	73,937	77,664	48,317	48,317	43,500	55,000
Subtotals	754,851	962,665	392,591	846,065	865,430	1,085,000

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1981-82

DEPARTMENT: General Fund

<u>Classification</u>	<u>ACTUAL 1978-79</u>	<u>ACTUAL 1979-80</u>	<u>ACTUAL 3-31-81</u>	<u>ESTIMATED 1980-81</u>	<u>BUDGETED 1980-81</u>	<u>RECOMMENDED 1981-82</u>
<u>Services</u>						
Xerox Copies	898	1,633	43	1,000	5,500	1,000
Maps & Codes	3,620	4,151	2,123	3,000	4,100	2,000
Election Fees	106	380	50	50	0	300
Fingerprinting	0	717	640	1,100	1,400	1,200
Garbage-Trash	702,749	752,293	378,259	757,000	750,000	754,500
Administration Services	334,134	396,409	108,034	432,133	432,133	514,000
Subtotals	1,041,507	1,155,583	489,149	1,194,283	1,193,133	1,284,000
<u>Fines & Forfeitures</u>						
City Fines	4,279	34,353	9,261	25,000	40,000	40,000
Police Training	3,663	3,161	2,008	4,500	4,500	5,000
County Court Fines	78,910	60,897	42,623	103,000	80,000	110,000
Subtotals	86,852	98,411	53,892	132,500	124,500	155,000
<u>Recreation</u>						
Beach Court	31,255	34,570	32,167	38,100	37,800	41,000
Beach Court Lights	1,531	2,129	1,268	2,500	2,500	6,000
Miscellaneous	12,060	19,796	10,820	16,000	30,500	16,000
Racquetball	1,528	1,362	649	2,000	2,500	3,400
Fishing Pier	74,080	84,978	42,645	90,000	87,000	92,000
Vending Machines	44,411	55,493	24,818	66,000	60,000	73,000
Dock Rent	26,506	30,675	15,025	31,000	29,250	31,250
Naples Landing Dock	0	4,315	528	528	0	0
Dock Fuel	66,555	104,513	54,835	137,000	123,000	140,000
Dock Bait	6,738	6,614	3,636	6,400	10,500	7,000
Misc. Dock	1,606	1,932	921	2,000	2,000	2,000
Subtotals	286,270	346,377	187,312	391,528	385,050	411,650

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1981-82

DEPARTMENT: General Fund

<u>Classification</u>	<u>ACTUAL</u> <u>1978-79</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>ACTUAL</u> <u>3-31-81</u>	<u>ESTIMATED</u> <u>1980-81</u>	<u>BUDGETED</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>
<u>State & Federal</u>						
<u>Shared Revenue</u>						
Federal Revenue Sharing	180,005	190,789	83,604	190,000	198,763	194,174
Traffic Grant	18,750	16,909	209	13,000	18,000	0
Cigarette Tax	251,628	264,630	125,686	273,000	273,000	300,000
State Revenue Sharing	449,778	475,787	218,436	434,394	434,394	451,045
Law Enforcement Grant	0	0	0	0	0	17,000
Subtotals	900,161	948,115	427,935	910,394	924,157	962,219
<u>Miscellaneous</u>						
Parking	0	0	0	0	0	71,500
Interest Earned	96,507	201,856	54,253	220,000	130,000	250,000
Other Income	41,261	46,494	51,672	90,000	20,000	69,730
Beginning Cash Balance	137,768	0	0	0	199,131	360,000
Subtotals	275,536	248,350	105,925	310,000	349,131	751,230
GRAND TOTALS	5,892,683	6,441,680	3,876,765	6,448,415	6,533,206	7,282,655

General Fund
BUDGET TOTALS

	<u>Recommended</u>	<u>Approved</u>
Mayor and City Council.....	\$ 89,148	\$ 89,148
City Attorney.....	103,205	103,205
City Clerk.....	62,441	62,441
City Manager.....	123,052	123,052
Community Development:		
Building & Zoning.....	168,381	168,381
Planning.....	85,449	85,449
Engineering:		
Design/Administration.....	83,895	83,895
Streets & Drainage.....	207,375	207,375
Traffic Control.....	334,045	334,045
Equipment Management.....	(687,502)	(687,502)
Finance:		
Administration/Accounting.....	146,263	146,263
Customer Services.....	63,443	63,443
Data Processing.....	83,163	83,163
Purchasing.....	40,623	40,623
Fire.....	543,968	543,968
Parking Operation.....	56,253	56,253
Parks & Recreation:		
Administration.....	607,307	607,307
Bay Dock.....	158,086	158,086
Fishing Pier.....	107,178	107,178
Tennis.....	47,936	47,936
Vending.....	50,000	50,000
Personnel.....	71,020	71,020
Police.....	1,631,014	1,631,014
Public Works:		
Administration.....	111,878	111,878
Parkways & Services.....	589,353	589,353
Sanitation.....	927,576	927,576
Non Departmental.....	209,534	209,534
Debt Service.....	121,069	121,069
Contingency.....	360,000	360,000
TOTAL	7,282,655	7,282,655



City Council

R. B. Anderson
Mayor

Randolph I. Thornton
Vice Mayor

C. C. Holland
Harry Rothchild
Wade H. Schroeder
Edward A. Twerdahl
Kenneth A. Wood

CITY OF NAPLES
Departmental Budget - 1981-82

MAYOR & CITY COUNCIL

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>57,764</u>	<u>59,370</u>	<u>85,290</u>	<u>85,098</u>	<u>85,098</u>
Maintenance & Operation	<u>3,704</u>	<u>4,335</u>	<u>4,050</u>	<u>4,050</u>	<u>4,050</u>
Capital Outlay	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u><u>61,468</u></u>	<u><u>63,705</u></u>	<u><u>89,340</u></u>	<u><u>89,148</u></u>	<u><u>89,148</u></u>

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms. The Mayor is elected for a two-year term. Municipal elections are held every even-numbered year.

The City Council adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, represents the community in relationships with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 a.m. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled each preceding Tuesday at 9:00 a.m., and such special meetings and additional study sessions are held as necessary. Individual Council members also provide liaison with citizen groups and federal, state and county officials.

MAYOR & CITY COUNCIL

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	12,780	13,062	14,389	14,389	14,389
130 Other Salaries & Wages	39,396	40,000	62,500	62,500	62,500
140 Overtime	2	---			
<u>Total Salaries & Wages</u>	<u>52,178</u>	<u>53,062</u>	<u>76,889</u>	<u>76,889</u>	<u>76,889</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,586	6,308	8,401	8,209	8,209
<u>TOTAL EMPLOYEE SERVICES</u>	<u>57,764</u>	<u>59,370</u>	<u>85,290</u>	<u>85,098</u>	<u>85,098</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	---	---	400	400	400
400 Travel & Per Diem	2,205	2,500	2,000	2,000	2,000
410 Communication Services	879	1,000	900	900	900
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	39	75	75	75	75
470 Printing & Binding	29	70	50	50	50
480 School & Training Expense					
490 Other Current Charges & Oblig.	173	250	200	200	200
510 Office Supplies	134	140	140	140	140
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	32	50	35	35	35
550 Duplicating Charges	213	250	250	250	250
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>3,704</u>	<u>4,335</u>	<u>4,050</u>	<u>4,050</u>	<u>4,050</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>					

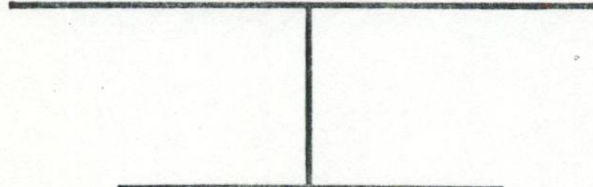
Departmental Budget - 1981-82

MAYOR & CITY COUNCIL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
Mayor & City Council Members	62,500	62,500
1 Secretary to the Mayor	14,389	14,389
Total Employee Salaries & Wages	<u>76,889</u>	<u>76,889</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,007	1,007
Social Security	5,141	5,141
Health Insurance	1,713	1,713
Life Insurance	348	348
Workers' Compensation	---	---
Total Employee Overhead	<u>8,209</u>	<u>8,209</u>
TOTAL EMPLOYEE SERVICES	<u><u>85,098</u></u>	<u><u>85,098</u></u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	400	400
400 Travel & Per Diem		
Florida League of Cities	2,000	2,000
Annual Conference		
410 Communication Services	900	900
460 Repair & Maintenance Services	75	75
470 Printing & Binding	50	50
490 Other Current Charges & Obligations	200	200
510 Office Supplies	140	140
540 Books, Publications, Subscriptions & Memberships	35	35
550 Duplicating Charges	250	250
TOTAL MAINTENANCE & OPERATION	<u><u>4,050</u></u>	<u><u>4,050</u></u>

CITY
ATTORNEY

ATTORNEY



1 Legal Assistant

CITY OF NAPLES
Departmental Budget - 1981-82

CITY ATTORNEY

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>73,075</u>	<u>77,264</u>	<u>85,989</u>	<u>85,815</u>	<u>85,815</u>
Maintenance & Operation	<u>27,090</u>	<u>18,820</u>	<u>17,860</u>	<u>17,390</u>	<u>17,390</u>
Capital Outlay	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u>100,165</u>	<u>96,084</u>	<u>103,849</u>	<u>103,205</u>	<u>103,205</u>

CITY ATTORNEY

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	65,113	68,263	76,208	76,208	76,208
130 Other Salaries & Wages					
140 Overtime					
<u>Total Salaries & Wages</u>	<u>65,113</u>	<u>68,263</u>	<u>76,208</u>	<u>76,208</u>	<u>76,208</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	7,962	9,001	9,781	9,607	9,607
<u>TOTAL EMPLOYEE SERVICES</u>	<u>73,075</u>	<u>77,264</u>	<u>85,989</u>	<u>85,815</u>	<u>85,815</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	3,153	2,000	3,000	3,000	3,000
340 Other Contractual Services	3,225	6,500	4,500	4,500	4,500
390 Auto Mileage					
400 Travel & Per Diem	1,838	2,000	2,800	2,500	2,500
410 Communication Services	1,604	1,100	1,700	1,600	1,600
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	39	40	260	290	290
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	13,058	4,000	1,500	1,500	1,500
510 Office Supplies	105	280	400	400	400
520 Operating Supplies	3,802	2,500	3,000	3,000	3,000
540 Books, Pub., Sub. & Memberships			300	300	300
550 Duplicating Charges	266	400	400	300	300
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>27,090</u>	<u>18,820</u>	<u>17,860</u>	<u>17,390</u>	<u>17,390</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>					

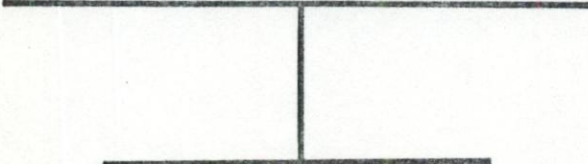
Departmental Budget - 1981-82

CITY ATTORNEY

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Attorney	56,121	56,121
1 Legal Assistant	<u>20,087</u>	<u>20,087</u>
Total Employee Salaries & Wages	76,208	76,208
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,335	5,335
Social Security	3,321	3,321
Health Insurance	683	683
Life Insurance	268	268
Workers' Compensation	---	---
Total Employee Overhead	<u>9,607</u>	<u>9,607</u>
TOTAL EMPLOYEE SERVICES	<u>85,815</u>	<u>85,815</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services	3,000	3,000
Labor attorneys		
340 Other Contractual Services	4,500	4,500
State Attorney contract		
400 Travel & Per Diem	2,500	2,500
410 Communication Services	1,600	1,600
460 Repair & Maintenance Services	290	290
Typewriter maintenance		
490 Other Current Charges & Obligations	1,500	1,500
Consultants, witnesses, etc.		
510 Office Supplies	400	400
520 Operating supplies	3,000	3,000
Law books		
540 Books, Publications, Subscriptions & Memberships	300	300
550 Duplicating Charges	300	300
TOTAL MAINTENANCE & OPERATION	<u>17,390</u>	<u>17,390</u>

**CITY
CLERK**

CITY CLERK



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graph TD; A[CITY CLERK] --- B[ ]; B --- C[1 Deputy City Clerk]; B --- D[1 Clerk Typist (Part Time)];
```

1 Deputy City Clerk
1 Clerk Typist (Part Time)

CITY OF NAPLES
Departmental Budget - 1981-82

CITY CLERK

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	36,855	43,738	46,822	46,663	46,663
Maintenance & Operation	16,094	16,120	15,778	15,128	15,128
Capital Outlay	---	---	650	650	650
TOTAL	<u>52,949</u>	<u>59,858</u>	<u>63,250</u>	<u>62,441</u>	<u>62,441</u>

The City Clerk's office is a department to which other departments and the general public come for information regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents are filed in this office. The City Council minutes are prepared and indexed, necessary correspondence is composed and related material indexed and filed. The City Clerk is charged with the responsibility for implementing and maintaining the microfilming system and with the responsibility of records retention. This office is also responsible for legal advertising of ordinances and public hearings. The Clerk and Deputy Clerk administer oaths, notarize documents, keep the municipal code up to date, sell city codes, charters and ordinances and have other duties.

New Programs and Projects

The microfilming program is progressing nicely and the office anticipates that Phase II of this program will be started by the beginning of the fiscal year.

DEPARTMENTAL

CITY CLERK

B U D G E T

1981-82

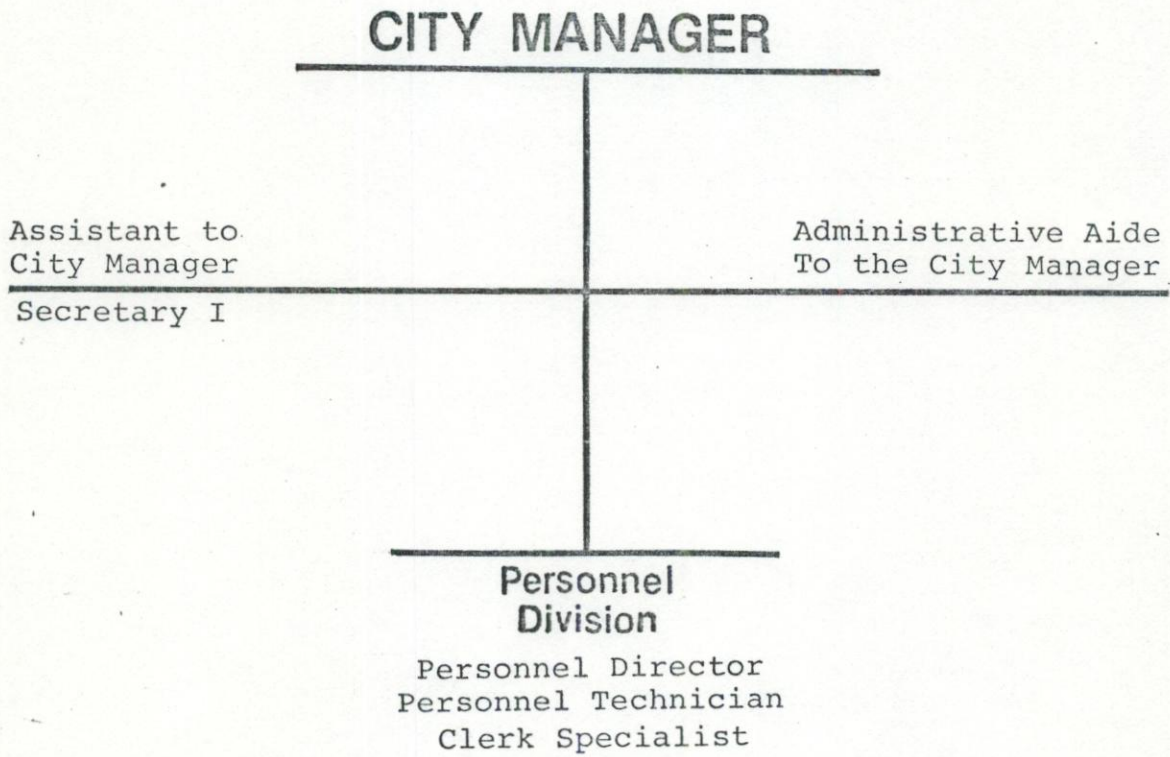
	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	31,646	32,594	35,130	35,130	35,130
130 Other Salaries & Wages	---	5,017	4,546	4,546	4,546
140 Overtime	60	150	100	100	100
	-----	-----	-----	-----	-----
Total Salaries & Wages	31,706	37,761	39,776	39,776	39,776
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,149	5,977	7,046	6,887	6,887
	-----	-----	-----	-----	-----
TOTAL EMPLOYEE SERVICES	36,855	43,738	46,822	46,663	46,663
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	-----	-----	-----	-----	-----
310 Professional Services	5,676	4,000	4,000	4,000	4,000
340 Other Contractual Services	-----	-----	-----	-----	-----
390 Auto Mileage	-----	-----	-----	-----	-----
400 Travel & Per Diem	380	250	450	450	450
410 Communication Services	754	625	850	700	700
420 Transportation	-----	-----	-----	-----	-----
430 Utility Services	-----	-----	-----	-----	-----
440 Rentals & Leases	-----	-----	-----	-----	-----
450 Insurance	-----	-----	-----	-----	-----
460 Repair & Maintenance Services	336	1,000	3,073	3,073	3,073
470 Printing & Binding	5,802	2,000	2,000	2,000	2,000
480 School & Training Expense	220	300	350	350	350
490 Other Current Charges & Oblig.	524	500	500	500	500
510 Office Supplies	844	5,900	3,000	2,600	2,600
520 Operating Supplies	-----	-----	-----	-----	-----
540 Books, Pub., Sub. & Memberships	45	45	55	55	55
550 Duplicating Charges	1,513	1,500	1,500	1,400	1,400
	-----	-----	-----	-----	-----
TOTAL MAINTENANCE & OPERATION	16,094	16,120	15,778	15,128	15,128
<u>CAPITAL OUTLAY</u>					
620 Buildings	-----	-----	-----	-----	-----
630 Improvements Other Than Bldgs.	-----	-----	-----	-----	-----
640 Machinery & Equipment	---	---	650	650	650
670 Mobile Equipment	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----
TOTAL CAPITAL OUTLAY	---	---	650	650	650

Departmental Budget - 1981-82

CITY CLERK

<u>EMPLOYEE SERVICES</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 City Clerk	21,266	21,266
	1 Deputy City Clerk	13,864	13,864
130	Other Salaries & Wages		
	1 Clerk (Part-time)	4,546	4,546
140	Overtime	100	100
	Total Employee Salaries & Wages	39,776	39,776
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	2,784	2,784
	Social Security	2,645	2,645
	Health Insurance	1,284	1,284
	Life Insurance	174	174
	Workers' Compensation	---	---
	Total Employee Overhead	6,887	6,887
	TOTAL EMPLOYEE SERVICES	46,663	46,663
<u>MAINTENANCE & OPERATION</u>			
310	Professional Services	4,000	4,000
	Codification of ordinances		
400	Travel & Per Diem	450	450
	-Florida Association of City Clerks -		
	state conference - 3 days		
	-Election seminar - 2 days		
410	Communication Services	700	700
460	Repair & Maintenance Services	3,073	3,073
	Office equipment, microfilm equipment		
470	Printing & Binding	2,000	2,000
480	School & Training Expense	350	350
	Florida Atlantic University		
	Institute for City Clerks - 3 days		
490	Other Current Charges & Obligations	500	500
	Recording		
510	Office Supplies	2,600	2,600
540	Books, Publications, Subscriptions		
	& Memberships	55	55
	-International Institute of		
	Municipal Clerks		
	-Florida Association of City Clerks		
550	Duplicating Charges	1,400	1,400
	TOTAL MAINTENANCE & OPERATION	15,128	15,128
<u>CAPITAL OUTLAY</u>			
640	Machinery & Equipment	650	650
	Cassette storage		
	TOTAL CAPITAL OUTLAY	650	650

CITY MANAGER



CITY OF NAPLES
Departmental Budget - 1981-82

CITY MANAGER

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	100,538	111,364	_____	112,512	112,512
Maintenance & Operation	10,752	10,170	_____	10,540	10,540
Capital Outlay	_____	_____	_____	_____	_____
 TOTAL	 <u>111,290</u>	 <u>121,534</u>	 <u>_____</u>	 <u>123,052</u>	 <u>123,052</u>

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of city government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all city ordinances. The City Manager's staff assists him in carrying out these duties.

DEPARTMENTAL

CITY MANAGER

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	90,508	97,716	98,319	98,319
130 Other Salaries & Wages
140 Overtime	57	---	---	---
	-----	-----	-----	-----	-----
Total Salaries & Wages	90,565	97,716	98,319	98,319
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	9,973	13,648	14,193	14,193
	-----	-----	-----	-----	-----
TOTAL EMPLOYEE SERVICES	<u>100,538</u>	<u>111,364</u>	-----	<u>112,512</u>	<u>112,512</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage	---	---	820	820
400 Travel & Per Diem	3,238	2,200	2,200	2,200
410 Communication Services	1,586	1,950	1,900	1,900
420 Transportation	2,288	1,600	1,000	1,000
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	79	120	120	120
470 Printing & Binding	14	400	400	400
480 School & Training Expense	---	---	300	300
490 Other Current Charges & Oblig.
510 Office Supplies	539	750	800	800
520 Operating Supplies
540 Books, Pub., Sub. & Memberships	765	750	800	800
550 Duplicating Charges	2,243	2,400	2,200	2,200
	-----	-----	-----	-----	-----
TOTAL MAINTENANCE & OPERATION	<u>10,752</u>	<u>10,170</u>	-----	<u>10,540</u>	<u>10,540</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment
670 Mobile Equipment
	-----	-----	-----	-----	-----
TOTAL CAPITAL OUTLAY	-----	-----	-----	-----	-----

Departmental Budget - 1981-82

CITY MANAGER

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Manager	50,000	50,000
1 Assistant to City Manager	22,000	22,000
1 Administrative Aide	16,033	16,033
1 Secretary I	10,286	10,286
Total Employee Salaries & Wages	<u>98,319</u>	<u>98,319</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	6,882	6,882
Social Security	5,217	5,217
Health Insurance	1,712	1,712
Life Insurance	382	382
Workers' Compensation	---	---
Total Employee Overhead	<u>14,193</u>	<u>14,193</u>
TOTAL EMPLOYEE SERVICES	<u>112,512</u>	<u>112,512</u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	820	820
400 Travel & Per Diem	2,200	2,200
-Florida League of Cities (1)		
-Inter'l. City Mgt. Assoc. (1)		
-Fla. City/County Mgt. Assoc. (2)		
-Unscheduled		
410 Communication Services	1,900	1,900
420 Transportation	1,000	1,000
460 Repair & Maintenance Services	120	120
470 Printing & Binding	400	400
480 School & Training Expense	300	300
510 Office Supplies	800	800
540 Books, Publications, Subscriptions & Memberships	800	800
550 Duplicating Charges	2,200	2,200
TOTAL MAINTENANCE & OPERATION	<u>10,540</u>	<u>10,540</u>

COMMUNITY DEVELOPMENT DEPARTMENT

DIRECTOR

BUILDING & ZONING

- 1 Building Official
- 1 Building Inspector
- 1 Electrical Inspector
- 1 Plumbing & HARV Inspector
- 1 Zoning Enforcement Inspector
- 1 Secretary II
- 1 Permit Clerk

PLANNING

- 1 Chief Planner
- 1 Planner I
- 1 Secretary II

CITY OF NAPLES
Departmental Budget - 1981-82

COMMUNITY DEVELOPMENT
BUILDING & ZONING DIVISION

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	<u>135,307</u>	<u>139,374</u>	<u>158,086</u>	<u>150,383</u>	<u>150,383</u>
Maintenance & Operation	<u>14,561</u>	<u>18,605</u>	<u>19,962</u>	<u>17,762</u>	<u>17,762</u>
Capital Outlay	<u>---</u>	<u>---</u>	<u>236</u>	<u>236</u>	<u>236</u>
TOTAL	<u><u>149,868</u></u>	<u><u>157,979</u></u>	<u><u>178,284</u></u>	<u><u>168,381</u></u>	<u><u>168,381</u></u>

The Building & Zoning Division is responsible for the plan check, permit issuance and inspection of all construction in the City; the enforcement of the City's zoning ordinance; the administration and processing of petitions relative to the City's Board of Appeals and Contractors' Examining Board; and for the preparation of various construction-related data and reports.

The Divisions' overall goal is to provide the highest level of plan check, inspection and enforcement services at the lowest possible cost.

The primary activities of 1981-82 will include the continuing efforts to enforce the minimum housing code requirements on a city-wide basis; eliminate non-conforming signs; and update policies, codes and procedures.

New Programs and Projects

To Enforce the city's property numbering ordinance

COMMUNITY DEVELOPMENT
BUILDING & ZONING DIVISION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	112,713	120,563	130,195	130,195	130,195
130 Other Salaries & Wages
140 Overtime
<u>Total Salaries & Wages</u>	<u>112,713</u>	<u>120,563</u>	<u>130,195</u>	<u>130,195</u>	<u>130,195</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	22,594	18,811	27,891	20,188	20,188
<u>TOTAL EMPLOYEE SERVICES</u>	<u>135,307</u>	<u>139,374</u>	<u>158,086</u>	<u>150,383</u>	<u>150,383</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem	736	870	940	940	940
410 Communication Services	918	950	1,080	1,080	1,080
420 Transportation	7,139	9,180	10,142	9,268	9,268
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	853	835	836	410	410
470 Printing & Binding	181	180	260	260	260
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies	477	550	400	400	400
520 Operating Supplies	3,324	5,090	5,300	4,400	4,400
540 Books, Pub., Sub. & Memberships	262	350	344	344	344
550 Duplicating Charges	671	600	660	660	660
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>14,561</u>	<u>18,605</u>	<u>19,962</u>	<u>17,762</u>	<u>17,762</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	---	---	236	236	236
670 Mobile Equipment
<u>TOTAL CAPITAL OUTLAY</u>	<u>---</u>	<u>---</u>	<u>236</u>	<u>236</u>	<u>236</u>

Departmental Budget - 1981-82

COMMUNITY DEVELOPMENT
BUILDING & ZONING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director (½)	19,592	19,592
1 Building Official	22,989	22,989
1 Building Inspector	17,451	17,451
1 Electrical Inspector	16,470	16,470
1 Plumbing Inspector	15,610	15,610
1 Zoning Inspector	14,677	14,677
1 Permit Clerk	11,774	11,774
1 Secretary II	<u>11,632</u>	<u>11,632</u>
Total Employee Salaries & Wages	130,195	130,195
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,114	9,114
Social Security	8,381	8,381
Health Insurance	2,181	2,181
Life Insurance	512	512
Workers' Compensation	<u>---</u>	<u>---</u>
Total Employee Overhead	<u>20,188</u>	<u>20,188</u>
TOTAL EMPLOYEE SERVICES	<u>150,383</u>	<u>150,383</u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-Building Officials Association of Florida - Building Official - 3 days	320	320
-International Association of Electrical Inspectors - 3 days	250	250
-Florida Association of Plumbing, Gas and Mechanical Inspectors - 3 days	250	250
-Monthly Southwest Florida Code Administrators Association meetings	<u>120</u>	<u>120</u>
	940	940
410 Communication Services	1,080	1,080
420 Transportation		
-Repairs (based on average monthly repair costs for older units)		
-Gasoline (based on 16 gallons per week for inspectors - 16½ gallons per week for building official)		
	<u>9,268</u>	<u>9,268</u>
460 Repair & Maintenance Services		
Radios		
Typewriters	<u>410</u>	<u>410</u>
470 Printing & Binding	260	260
Public hearing notices		
510 Office Supplies	400	400

Departmental Budget - 1981-82

COMMUNITY DEVELOPMENT
BUILDING & ZONING

<u>MAINTENANCE & OPERATION (cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
520 Operating Supplies		
Zoning maps		
Permits		
Competency cards		
Contractor decals		
Codes - building, plumbing, mechanical, electric		
Inspection cards		
Miscellaneous		
	<u>4,400</u>	<u>4,400</u>
540 Books, Publications, Subscriptions & Memberships		
-Building Officials Association of Florida	15	15
-Southern Building Code Congress	75	75
-Southwest Florida Code Administrators Association	7	7
-International Association of Electrical Inspectors	25	25
-Florida Association of Plumbing, Gas and Mechanical Inspectors	10	10
-Credit Bureau membership	125	125
-Certifications	45	45
-Subscriptions to publications	42	42
	<u>344</u>	<u>344</u>
550 Duplicating Charges	660	660
TOTAL MAINTENANCE & OPERATION	<u><u>17,762</u></u>	<u><u>17,762</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
2 secretarial chairs	236	236
TOTAL CAPITAL OUTLAY	<u><u>236</u></u>	<u><u>236</u></u>

CITY OF NAPLES
Departmental Budget - 1981-82

COMMUNITY DEVELOPMENT
PLANNING DIVISION

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	70,227	73,398	78,159	77,990	77,990
Maintenance & Operation	4,872	7,338	7,572	7,459	7,459
Capital Outlay	1,210	---	---	---	---
TOTAL	<u>76,309</u>	<u>80,736</u>	<u>85,731</u>	<u>85,449</u>	<u>85,449</u>

The Planning Division is responsible for the preparation, implementation and annual review of the City's comprehensive plan. It also maintains the zoning atlas and makes recommendations regarding amendment of the zoning ordinance consistent with the comprehensive plan and City Council policy.

The Division processes and makes recommendations concerning a variety of zoning ordinance related petitions including special exceptions, rezonings and variances, and is responsible for the annual review and revision of the zoning ordinance. In addition, the Division is responsible for processing subdivision plats, vacations of rights-of-way and easements, and administration of the City's rental assistance program.

The Division provides land use, population and economic data to the public, news media and other governmental agencies as well as providing assistance to property owners regarding land use controls, zoning interpretations and similar concerns. The Planning Division is responsible for coordinating land use development and planning activities of other governmental agencies with those of the City.

The Division's major activities in 1981-82 will include the continuing implementation of the Comprehensive Plan, annual review of the Zoning Ordinance, administration of the Section 8 Rental Assistance Program, review and revision of the Subdivision Regulations, coordination of grants for bikeways, beach improvements, and recreational facilities, and special studies and reports as requested by the City Manager and Community Development Director.

The Planning Division's goal is to provide professional planning services and expertise to aid the Planning Advisory Board and City Council in their decision-making and policy-setting activities.

New Programs and Projects

Completion of 1980 census data into an informational report.

DEPARTMENTAL

COMMUNITY DEVELOPMENT
PLANNING DIVISION

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	59,798	63,579	67,464	67,464	67,464
130 Other Salaries & Wages	1,504	---	---	---	---
140 Overtime					
Total Salaries & Wages	61,302	63,579	67,464	67,464	67,464
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	8,925	9,819	10,695	10,526	10,526
TOTAL EMPLOYEE SERVICES	70,227	73,398	78,159	77,990	77,990
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	---	---	90	90	90
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	25	60	60	60	60
400 Travel & Per Diem	931	1,300	1,806	1,693	1,693
410 Communication Services	786	1,100	960	960	960
420 Transportation	409	867	920	920	920
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	39	40	82	82	82
470 Printing & Binding	762	940	840	840	840
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	243	525	440	440	440
520 Operating Supplies	260	500	460	460	460
540 Books, Pub., Sub. & Memberships	477	846	954	954	954
550 Duplicating Charges	940	1,160	960	960	960
TOTAL MAINTENANCE & OPERATION	4,872	7,338	7,572	7,459	7,459
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	1,210	---	---	---	---
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	1,210	---	---	---	---

Departmental Budget - 1981-82

COMMUNITY DEVELOPMENT
PLANNING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
Community Development Director	19,592	19,592
Chief Planner	23,512	23,512
Planner I	12,950	12,950
Secretary II	11,410	11,410
Total Employee Salaries & Wages	<u>67,464</u>	<u>67,464</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	4,722	4,722
Social Security	4,197	4,197
Health Insurance	1,325	1,325
Life Insurance	282	282
Workers' Compensation	---	---
Total Employee Overhead	<u>10,526</u>	<u>10,526</u>
TOTAL EMPLOYEE SERVICES	<u><u>77,990</u></u>	<u><u>77,990</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
Leroy Drafting Pens	90	90
390 Auto Mileage	60	60
400 Travel & Per Diem	1,693	1,693
-American Planning Association		
National Conference-5 days		
Director		
-American Planning Association		
State Conference - 4 days		
Chief Planner, Planner I or Director		
-Florida Planning & Zoning Association		
Annual Conference - 2 days		
Director		
-City Retreat - 2 days		
Director		
-Unscheduled		
410 Communication Services	960	960
420 Transportation	920	920
460 Repair & Maintenance Services	82	82
470 Printing & Binding		
Legal Ads	575	575
Map Printing	265	265
	<u>840</u>	<u>840</u>
510 Office Supplies	440	440
520 Operating Supplies	460	460

Departmental Budget - 1981-82

COMMUNITY DEVELOPMENT
PLANNING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
540 Books, Publications, Subscriptions, & Memberships		
Newspapers	176	176
Federal Register	75	75
Catalogue of Federal Domestic Assistance	35	35
Florida Statistical Abstract	25	25
Journal of Housing	33	33
Bureau of Economic & Business Research (Population Studies)	20	20
1980 Census Publications	100	100
Other Books & Publications	100	100
American Planning Association (3)	340	340
Florida Planning & Zoning Association (1)	10	10
Florida Association of Housing & Redevelopment Officials (1)	40	40
	<u>954</u>	<u>954</u>
550 Duplicating Charges	960	960
TOTAL MAINTENANCE & OPERATIONS	<u><u>7,459</u></u>	<u><u>7,459</u></u>

ENGINEERING DEPARTMENT

CITY ENGINEER

Design-Administration

- 3 Senior Engineering Technicians
- 1 Engineering Technician
- 1 Office Coordinator

Traffic Control

- 1 Associate Engineer - Traffic*
- 1 Division Supervisor
- 1 Signal Technician
- 2 Traffic Control Technicians

Streets & Drainage

- 1 Division Superintendent
- 1 Street Construction Supervisor
 - 3 Crew Leader III
 - 1 Equipment Operator V
 - 3 Equipment Operator IV
- 1 Equipment Operator III
 - 6 Service Worker III
 - 4 Service Worker II
 - 1 Service Worker I

*Serves both Traffic Control and Design-Administration Divisions

CITY OF NAPLES
Departmental Budget - 1981-82

ENGINEERING
DESIGN/ADMINISTRATION

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	<u>57,395</u>	<u>68,177</u>	<u>76,919</u>	<u>76,731</u>	<u>76,731</u>
Maintenance & Operation	<u>5,939</u>	<u>5,900</u>	<u>7,466</u>	<u>7,164</u>	<u>7,164</u>
Capital Outlay	<u>-0-</u>	<u>525</u>	<u>600</u>	<u>-0-</u>	<u>---</u>
TOTAL	<u><u>63,334</u></u>	<u><u>74,602</u></u>	<u><u>84,985</u></u>	<u><u>83,895</u></u>	<u><u>83,895</u></u>

This section within the Engineering Department provides administrative and technical support to the City Engineer. These support functions allow the department head to maintain management and cost controls/productivity within the Streets/Drainage Division and Traffic Control Section and, at the same time, as City Engineer, maintain responsible charge for all in-house roadway and utility design work. In addition, this section approves for permit and inspects all work within the city owned rights-of-way; provides engineering services for other departments within the city administration, as authorized by the City Manager; prepares plans, cost estimates and recommendations regarding priorities for the capital improvement programs involving streets, bike paths, and drainage projects; reviews/approves engineering aspects of water/sewer main extensions; investigates and offers remedies to citizen complaints within its area of responsibility; administers the city's energy conservation programs; and provides traffic engineering in evaluating improvements to the city street system.

New Programs & Projects

Will continue evaluation of more cost effective construction methods in street pavement restoration such as those utilizing asphalt recycling and implementations of improvements recommended by our Phase I, Traffic Operations Study.

Will begin implementations on Beach Management Study and Citywide Drainage Study improvements.

ENGINEERING
DESIGN/ADMINISTRATION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	46,076	123,310	137,894	137,894	137,894
130 Other Salaries & Wages	346	---	550	550	550
123 ¹⁴⁰ Overtime Abate to CIP & W/S Funds	---	---	200	200	200
	---	---	(72,095)	(72,095)	(72,095)
Total Salaries & Wages	46,422	123,310	66,549	66,549	66,549
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	10,973	19,513	21,605	21,213	21,213
123 Abate to CIP & W/S Funds	---	(74,646)	(11,235)	(11,031)	(11,031)
TOTAL EMPLOYEE SERVICES	57,395	68,177	76,919	76,731	76,731
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	100	150	175	175	175
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	---	100	100	---	---
400 Travel & Per Diem	1,849	1,320	1,520	1,520	1,520
410 Communication Services	1,492	1,680	1,920	1,800	1,800
420 Transportation	1,848	2,938	4,912	4,912	4,912
430 Utility Services	---	---	---	---	---
440 Rentals & Leases	---	---	---	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	377	250	860	860	860
470 Printing & Binding	70	100	100	100	100
480 School & Training Expense	214	440	440	340	340
490 Other Current Charges & Oblig.	---	100	100	100	100
510 Office Supplies	400	400	550	550	550
520 Operating Supplies	(1,193)	2,340	3,710	3,400	3,400
540 Books, Pub., Sub. & Memberships	322	400	700	700	700
550 Duplicating Charges	460	510	468	468	468
491 Abate to CIP	---	(... 4,828)	(... 8,089)	(... 7,761)	(... 7,761)
TOTAL MAINTENANCE & OPERATION	5,939	5,900	7,466	7,164	7,164
<u>CAPITAL OUTLAY</u>					
620 Buildings	---	---	600	---	---
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	---	525	---	---	---
670 Mobile Equipment	---	---	---	---	---
TOTAL CAPITAL OUTLAY	---	525	600	---	---

Departmental Budget - 1981-82

ENGINEERING
DESIGN/ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Engineer	37,021	37,021
½ Associate Engineer/Traffic	12,000	12,000
3 Senior Engineering Technicians	60,035	60,035
1 Engineering Technician	15,964	15,964
1 Office Coordinator	12,874	12,874
	<u>137,894</u>	<u>137,894</u>
130 Other Salaries & Wages		
Temporary office help - vacations	550	550
140 Overtime	200	200
123 Less Abatements	(72,095)	(72,095)
Capital Improvement Program & Water/Sewer Funds		
	<u>66,549</u>	<u>66,549</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,653	9,653
Social Security	8,701	8,701
Workers' Compensation	---	---
Health Insurance	2,354	2,354
Life Insurance	505	505
	<u>21,213</u>	<u>21,213</u>
123 Less Abatements	(11,031)	(11,031)
Capital Improvement Program & Water/Sewer Funds		
	<u>10,182</u>	<u>10,182</u>
	<u>76,731</u>	<u>76,731</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	175	175
390 Auto Mileage	---	---
400 Travel & Per Diem	1,520	1,520
-Institute of Traffic Engineers Associate Engineer/Traffic 3 days		
-American Public Works Association City Engineer - 3 days		
-Florida Beaches & Shores Assoc. City Engineer - 3 days		
-American Society of Civil Engineers City Engineer - 3 days		
410 Communication Services	1,800	1,800
420 Transportation	4,912	4,912
460 Repair & Maintenance Services	860	860
-Radios (\$270)		
-Survey instruments (\$300)		
-IBM Model 75 typewriter (\$290)		

Departmental Budget - 1981-82

ENGINEERING
DESIGN/ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (cont.)</u>		
470 Printing & Binding	100	100
480 School & Training Expense Florida Technological Institute - Senior Technicians - 4 days	340	340
490 Other Current Charges & Obligations	100	100
510 Office Supplies	550	550
520 Operating Supplies	3,400	3,400
-Uniforms - 4 employees @ \$2.75 per week (\$550)		
-Survey expendables: grade stakes, paint, keel, flagging (\$1,000)		
-Drafting supplies (\$1,500)		
-Safety shoes - 4 pair (\$160)		
-Miscellaneous (\$500)		
540 Books, Publications, Subscriptions & Memberships	700	700
-Professional societies, professional registrations and periodicals		
-Reference books		
550 Duplicating Charges	468	468
	<u>14,925</u>	<u>14,925</u>
491 Less Abatements	(7,761)	(7,761)
Capital Improvement Program		
TOTAL MAINTENANCE & OPERATION	<u>7,164</u>	<u>7,164</u>

CITY OF NAPLES
Departmental Budget - 1981-82

ENGINEERING
STREETS & DRAINAGE

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	<u>109,088</u>	<u>88,388</u>	<u>150,216</u>	<u>137,641</u>	<u>137,641</u>
Maintenance & Operation	<u>50,910</u>	<u>65,857</u>	<u>82,606</u>	<u>68,734</u>	<u>68,734</u>
Capital Outlay	<u>2,291</u>	<u>450</u>	<u>4,000</u>	<u>1,000</u>	<u>1,000</u>
TOTAL	<u><u>162,289</u></u>	<u><u>154,695</u></u>	<u><u>236,822</u></u>	<u><u>207,375</u></u>	<u><u>207,375</u></u>

This division of the Engineering Department maintains the 117 miles of local streets within the City as well as the associated drainage systems. In addition to these functions, the division executes street reconstruction/repaving projects funded under the capital improvement program valued at approximately \$600,000 annually. Recent direct cost comparisons between this division's cost to complete and that of outside contractor costs on similar projects indicates a taxpayer savings of at least 30% which well justifies this division's involvement in the CIP. In general, approximately five miles of city streets are resurfaced and/or rebuilt each year.

New Programs & Projects

Grassed swale renovations per Citywide Drainage Study recommendations.

Study/investigate more energy efficient means of operating division equipment such as on-site refueling and replacement of part of dump truck fleet with crew cab vehicles.

DEPARTMENTAL

ENGINEERING
STREETS & DRAINAGE

B U D G E T

1981-82

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>Council Approval 1981-82</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	75,218	263,088	267,398	267,398	267,398
130 Other Salaries & Wages	---	---	---	---	---
123 ¹⁴⁰ Overtime Abate to CIP & W/S Funds	7,182	5,800	6,000	6,000	6,000
	---	(220,241)	(152,934)	(152,934)	(152,934)
Total Salaries & Wages	82,400	48,647	120,464	120,464	120,464
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	26,688	45,741	74,436	45,857	45,857
123 Abate to CIP & W/S Funds	---	---	(41,684)	(25,680)	(25,680)
123 Salary Savings	---	(6,000)	(3,000)	(3,000)	(3,000)
TOTAL EMPLOYEE SERVICES	109,088	88,388	150,216	137,641	137,641
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,249	1,800	2,100	2,100	2,100
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	50	---	---
390 Auto Mileage	---	280	280	280	280
400 Travel & Per Diem	---	160	312	240	240
410 Communication Services	151	---	---	---	---
420 Transportation	(3,852)	43,024	51,900	51,900	51,900
430 Utility Services	---	---	---	---	---
440 Rentals & Leases	217	400	400	400	400
450 Insurance	---	200	812	830	830
460 Repair & Maintenance Services	---	---	---	---	---
470 Printing & Binding	---	---	---	---	---
480 School & Training Expense	---	---	---	---	---
490 Other Current Charges & Oblig.	87	500	---	---	---
510 Office Supplies	13	50	170	120	120
520 Operating Supplies	52,045	58,450	61,718	48,000	48,000
540 Books, Pub., Sub. & Memberships	---	---	---	---	---
550 Duplicating Charges	---	---	---	---	---
491 Abate to CIP & W/S Funds	---	(39,007)	(35,136)	(35,136)	(35,136)
TOTAL MAINTENANCE & OPERATION	50,910	65,857	82,606	68,734	68,734
<u>CAPITAL OUTLAY</u>					
620 Buildings	---	---	3,000	---	---
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	2,291	450	1,000	1,000	1,000
670 Mobile Equipment	---	---	---	---	---
TOTAL CAPITAL OUTLAY	2,291	450	4,000	1,000	1,000

Departmental Budget - 1981-82

ENGINEERING
STREETS & DRAINAGE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	24,841	24,841
1 Street Construction Supervisor	16,873	16,873
3 Crew Leader III	42,839	42,839
1 Equipment Operator V	15,996	15,996
3 Equipment Operator IV	38,725	38,725
1 Equipment Operator III	12,671	12,671
6 Service Worker III	66,099	66,099
4 Service Worker II	40,304	40,304
1 Service Worker I	9,050	9,050
	<u>267,398</u>	<u>267,398</u>
140 Overtime		
Overtime	5,700	5,700
Standby	300	300
	<u>6,000</u>	<u>6,000</u>
123 Less Abatements	(152,934)	(152,934)
Capital Improvement Program & Water/Sewer Funds		
	<u> </u>	<u> </u>
Total Employee Salaries & Wages	120,464	120,464
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	18,719	18,719
Social Security	17,834	17,834
Workers' Compensation	---	---
Health Insurance	8,169	8,169
Life Insurance	1,135	1,135
	<u>45,857</u>	<u>45,857</u>
123 Less Abatements	(25,680)	(25,680)
Capital Improvement Program & Water/Sewer Funds	<u>20,177</u>	<u>20,177</u>
123 Less Salary Savings	(3,000)	(3,000)
Total Employee Overhead	<u>17,177</u>	<u>17,177</u>
TOTAL EMPLOYEE SERVICES	<u>137,641</u>	<u>137,641</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,100	2,100
390 Auto Mileage	---	---
400 Travel & Per Diem	280	280
Florida Roadway Equipment Expo - Division Superintendent - 3 days		
410 Communication Services	240	240
420 Transportation		
-Gasoline, diesel, oil	24,000	24,000
-Tires	3,300	3,300
-Batteries	600	600
-Tune-ups	1,500	1,500
-PMI (Preventive Maint. Insp.)	7,500	7,500
-Repairs (brakes, hydraulics, clutches, lights, etc.)	15,000	15,000
	<u>51,900</u>	<u>51,900</u>

Departmental Budget - 1981-82

ENGINEERING
STREETS & DRAINAGE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (cont.)</u>		
440 Rentals & Leases	400	400
Miscellaneous equipment not cost effective to purchase (i.e. additional trash pumps, etc.)		
460 Repair & Maintenance Services		
-Radios - 12 months @ \$26		
-Small tool repairs		
	<u>830</u>	<u>830</u>
510 Office Supplies	120	120
520 Operating Supplies		
-Uniforms (21 employees)		
-Safety Shoes - 40 pair		
-Hotmix for street & alley patching		
-Rubber boots, rain gear, safety apparel		
-Miscellaneous drainage improvement materials		
-Pavement sealer		
-Minor alley repair materials (i.e. limerock)		
-Concrete for miscellaneous curb repairs & sidewalks		
-Miscellaneous expendable materials		
-Barricades		
	<u>48,000</u>	<u>48,000</u>
	<u>103,870</u>	<u>103,870</u>
491 Less Abatements	(35,136)	(35,136)
Capital Improvement Program & Water/Sewer Funds		
TOTAL MAINTENANCE & OPERATION	<u><u>68,734</u></u>	<u><u>68,734</u></u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Paint/panel offices		
-Purchase/install counter		
	<u>---</u>	<u>---</u>
640 Machinery & Equipment	1,000	1,000
Office equipment, employee lockers		
TOTAL CAPITAL OUTLAY	<u><u>1,000</u></u>	<u><u>1,000</u></u>

CITY OF NAPLES
Departmental Budget - 1981-82

ENGINEERING
TRAFFIC CONTROL

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>73,632</u>	<u>74,146</u>	<u>81,345</u>	<u>76,646</u>	<u>76,646</u>
Maintenance & Operation	<u>210,285</u>	<u>222,115</u>	<u>257,919</u>	<u>257,399</u>	<u>257,399</u>
Capital Outlay	<u>421</u>	<u>2,500</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL	<u><u>284,338</u></u>	<u><u>298,761</u></u>	<u><u>339,264</u></u>	<u><u>334,045</u></u>	<u><u>334,045</u></u>

The Traffic Control Section of the Engineering Department will continue to study, analyze, make recommendations and implement traffic safety and operational improvements. Some of these improvements will be major ones requiring capital expenditures while other small projects will only require minor sign, signal and pavement marking changes and will come from the regular operating budget.

The Section's routine missions include maintaining City-owned street lighting and traffic signals and markings.

New Programs & Projects

- Update speed limit signing.
- Begin installation of lane reflectors along major collectors.
- Evaluate thermoplastic pavement marking application cost effectiveness.
- Utilize grant funded microcomputer for accident history studies and better signal timing plans for U.S. 41
- Update street name signing along U.S. 41.

ENGINEERING
TRAFFIC CONTROL

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	55,228	70,843	75,006	75,006	75,006
130 Other Salaries & Wages					
140 Overtime	3,542	2,000	5,050	5,050	5,050
123 Abate to CIP & W/S Funds	---		(13,388)	(13,388)	(13,388)
Total Salaries & Wages	58,770	72,843	66,668	66,668	66,668
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	14,862	11,903	17,683	12,022	12,022
123 Abate to CIP & W/S Fund	---	(10,600)	(3,006)	(2,044)	(2,044)
TOTAL EMPLOYEE SERVICES	73,632	74,146	81,345	76,646	76,646
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	257	440	600	500	500
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	---	---	50	---	---
400 Travel & Per Diem	435	280	480	480	480
410 Communication Services	572	510	960	960	960
420 Transportation	4,966	6,605	6,200	6,200	6,200
430 Utility Services	183,793	196,000	228,500	228,500	228,500
440 Rentals & Leases	---	---	400	400	400
450 Insurance					
460 Repair & Maintenance Services	554	400	1,356	1,000	1,000
470 Printing & Binding					
480 School & Training Expense	---	330	330	330	330
490 Other Current Charges & Oblig.					
510 Office Supplies	1	50	60	60	60
520 Operating Supplies	19,694	17,500	20,830	20,710	20,710
540 Books, Pub., Sub. & Memberships	13	---	---	---	---
550 Duplicating Charges					
491 Abatements to CIP	---	---	(1,847)	(1,741)	(1,741)
TOTAL MAINTENANCE & OPERATION	210,285	222,115	257,919	257,399	257,399
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	421	2,500	---	---	---
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	421	2,500	---	---	---

Departmental Budget - 1981-82

ENGINEERING
TRAFFIC CONTROL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
½ Associate Engineer/Traffic	12,000	12,000
1 Division Supervisor	19,576	19,576
1 Signal Technician	16,119	16,119
2 Traffic Control Technicians	27,311	27,311
	<u>75,006</u>	<u>75,006</u>
140 Overtime		
Overtime	3,750	3,750
Standby	1,300	1,300
	<u>5,050</u>	<u>5,050</u>
123 Less Abatements	(13,388)	(13,388)
Capital Improvement Program & Water/Sewer Funds		
Total Employee Salaries & Wages	<u>66,668</u>	<u>66,668</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,250	5,250
Social Security	5,001	5,001
Workers' Compensation	---	---
Health Insurance	1,498	1,498
Life Insurance	273	273
	<u>12,022</u>	<u>12,022</u>
123 Less Abatements	(2,044)	(2,044)
Capital Improvement Program & Water/Sewer Funds		
Total Employee Overhead	<u>9,978</u>	<u>9,978</u>
TOTAL EMPLOYEE SERVICES	<u><u>76,646</u></u>	<u><u>76,646</u></u>

MAINTENANCE & OPERATION

300 Operating Expenses	500	500
390 Auto Mileage	---	---
400 Travel & Per Diem	480	480
-International Municipal Signal Assoc. Superintendent - 3 days		
-Miscellaneous travel to Florida DOT, Fort Lauderdale		
410 Communication Services	960	960
420 Transportation	6,200	6,200
430 Utility Services		
-FPL energy	223,500	223,500
-FPL added street lights	1,000	1,000
-Street light damage from lightning	2,000	2,000
-Street light work, maintenance	2,000	2,000
	<u>228,500</u>	<u>228,500</u>
440 Rentals & Leases	400	400
460 Repair & Maintenance Services	1,000	1,000
Radios, striping equipment, grinder equipment, counters		

Departmental Budget - 1981-82

ENGINEERING
TRAFFIC CONTROL

<u>MAINTENANCE & OPERATION (cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
480 School & Training Expense International Municipal Signal Association Signal Technician Seminar	330	330
510 Office Supplies	60	60
520 Operating Supplies Uniforms - 4 employees Safety shoes - 4 pair Sign supplies Striping supplies Signal maintenance		
	<u>20,710</u>	<u>20,710</u>
	<u>259,140</u>	<u>259,140</u>
491 Less Abatements Capital Improvement Program	(1,741)	(1,741)
TOTAL MAINTENANCE & OPERATION	<u>257,399</u>	<u>257,399</u>

EQUIPMENT MANAGEMENT DEPARTMENT

DIRECTOR

-
- 1 Equipment Maintenance Supervisor
 - 1 Assistant Equipment Management Supervisor
 - 1 Production Control Technician
 - 3 Automotive Mechanic II
 - 4 Automotive Mechanic I
 - 1 Clerk Specialist
 - 1 Clerk (Part-time)

CITY OF NAPLES
Departmental Budget - 1981-82

EQUIPMENT MANAGEMENT
(Clearing Account)

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	<u>157,336</u>	<u>187,901</u>	<u>234,180</u>	<u>196,250</u>	<u>196,250</u>
Maintenance & Operation	<u>389,466</u>	<u>382,415</u>	<u>503,342</u>	<u>489,527</u>	<u>489,527</u>
Capital Outlay	<u>3,784</u>	<u>2,319</u>	<u>4,443</u>	<u>1,725</u>	<u>1,725</u>
TOTAL	<u><u>550,586</u></u>	<u><u>572,635</u></u>	<u><u>741,965</u></u>	<u><u>687,502</u></u>	<u><u>687,502</u></u>

The Equipment Management Department is charged with the responsibility of maintenance from the preventive stage through rebuilding of components of wheel vehicles and special equipment. The organization consists of a Production Control Section and a General Maintenance Repair Section. The department goal is to maintain all City vehicles and designated equipment in a serviceable condition with a minimum of downtime and at the most economical rate possible.

New Programs and Projects

Initiate program for inspecting and repairing only as required.

Increase personnel capabilities and efficiency through advanced technical schooling.

Identify and rectify items which increase equipment repair costs, fleet cost, and abuse of equipment.

Develop and initiate a full set of operating procedures.

Establish a written system for surrender of old equipment through Equipment Management and receipt of new equipment and vehicles from the vendors.

Establish a system of quarterly conferences with department heads to discuss equipment needs.

Continue preparation of specifications for equipment standardization.

Final design and construction of the new garage area and fueling site.

Develop programs for on-the-job training and cross training.

Develop and implement systems and programs for total approach to vehicle care and maintenance.

Continue improvement and implementation of the organization structure.

EQUIPMENT MANAGEMENT
(Clearing Account)

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	115,482	160,703	187,760	162,180	162,180
130 Other Salaries & Wages	---	---	4,628	4,739	4,739
140 Overtime	8,901	1,200	3,888	1,500	1,500
<u>Total Salaries & Wages</u>	<u>124,383</u>	<u>161,903</u>	<u>196,276</u>	<u>168,419</u>	<u>168,419</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	32,953	25,998	37,904	27,831	27,831
<u>TOTAL EMPLOYEE SERVICES</u>	<u>157,336</u>	<u>187,901</u>	<u>234,180</u>	<u>196,250</u>	<u>196,250</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	1,449	200	1,500	---	---
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	---	---	600	600	600
400 Travel & Per Diem	---	550	600	600	600
410 Communication Services	1,521	1,000	1,500	1,500	1,500
420 Transportation	2,904	2,500	1,940	1,940	1,940
430 Utility Services	10,380	6,615	9,451	9,451	9,451
440 Rentals & Leases	---	---	---	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	---	300	1,200	1,200	1,200
470 Printing & Binding	---	---	1,425	1,425	1,425
480 School & Training Expense	647	1,000	900	900	900
490 Other Current Charges & Oblig.	808	900	300	---	---
510 Office Supplies	303	450	450	450	450
520 Operating Supplies	371,454	368,650	483,101	471,036	471,036
540 Books, Pub., Sub. & Memberships	---	100	150	150	150
550 Duplicating Charges	---	150	225	275	275
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>389,466</u>	<u>382,415</u>	<u>503,342</u>	<u>489,527</u>	<u>489,527</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	3,784	1,500	1,250	1,250	1,250
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	---	819	3,193	475	475
670 Mobile Equipment	---	---	---	---	---
<u>TOTAL CAPITAL OUTLAY</u>	<u>3,784</u>	<u>2,319</u>	<u>4,443</u>	<u>1,725</u>	<u>1,725</u>

Departmental Budget - 1981-82

EQUIPMENT MANAGEMENT
(Clearing Account)*

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director	23,802	23,802
1 Equipment Management Supervisor	17,389	17,389
1 Assistant Equipment Management Supervisor	15,304	15,304
1 Production Control Technician	13,442	13,442
3 Automotive Mechanic II	43,728	43,728
4 Automotive Mechanic I	38,013	38,013
1 Clerk Specialist	10,502	10,502
	<u>162,180</u>	<u>162,180</u>
<u>New Employee Requested</u>		
1 Mechanic Helper	---	---
130 Other Salaries & Wages	4,739	4,739
1 Clerk (Part-time)		
140 Overtime	1,500	1,500
Overtime & holiday		
Total Employee Salaries & Wages	<u>168,419</u>	<u>168,419</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	11,471	11,471
Social Security	11,276	11,276
Health Insurance	4,408	4,408
Life Insurance	676	676
Workers' Compensation	---	---
	<u>27,831</u>	<u>27,831</u>
Payroll Expenses - new employee	---	---
Total Employee Overhead	<u>27,831</u>	<u>27,831</u>
TOTAL EMPLOYEE SERVICES	<u>196,250</u>	<u>196,250</u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	600	600
400 Travel & Per Diem		
-American Public Works Association Management Seminar - 3 days	250	250
-Equipment show & seminar - 4 days	350	350
	<u>600</u>	<u>600</u>
410 Communication Services	1,500	1,500
420 Transportation		
Fuel, lubrication	910	910
Tires	130	130
Parts	500	500
Labor	400	400
	<u>1,940</u>	<u>1,940</u>
430 Utilities	9,451	9,451

Departmental Budget - 1981-82

EQUIPMENT MANAGEMENT
(Clearing Account)*

<u>MAINTENANCE & OPERATION</u> (cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
460 Repair & Maintenance Services		
Installation - equipment & gas pumps	.500	500
Air & hydraulic jacks & equipment	400	400
Cleaning equipment	300	300
	<u>1,200</u>	<u>1,200</u>
470 Printing & Binding		
Job orders	600	600
Gas tickets	630	630
Purchase orders	195	195
	<u>1,425</u>	<u>1,425</u>
480 School & Training Expense		
Automatic transmission - 2 employees	400	400
Diesel & gas engine repair - 2 employees	400	400
Air conditioning repair - 2 employees	100	100
	<u>900</u>	<u>900</u>
510 Office Supplies	450	450
520 Operating Supplies		
Uniforms - 10 employees	1,675	1,675
Safety shoes	833	833
Acetylene, oxygen	150	150
Central stores, cups, wipe-all, etc.	1,000	1,000
Miscellaneous safety equipment	100	100
Gasoline	209,102	209,102
Diesel, LP gas	57,140	57,140
Oil, lubricants	16,000	16,000
Automotive repair parts	141,682	141,682
Tires, tubes	43,354	43,354
	<u>471,036</u>	<u>471,036</u>
540 Books, Publications, Subscriptions & Memberships	150	150
American Public Works Assoc., technical manuals & materials		
550 Duplicating Charges	275	275
TOTAL MAINTENANCE & OPERATION	<u>489,527</u>	<u>489,527</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
New air lines - shop area	250	250
Cover/room around air compressor	300	300
Upgrade lighting - shop area	700	700
	<u>1,250</u>	<u>1,250</u>
640 Machinery & Equipment		
Typewriter (replacement)	---	---
1 filing cabinet (legal)	325	325
Automatic air powered tire changer	---	---
Tire tool set	---	---
Gear lube pump	150	150
	<u>475</u>	<u>475</u>
TOTAL CAPITAL OUTLAY	<u>1,725</u>	<u>1,725</u>

FINANCE DEPARTMENT

DIRECTOR

Chief Accountant

Accounting

1 Accountant
1 Account Clerk III
2 Account Clerk II
1 Account Clerk I
1 Secretary II

**Customer
Services**

1 Customer Service Office Manager
2 Customer Service Reps

**Data
Processing**

1 Data Processing Coordinator
1 Data Entry Operator II
1 Data Entry Operator I

Purchasing

1 Purchasing Agent
1 Clerk Specialist

CITY OF NAPLES
Departmental Budget - 1981-82

FINANCE
ADMINISTRATION/ACCOUNTING

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>107,729</u>	<u>131,175</u>	<u>140,118</u>	<u>139,333</u>	<u>139,333</u>
Maintenance & Operation	<u>6,640</u>	<u>6,770</u>	<u>6,880</u>	<u>6,730</u>	<u>6,730</u>
Capital Outlay	<u>375</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
TOTAL	<u><u>114,744</u></u>	<u><u>138,145</u></u>	<u><u>147,198</u></u>	<u><u>146,263</u></u>	<u><u>146,263</u></u>

The Accounting Division receives and disburses all City funds, maintaining all accounting records. This division also prepares financial reports and administers the City payroll and also is responsible for the administration of the Finance Department.

New Programs and Projects

Review design and implement cost accounting procedures for capital improvement projects.

Implement internal auditing function and operating procedures.

FINANCE
ADMINISTRATION/ACCOUNTING

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	93,946	113,613	130,443	130,443	130,443
130 Other Salaries & Wages					
140 Overtime					
<u>Total Salaries & Wages</u>	<u>93,946</u>	<u>113,613</u>	<u>130,443</u>	<u>130,443</u>	<u>130,443</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	13,783	17,562	22,022	21,158	21,158
123 less abatement	---	---	(12,347)	(12,268)	(12,268)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>107,729</u>	<u>131,175</u>	<u>140,118</u>	<u>139,333</u>	<u>139,333</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	93	150	100	100	100
310 Professional Services	---	70	---	---	---
340 Other Contractual Services					
390 Auto Mileage	690	780	780	780	780
400 Travel & Per Diem	1,382	1,250	1,450	1,450	1,450
410 Communication Services	1,508	1,600	1,600	1,600	1,600
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	215	300	300	300	300
470 Printing & Binding					
480 School & Training Expense	400	400	400	400	400
490 Other Current Charges & Oblig.					
510 Office Supplies	643	600	650	650	650
520 Operating Supplies	323	300	300	150	150
540 Books, Pub., Sub. & Memberships	316	320	300	300	300
550 Duplicating Charges	1,070	1,000	1,000	1,000	1,000
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>6,640</u>	<u>6,770</u>	<u>6,880</u>	<u>6,730</u>	<u>6,730</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	375	200	200	200	200
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>375</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>

Departmental Budget - 1981-82

FINANCE
ADMINISTRATIVE/ACCOUNTING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Finance Director	35,549	35,549
1 Chief Accountant	23,184	23,184
1 Accountant	12,950	12,950
1 Accounting Clerk III	13,526	13,526
2 Accounting Clerk II	23,838	23,838
1 Accounting Clerk I	10,369	10,369
1 Secretary II	11,027	11,027
Total Employee Salaries & Wages	<u>130,443</u>	<u>130,443</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,131	9,131
Social Security	8,485	8,485
Health Insurance	3,078	3,078
Life Insurance	464	464
Workers' Compensation	---	---
Total Employee Overhead	<u>21,158</u>	<u>21,158</u>
123 Less Abatements	(12,268)	(12,268)
TOTAL EMPLOYEE SERVICES	<u><u>139,333</u></u>	<u><u>139,333</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expense	100	100
390 Auto Mileage	780	780
400 Travel & Per Diem	1,450	1,450
-National Municipal Finance Officers Association - Director		
-State Municipal Finance Officers Association - Director & Chief Accountant		
-Retreat - Director		
410 Communication Services	1,600	1,600
460 Repair & Maintenance Services	300	300
6 typewriters		
480 School & Training Expense	400	400
Training seminar - Municipal Finance Officers Association		
510 Office Supplies	650	650
520 Operating Supplies	150	150
540 Books, Publications, Subscriptions & Memberships		
-IRS Handbook	70	70
-National MFOA publication	125	125
-Florida MFOA publication	30	30
-Wall Street Journal	75	75
	<u>300</u>	<u>300</u>

Departmental Budget - 1981-82

FINANCE
ACCOUNTING/ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (cont.)</u>		
550 Duplicating Charges	1,000	1,000
TOTAL MAINTENANCE & OPERATION	<u>6,730</u>	<u>6,730</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment Filing cabinets (replacements)	200	200
TOTAL CAPITAL OUTLAY	<u>200</u>	<u>200</u>

CITY OF NAPLES
Departmental Budget - 1981-82

FINANCE
CUSTOMER SERVICES

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	<u>41,196</u>	<u>42,359</u>	<u>43,758</u>	<u>43,343</u>	<u>43,343</u>
Maintenance & Operation	<u>24,985</u>	<u>21,100</u>	<u>21,000</u>	<u>19,900</u>	<u>19,900</u>
Capital Outlay	<u>182</u>	<u>330</u>	<u>200</u>	<u>200</u>	<u>200</u>
TOTAL	<u><u>66,363</u></u>	<u><u>63,789</u></u>	<u><u>64,958</u></u>	<u><u>63,443</u></u>	<u><u>63,443</u></u>

The Customer Services Division of the Finance Department is responsible for the collection of water, sewer, and refuse bills as well as the issuance of occupational licenses and lot mowing bills. This division also handles the sale of garbage bags.

New Programs and Projects

Changing the present two card filing system to a one card filing system for all customer accounts.

DEPARTMENTAL

FINANCE
CUSTOMER SERVICE

B U D G E T

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	35,102	35,372	36,950	36,950	36,950
130 Other Salaries & Wages	---	1,000	---	---	---
140 Overtime	6	---	500	150	150
	35,108	36,372	37,450	37,100	37,100
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,088	5,987	6,308	6,243	6,243
	41,196	42,359	43,758	43,343	43,343
<u>TOTAL EMPLOYEE SERVICES</u>					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	---	150	200	100	100
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	1,981	2,200	1,600	1,600	1,600
420 Transportation	16,481	17,000	17,000	16,000	16,000
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	209	300	300	300	300
470 Printing & Binding	---	500	950	950	950
480 School & Training Expense	---	250	250	250	250
490 Other Current Charges & Oblig.					
510 Office Supplies	385	400	500	500	500
520 Operating Supplies	5,718	---	---	---	---
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges	211	300	200	200	200
	24,985	21,100	21,000	19,900	19,900
<u>TOTAL MAINTENANCE & OPERATION</u>					
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	182	330	200	200	200
670 Mobile Equipment					
	182	330	200	200	200
<u>TOTAL CAPITAL OUTLAY</u>					

Departmental Budget - 1981-82

FINANCE
CUSTOMER SERVICE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
102 Regular Salaries & Wages		
1 Customer Service Office Manager	16,448	16,448
2 Customer Service Representatives	20,502	20,502
	<u>36,950</u>	<u>36,950</u>
140 Overtime	150	150
Total Employee Salaries & Wages	<u>37,100</u>	<u>37,100</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,621	2,621
Social Security	2,504	2,504
Health Insurance	938	938
Life Insurance	180	180
Workers' Compensation	---	---
Total Employee Overhead	<u>6,243</u>	<u>6,243</u>
TOTAL EMPLOYEE SERVICES	<u>43,343</u>	<u>43,343</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	100	100
410 Communication Services	1,600	1,600
420 Transportation	16,000	16,000
Postage		
460 Repair & Maintenance Services	300	300
Cash registers, typewriters		
470 Printing & Binding	950	950
480 School & Training Expense	250	250
510 Office Supplies	500	500
550 Duplicating Charges	200	200
TOTAL MAINTENANCE & OPERATION	<u>19,900</u>	<u>19,900</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	200	200
Overhead fans		
TOTAL CAPITAL OUTLAY	<u>200</u>	<u>200</u>

CITY OF NAPLES
Departmental Budget - 1981-82

FINANCE
DATA PROCESSING

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>42,551</u>	<u>44,389</u>	<u>47,739</u>	<u>47,020</u>	<u>47,020</u>
Maintenance & Operation	<u>28,023</u>	<u>22,173</u>	<u>46,781</u>	<u>36,143</u>	<u>36,143</u>
Capital Outlay	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u><u>70,574</u></u>	<u><u>66,562</u></u>	<u><u>94,520</u></u>	<u><u>83,163</u></u>	<u><u>83,163</u></u>

The Data Processing Division is responsible for providing data processing support to all city departments. This includes analysis, design, programming and testing, implementation and operation.

New Programs and Projects

Complete Phase III of Data Processing Plan providing new systems for Police and Fire Departments.

FINANCE
DATA PROCESSING DIVISION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	34,824	36,782	39,794	39,794	39,794
130 Other Salaries & Wages	1,030	1,000	1,000	500	500
140 Overtime					
Total Salaries & Wages	35,854	37,782	40,794	40,294	40,294
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,697	6,607	6,945	6,726	6,726
TOTAL EMPLOYEE SERVICES	42,551	44,389	47,739	47,020	47,020
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases	25,128	---	42,552	31,914	31,914
450 Insurance					
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	58	200	200	200	200
490 Other Current Charges & Oblig.	---	18,000	---	---	---
510 Office Supplies	32	50	50	50	50
520 Operating Supplies	2,668	3,748	3,829	3,829	3,829
540 Books, Pub., Sub. & Memberships	106	50	75	75	75
550 Duplicating Charges	31	125	75	75	75
TOTAL MAINTENANCE & OPERATION	28,023	22,173	46,781	36,143	36,143
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY					

Departmental Budget - 1981-82

FINANCE
DATA PROCESSING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Data Processing Coordinator	18,168	18,168
1 Data Entry Operator II	11,430	11,430
1 Data Entry Operator I	10,196	10,196
	<u>39,794</u>	<u>39,794</u>
140 Overtime	500	500
Total Employee Salaries & Wages	<u>40,294</u>	<u>40,294</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,821	2,821
Social Security	2,695	2,695
Health Insurance	1,030	1,030
Life Insurance	180	180
Workers' Compensation	---	---
Total Employee Overhead	<u>6,726</u>	<u>6,726</u>
TOTAL EMPLOYEE SERVICES	<u>47,020</u>	<u>47,020</u>
<u>MAINTENANCE & OPERATION</u>		
440 Rentals & Leases	31,914	31,914 (9 mos.)
5 year lease-purchase of computer equipment		
480 School & Training Expense	200	200
Edison Community College		
510 Office Supplies	50	50
520 Operating Supplies	3,829	3,829
Computer forms, ribbons		
540 Books, Publications, Subscriptions & Memberships	75	75
550 Duplicating Charges	75	75
	<u>36,143</u>	<u>36,143</u>

CITY OF NAPLES
Departmental Budget - 1981-82

FINANCE
PURCHASING DIVISION

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	<u>34,707</u>	<u>31,532</u>	<u>35,087</u>	<u>34,986</u>	<u>34,986</u>
Maintenance & Operation	<u>16,796</u>	<u>6,765</u>	<u>5,837</u>	<u>5,637</u>	<u>5,637</u>
Capital Outlay	<u>810</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL	<u><u>52,313</u></u>	<u><u>38,297</u></u>	<u><u>40,924</u></u>	<u><u>40,623</u></u>	<u><u>40,623</u></u>

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$250 or more and prepares legal bids for purchases of \$1,000 or more. This division also operates the city central supply warehouse and supervises the city motor pool, mail room, reproduction center and City Hall Complex building maintenance and repair.

New Programs and Projects

Implement local buying program.

To encourage local businesses to participate in our requirements for goods and services.

FINANCE
PURCHASING DIVISION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	29,215	26,897	30,217	30,217	30,217
130 Other Salaries & Wages	---	---	---	---	---
140 Overtime	309	---	---	---	---
<u>Total Salaries & Wages</u>	<u>29,524</u>	<u>26,897</u>	<u>30,217</u>	<u>30,217</u>	<u>30,217</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,183	4,635	4,870	4,769	4,769
<u>TOTAL EMPLOYEE SERVICES</u>	<u>34,707</u>	<u>31,532</u>	<u>35,087</u>	<u>34,986</u>	<u>34,986</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	174	100	75	75	75
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	---	225	200	200	200
400 Travel & Per Diem	---	425	650	450	450
410 Communication Services	1,556	950	1,000	1,000	1,000
420 Transportation	2,179	1,700	900	900	900
430 Utility Services	---	---	---	---	---
440 Rentals & Leases	---	---	---	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	9,078	40	41	41	41
470 Printing & Binding	1,625	1,800	600	600	600
480 School & Training Expense	580	---	---	---	---
490 Other Current Charges & Oblig.	---	---	---	---	---
510 Office Supplies	283	200	300	300	300
520 Operating Supplies	52	100	100	100	100
540 Books, Pub., Sub. & Memberships	141	125	1,071	1,071	1,071
550 Duplicating Charges	1,128	1,100	900	900	900
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>16,796</u>	<u>6,765</u>	<u>5,837</u>	<u>5,637</u>	<u>5,637</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	---	---	---	---	---
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	810	---	---	---	---
670 Mobile Equipment	---	---	---	---	---
<u>TOTAL CAPITAL OUTLAY</u>	<u>810</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>

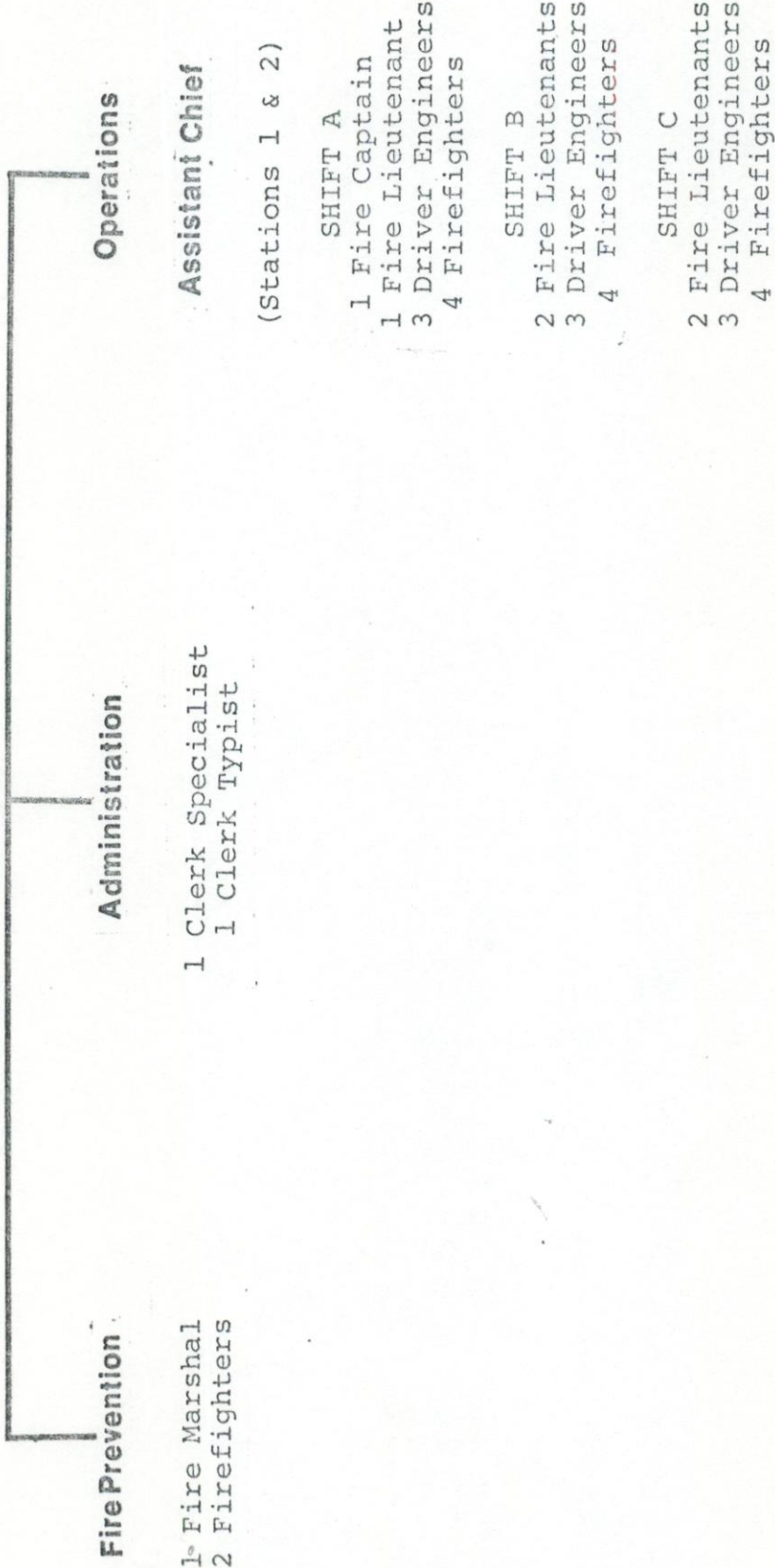
Departmental Budget - 1981-82

FINANCE
PURCHASING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Purchasing Agent	18,750	18,750
1 Clerk Specialist	11,467	11,467
Total Employee Salaries & Wages	<u>30,217</u>	<u>30,217</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,115	2,115
Social Security	2,015	2,015
Health Insurance	510	510
Life Insurance	129	129
Workers' Compensation	---	---
Total Employee Overhead	<u>4,769</u>	<u>4,769</u>
TOTAL EMPLOYEE SERVICES	<u><u>34,986</u></u>	<u><u>34,986</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	75	75
390 Auto Mileage	200	200
400 Travel & Per Diem	450	450
State government purchasing conference		
410 Communication Services	1,000	1,000
420 Transportation	900	900
Fuel, oil, maintenance for vehicle #102		
460 Repair & Maintenance Services	41	41
470 Printing & Binding	600	600
510 Office Supplies	300	300
520 Operating Supplies	100	100
Reference, credit checks		
540 Books, Publications, Subscriptions & Memberships	1,071	1,071
-Florida Association of Governmental Purchasing Officers		
-National Institute of Governmental Purchasing Officials		
-Consumer Reports		
-National Automobile Dealers Used Car Guide		
-PIN (Public Information Network) System		
550 Duplicating Charges	900	900
TOTAL MAINTENANCE & OPERATION	<u><u>5,637</u></u>	<u><u>5,637</u></u>

FIRE DEPARTMENT

CHIEF



CITY OF NAPLES
Departmental Budget - 1981-82

FIRE

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	499,850	503,165	648,787	568,773	568,773
Maintenance & Operation	48,570	50,200	73,548	64,715	64,715
Capital Outlay	11,433	6,348	11,330	10,480	10,480
TOTAL	<u>559,853</u>	<u>559,713</u>	<u>733,665</u>	<u>643,968</u>	<u>643,968</u>

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the city government, these objectives involve fire prevention and firefighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid and an extensive educational program.

New Programs & Projects

Begin enforcement of House Number Ordinance.

DEPARTMENTAL

FIRE

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	432,086	445,824	548,680	508,711	508,711
130 Other Salaries & Wages	8,150	12,500	18,325	14,430	14,430
140 Overtime	---	---	---	---	---
Total Salaries & Wages	440,236	458,324	567,005	523,141	523,141
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	59,614	44,841	81,782	51,114	51,114
Less Salary Savings	---	---	---	(5,482)	(5,482)
TOTAL EMPLOYEE SERVICES	499,850	503,165	648,787	568,773	568,773
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	666	1,200	2,454	1,900	1,900
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	251	900	1,854	1,854	1,854
400 Travel & Per Diem	453	1,602	1,908	1,600	1,600
410 Communication Services	4,672	3,688	3,199	3,199	3,199
420 Transportation	20,221	16,200	19,670	19,670	19,670
430 Utility Services	4,734	4,837	7,752	6,319	6,319
440 Rentals & Leases	---	---	---	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	4,803	7,709	9,402	7,102	7,102
470 Printing & Binding	457	950	1,100	800	800
480 School & Training Expense	3,156	3,155	4,670	3,795	3,795
490 Other Current Charges & Oblig.	134	100	1,140	1,015	1,015
510 Office Supplies	729	1,095	1,273	1,073	1,073
520 Operating Supplies	6,649	6,890	15,785	13,397	13,397
540 Books, Pub., Sub. & Memberships	467	674	591	591	591
550 Duplicating Charges	698	500	800	800	800
560 Safety	176	500	---	---	---
570 Hydrant Maint.	304	200	1,950	1,600	1,600
TOTAL MAINTENANCE & OPERATION	48,570	50,200	73,548	64,715	64,715
<u>CAPITAL OUTLAY</u>					
620 Buildings	2,317	1,200	1,200	1,200	1,200
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	9,116	5,148	10,130	9,280	9,280
670 Mobile Equipment	---	---	---	---	---
TOTAL CAPITAL OUTLAY	11,433	6,348	11,330	10,480	10,480

Departmental Budget - 1981-82

FIRE

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Fire Chief	30,904	30,904
1 Assistant Chief	21,532	21,532
1 Fire Marshal	20,398	20,398
1 Fire Captain	19,273	19,273
5 Fire Lieutenants	81,720	81,720
9 Driver Engineers	135,663	135,663
2 Firefighters (Inspectors)	28,130	28,130
10 Firefighters	124,603	124,603
1 Clerk Specialist	10,132	10,132
1 Clerk Typist (Part-time)	4,855	4,855
	<u>477,210</u>	<u>477,210</u>
Additional Personnel Requested		
2 Firefighters	26,646	26,646
½ Clerk Typist	4,855	4,855
	<u>31,501</u>	<u>31,501</u>
140 Overtime		
Overtime		
Holiday		
	<u>13,500</u>	<u>13,500</u>
Holiday pay - new Firefighters	930	930
Total Employee Salaries & Wages	<u>523,141</u>	<u>523,141</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,049	1,049
Social Security	31,914	31,914
Health Insurance	11,806	11,806
Life Insurance	1,798	1,798
Accidental Death	1,326	1,326
Workers' Compensation	---	---
	<u>47,893</u>	<u>47,893</u>
Employer Payroll Expenses - New Employees		
Social Security	1,832	1,832
Health Insurance	856	856
Life Insurance	103	103
Accidental Death	90	90
Workers' Compensation	---	---
Retirement	340	340
	<u>3,221</u>	<u>3,221</u>
Total Employee Overhead	<u>51,114</u>	<u>51,114</u>
Less Salary Savings	(5,482)	(5,482)
	<u>568,773</u>	<u>568,773</u>
<u>TOTAL EMPLOYEE SERVICES</u>		

MAINTENANCE & OPERATION

300 Operating Expense	
-First aid supplies	
-Small tools - Operations	
-Small motorized equipment parts	
-Miscellaneous kitchen supplies, waste containers	
-Shelving (books)	
-Small tools - Fire Prevention Bureau	
-Miscellaneous equipment and expendable supplies	

Departmental Budget - 1981-82

FIRE

<u>MAINTENANCE & OPERATION (cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
-Power failure alarms		
-Drycleaning of uniforms (terminations)		
-Kodak slide trays		
	<u>1,900</u>	<u>1,900</u>
390 Auto Mileage		
E.M.T., Firefighter and Inspector refresher and training	1,854	1,854
400 Travel & Per Diem		
-International Fire Chief's Assoc. - Philadelphia - Fire Chief - 5 days	720	720
-National Hurricane Seminar - Fire Chief - Orlando - 3 days	220	220
-Florida Fire Chief's Conference - Orlando - Assistant Fire Chief - 3 days	220	220
-Fire Marshal's Conference - Fire Marshal - Orlando - 3 days	220	220
-Unscheduled	220	220
	<u>1,600</u>	<u>1,600</u>
410 Communication Services	3,199	3,199
420 Transportation	19,670	19,670
Fuel, tires, routine maintenance, emergency repairs, parts		
430 Utility Services		
-Water, sewer, refuse - Station #1		
-Electric - Station #2		
-Water, sewer, refuse - Station #2		
	<u>6,319</u>	<u>6,319</u>
460 Repair & Maintenance Services		
-Pest control (all stations)	540	540
-Radio maintenance contract	1,332	1,332
-Radio repair not under contract	300	300
-Antenna repair - walkie-talkie	40	40
-Typewriters (4)	164	164
-Electric repairs (contract)	300	300
-Air conditioning (contract)	300	300
-Carpet cleaning - Administration Bldg.	175	175
-Fire extinguisher maintenance (City)	1,000	1,000
-Administration Bldg. maintenance	1,086	1,086
-Unscheduled maintenance & repair	---	---
-Rewire Engine #2 lights	80	80
-Station #2: Request Recom.		
Interior painting.....\$320 \$ 320		
Exterior painting..... 300 ---		
Exterior steam clean... 100 100		
Bay wall painting..... 350 350		
Door replacement..... 635 635	1,405	1,405
-Station #1:		
Exterior painting.....1,950 250		
Water closet/seats 130 130	<u>380</u>	<u>380</u>
	<u>7,102</u>	<u>7,102</u>
470 Printing & Binding		
Forms		
Audio-visual/brochures - Fire Prevention Week and public education		
	<u>800</u>	<u>800</u>

Departmental Budget - 1981-82

FIRE

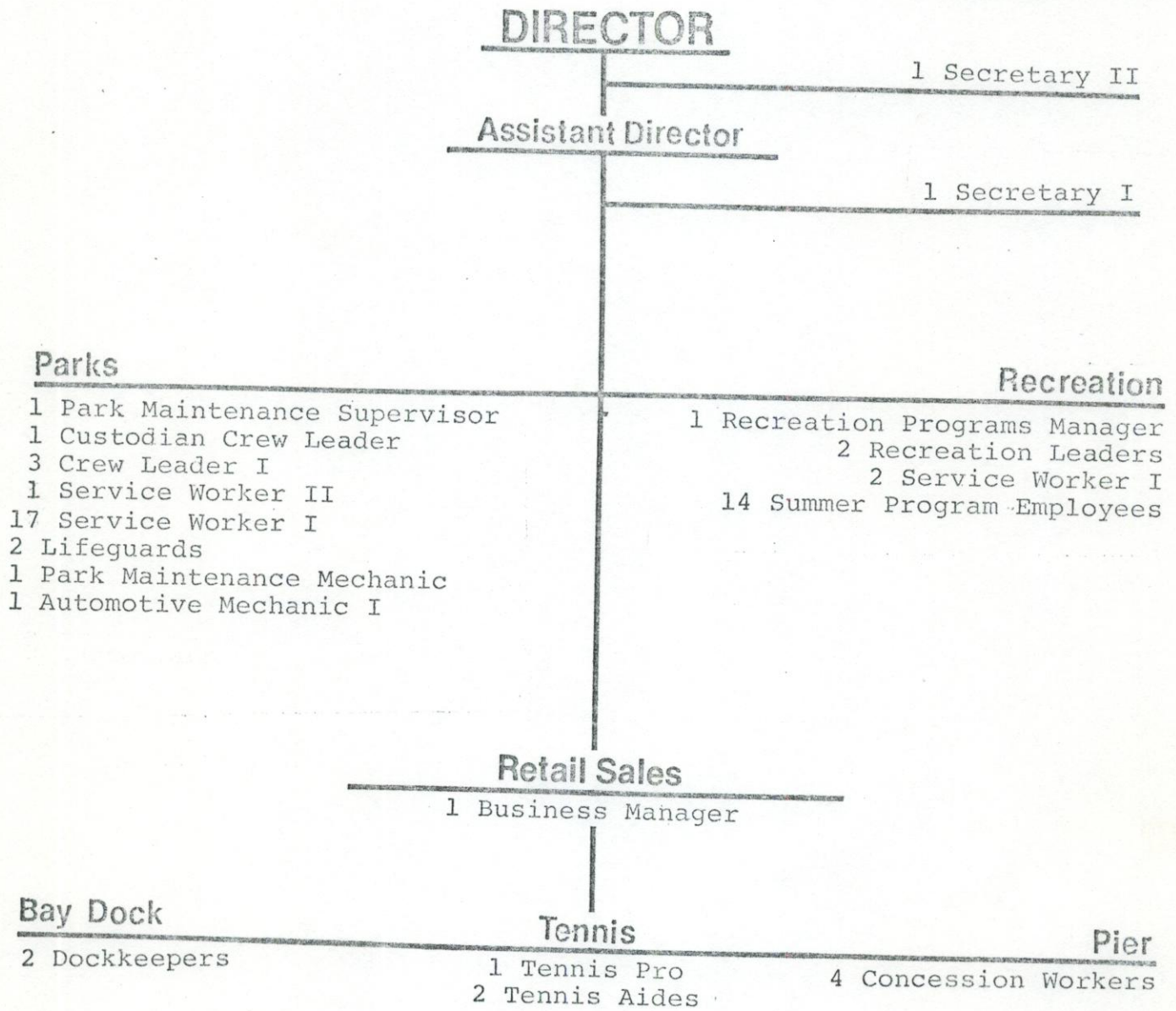
<u>MAINTENANCE & OPERATION</u> (cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
480 School & Training Expense		
-Rescue & aircraft - 12 Firefighters	100	100
-E.M.T. refresher - 3 Firefighters	120	120
-College reimbursement program	1,000	1,000
-Fire prevention (State Certification) 2 Fire Inspectors	150	150
-Slide training program - Operations, Fire Prevention, Public Relations	900	900
-Textbooks, manual, etc.	350	350
-Film rental	200	200
-200 Hour Training (3 @ 6 weeks)	725	725
-Equivalency test (2 - 2 days' room & board)	60	60
-Management seminar - Assistant Chief & Captain - 2 weeks (Maryland)	190	190
	<u>3,795</u>	<u>3,795</u>
490 Other Current Charges & Obligations		
-Fuel - Station #1 and #2 generators	175	175
-Air tank refills (in-house)	840	840
	<u>1,015</u>	<u>1,015</u>
510 Office Supplies	1,073	1,073
520 Operating Supplies		
-Laundry	600	600
-House supplies (all stations)	4,900	4,900
-Batteries (flashlights, walkie-talkies)	255	255
-Cleaning rags	40	40
-Cascade system maintenance	200	200
-Air-Pak parts	300	300
-Film and processing	300	300
-A.I.A. codes	30	30
-A.F.F.F. foam replacement	900	900
-Extinguisher recharging	250	250
-Uniform replacement/additions - current employees	3,115	3,115
-Uniforms - new employees requested	1,592	1,592
-Bedding replacement	720	720
-Miscellaneous chemicals	195	195
	<u>13,397</u>	<u>13,397</u>
540 Books, Publications, Subscriptions & Memberships		
-Association memberships	207	207
-City directory (2 copies)	150	150
-Magazines & newspapers	234	234
	<u>591</u>	<u>591</u>
550 Duplicating Charges	800	800
570 Hydrant Maintenance		
-Blue hydrant markers	900	900
-Paint	700	700
	<u>1,600</u>	<u>1,600</u>
TOTAL MAINTENANCE & OPERATION	<u><u>64,715</u></u>	<u><u>64,715</u></u>

Departmental Budget - 1981-82

FIRE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Vents/fans - work areas - Station #1 and #2	400	400
-Blinds - Administration Bldg. (interior)	600	600
-Ceiling - Administration Bldg. storage room	200	200
	<u>1,200</u>	<u>1,200</u>
640 Machinery & Equipment		
-Hose replacement	3,800	3,800
-Chain saw replacement	400	400
-Copier (051) - new	250	250
-1 4-channel walkie-talkie - new	855	855
-Hi-Rise Pack, one-man kit replacement	500	500
-Rope replacement	400	400
-2 resuscitator/inhalator/aspirators (new)	1,100	1,100
-1 sprinkler head stopper kit (new)	110	110
-Foam educator (new program)	300	300
-Driver education cones (new)	150	150
-Table, pictures, clock - Administration Bldg.	240	240
-2 cabinets - Administration Bldg.	275	275
-Demo pan for practice fires	150	150
-Stove replacement - Station #1	400	400
-Kitchen table & chairs replacement - Station #1	350	350
	<u>9,280</u>	<u>9,280</u>
TOTAL CAPITAL OUTLAY	<u><u>10,480</u></u>	<u><u>10,480</u></u>

PARKS & RECREATION DEPARTMENT



CITY OF NAPLES
Departmental Budget - 1981-82

PARKS & RECREATION

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>399,549</u>	<u>408,794</u>	<u>478,042</u>	<u>456,539</u>	<u>456,539</u>
Maintenance & Operation	<u>97,272</u>	<u>130,089</u>	<u>159,893</u>	<u>135,849</u>	<u>135,849</u>
Capital Outlay	<u>28,420</u>	<u>12,047</u>	<u>14,919</u>	<u>14,919</u>	<u>14,919</u>
TOTAL	<u><u>525,241</u></u>	<u><u>550,930</u></u>	<u><u>652,854</u></u>	<u><u>607,307</u></u>	<u><u>607,307</u></u>

The Parks & Recreation Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the Bay Dock, Fishing Pier, tennis program and vending machine operation.

New Programs & Projects

Continued study of boat dock expansion, improvement, or enlargement.

Renovation and programming of Carver School recreation area which will be converted from an existing storage facility.

Complete programming of the Carver Site.

D E P A R T M E N T A L

PARKS & RECREATION

B U D G E T

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	304,325	324,509	358,285	358,285	358,285
130 Other Salaries & Wages	23,995	28,604	35,282	35,282	35,282
140 Overtime	4,551	4,314	4,638	4,638	4,638
	-----	-----	-----	-----	-----
Total Salaries & Wages	332,871	357,427	398,205	398,205	398,205
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	66,678	56,576	79,837	63,834	63,834
Less Salary Savings	---	(5,209)	---	(5,500)	(5,500)
	-----	-----	-----	-----	-----
TOTAL EMPLOYEE SERVICES	399,549	408,794	478,042	456,539	456,539
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	6,512	7,172	9,402	8,000	8,000
310 Professional Services	2,298	800	1,302	952	952
340 Other Contractual Services	---	5,000	16,100	7,500	7,500
390 Auto Mileage	1,430	1,800	1,800	1,800	1,800
400 Travel & Per Diem	387	1,150	1,150	1,150	1,150
410 Communication Services	2,046	2,145	2,375	2,375	2,375
420 Transportation	11,435	7,340	13,340	13,340	13,340
430 Utility Services	30,766	31,858	47,567	40,000	40,000
440 Rentals & Leases	1,640	2,000	3,000	1,500	1,500
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	9,439	25,500	26,000	22,000	22,000
470 Printing & Binding	89	950	950	950	950
480 School & Training Expense	12	300	300	300	300
490 Other Current Charges & Oblig.	---	---	11,625	11,000	11,000
510 Office Supplies	443	650	850	850	850
520 Operating Supplies	29,665	29,218	22,800	22,800	22,800
540 Books, Pub., Sub. & Memberships	208	440	466	466	466
550 Duplicating Charges	902	766	866	866	866
Reimbursable	-----	-----	-----	-----	-----
Project Expenditures	---	13,000	---	---	---
	-----	-----	-----	-----	-----
TOTAL MAINTENANCE & OPERATION	97,272	130,089	159,893	135,849	135,849
<u>CAPITAL OUTLAY</u>					
620 Buildings	14,059	---	700	700	700
630 Improvements Other Than Bldgs.	8,436	3,900	4,900	4,900	4,900
640 Machinery & Equipment	1,513	5,606	9,319	9,319	9,319
670 Mobile Equipment	4,412	2,541	---	---	---
	-----	-----	-----	-----	-----
TOTAL CAPITAL OUTLAY	28,420	12,047	14,919	14,919	14,919

Departmental Budget - 1981-82

PARKS & RECREATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director	29,796	29,796
1 Assistant Director	21,001	21,001
1 Recreation Programs Manager	17,281	17,281
1 Recreation Leader (Fleischmann)	13,332	13,332
1 Recreation Leader (River Park)	12,672	12,672
1 Business Manager	14,076	14,076
1 Secretary II	10,257	10,257
1 Secretary I	9,644	9,644
1 Service Worker I (Fleischmann)	8,273	8,273
1 Service Worker I (River Park)	8,017	8,017
1 Custodian Crew Leader	12,264	12,264
1 Service Worker I (custodian - all parks)	9,509	9,509
1 Service Worker I (Cambier)	9,322	9,322
1 Parks Maintenance Supervisor	13,487	13,487
1 Service Worker I (Lowdermilk)	9,741	9,741
1 Service Worker I (Anthony)	8,017	8,017
1 Service Worker I (Fleischmann)	9,050	9,050
3 Crew Leader I	33,028	33,028
6 Service Worker I (maintenance)	54,562	54,562
2 Service Worker I (park guards)	19,498	19,498
1 Park Maintenance Mechanic	12,343	12,343
1 Service Worker II	11,326	11,326
1 Automotive Mechanic I	11,789	11,789
	<u>358,285</u>	<u>358,285</u>
130 Other Salaries & Wages		
4 Service Worker I (Cambier, Fleischmann Center/Park, Pier)	19,594	19,594
2 Lifeguards (1,376 pool hours @ \$3.75)	5,160	5,160
14 Summer program employees (5 40-hour weeks @ \$3.76 per hour)	10,528	10,528
	<u>35,282</u>	<u>35,282</u>
140 Overtime	4,638	4,638
Overtime & holiday		
Total Employee Salaries & Wages	<u>398,205</u>	<u>398,205</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	26,776	26,776
Social Security	26,718	26,718
Health Insurance	8,542	8,542
Life Insurance	1,798	1,798
Workers' Compensation	---	---
Total Employee Overhead	<u>63,834</u>	<u>63,834</u>
Less Salary Savings	<u>(5,500)</u>	<u>(5,500)</u>
TOTAL EMPLOYEE SERVICES	<u><u>456,539</u></u>	<u><u>456,539</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
Folding tables (12)		
Card tables (12)		
Benches		
Picnic tables		
Trash cans		
Small hand tools		
Small engines		

Departmental Budget - 1981-82

PARKS & RECREATION

<u>MAINTENANCE & OPERATION</u> (cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
Sprinkler heads		
Pool chemicals		
Player benches		
	<u>8,000</u>	<u>8,000</u>
310 Professional Services		
Medical examinations	---	---
Pest control	800	800
Typewriters (4)	152	152
	<u>952</u>	<u>952</u>
340 Other Contractual Services		
Architectural fees	---	---
Custodial services	5,500	5,500
Chargebacks - Public Works	2,000	2,000
	<u>7,500</u>	<u>7,500</u>
390 Auto Mileage		
Business Manager	780	780
Recreation Programs Manager	420	420
Recreation Leaders (Fleischmann/River Pk.)	600	600
	<u>1,800</u>	<u>1,800</u>
400 Travel & Per Diem		
-National Parks & Recreation		
Convention - Director - 3 days	450	450
-Florida Parks & Recreation Assoc.		
state conference - Director,		
Assistant Director, Recreation		
Programs Manager	300	300
-Variou district meetings - Director,		
Assistant Director, Recreation		
Programs Manager	400	400
	<u>1,150</u>	<u>1,150</u>
410 Communication Services	2,375	2,375
Cambier, Fleischmann, Maintenance		
Building, Lowdermilk, River Park		
420 Transportation	13,340	13,340
Gasoline, oil, repairs, maintenance		
430 Utility Services (electric/water)		
Cambier Park		
Fleischmann Park		
Fleischmann Center		
Lowdermilk Park		
Anthony Park		
River Park Recreation Center		
River Park Pool		
Naples Landing		
Merrihue Mini-Park		
Meniffee Mini-Park		
Rodgers Mini-Park		
	<u>40,000</u>	<u>40,000</u>
440 Rentals & Leases		
Cranes, fork lifts, sod cutter, etc.		
Tree trimming		
	<u>1,500</u>	<u>1,500</u>
460 Repair & Maintenance Services	22,000	22,000
Electric, air conditioning,		
plumbing, painting		

Departmental Budget - 1981-82

PARKS & RECREATION

<u>MAINTENANCE & OPERATION</u> (cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
470 Printing & Binding		
Department reservation forms	150	150
Senior Citizens brochure	300	300
Department brochure	500	500
	<u>950</u>	<u>950</u>
480 School & Training Expense	300	300
490 Other Current Charges & Obligations		
Programs, activities		
Summer program		
Miscellaneous athletic equipment		
Recover pool tables (7)		
	<u>11,000</u>	<u>11,000</u>
510 Office Supplies	850	850
520 Operating Supplies		
-Expendable supplies (all parks)	5,500	5,500
-Fertilizer, insecticides, herbicides, plants, shrubs (all parks)	8,000	8,000
-Basketball goal replacement, miscellaneous athletic equipment	1,000	1,000
-Ball diamond clay (5 fields)	3,300	3,300
-Uniforms, miscellaneous, safety shoes and equipment	5,000	5,000
	<u>22,800</u>	<u>22,800</u>
540 Books, Publications, Subscriptions & Memberships		
-National Parks & Recreation Assoc.	65	
-Florida Parks & Recreation Assoc.	126	
-Florida Turf Grass Assoc.	100	
-Miscellaneous newspapers, periodicals	175	
	<u>466</u>	<u>466</u>
550 Duplicating Charges	866	866
TOTAL MAINTENANCE & OPERATION	<u>135,849</u>	<u>135,849</u>
 <u>CAPITAL OUTLAY</u>		
620 Buildings		
1 chickee	700	700
630 Improvements Other Than Buildings		
Car bumpers (Fleischmann)	1,000	1,000
Batting cage (Fleischmann)	1,200	1,200
Tot lot equipment Cambier (replace)		
Wave slide \$ 900		
Whirley 1,000		
Flying gym 800		
	<u>2,700</u>	<u>2,700</u>
	<u>4,900</u>	<u>4,900</u>
640 Machinery & Equipment		
Riding mower-Gravelly (replacement)	3,600	3,600
Sarlo push mowers (2) (replacement)	800	800
Water coolers (2) (replacement)	700	700
Sofas (2) (replacement)	500	500
Chairs (4)	416	416
End tables (2)	120	120
Cocktail table (1)	60	60
Balance beam (1)	380	380
Sign display case (1)	77	77
Basketball goals	600	600
Gym mats, gym horse	2,066	2,066
	<u>9,319</u>	<u>9,319</u>
TOTAL CAPITAL OUTLAY	<u>14,919</u>	<u>14,919</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PARKS & RECREATION
BAY DOCK

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	<u>27,499</u>	<u>26,220</u>	<u>29,007</u>	<u>27,393</u>	<u>27,393</u>
Maintenance & Operation	<u>111,585</u>	<u>120,455</u>	<u>128,593</u>	<u>124,593</u>	<u>124,593</u>
Capital Outlay	<u>5,851</u>	<u>7,450</u>	<u>8,800</u>	<u>6,100</u>	<u>6,100</u>
TOTAL	<u><u>144,935</u></u>	<u><u>154,125</u></u>	<u><u>166,400</u></u>	<u><u>158,086</u></u>	<u><u>158,086</u></u>

This division of the Parks & Recreation Department is responsible for merchandise sale and dockage rental at the City-owned dock at Crayton Cove, as well as for the enforcement of City ordinances relative to this facility.

1981-82 Estimated Revenue 180,000

PARKS & RECREATION
BAY DOCK

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	22,041	21,551	22,054	22,054	22,054
130 Other Salaries & Wages	---	500	1,129	1,129	1,129
140 Overtime	776	570	613	613	613
<u>Total Salaries & Wages</u>	<u>22,817</u>	<u>22,621</u>	<u>23,796</u>	<u>23,796</u>	<u>23,796</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	4,682	3,599	5,211	3,597	3,597
<u>TOTAL EMPLOYEE SERVICES</u>	<u>27,499</u>	<u>26,220</u>	<u>29,007</u>	<u>27,393</u>	<u>27,393</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	---	200	200	200	200
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	171	184	284	284	284
420 Transportation	2,899	2,638	3,564	3,564	3,564
430 Utility Services					
440 Rentals & Leases					
450 Insurance	---	200	5,000	1,000	1,000
460 Repair & Maintenance Services	20	70	70	70	70
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	1	63	75	75	75
510 Office Supplies	108,494	117,100	119,400	119,400	119,400
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>111,585</u>	<u>120,455</u>	<u>128,593</u>	<u>124,593</u>	<u>124,593</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	5,851	6,000	---	---	---
630 Improvements Other Than Bldgs.	---	---	8,800	6,100	6,100
640 Machinery & Equipment	---	1,450	---	---	---
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>5,851</u>	<u>7,450</u>	<u>8,800</u>	<u>6,100</u>	<u>6,100</u>

Departmental Budget - 1981-82

PARKS & RECREATION

BAY DOCK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 2 Dockkeepers	22,054	22,054
130 Other Salaries & Wages	1,129	1,129
140 Overtime Overtime & Holidays	613	613
Total Employee Salaries & Wages	<u>23,796</u>	<u>23,796</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,563	1,563
Social Security	1,490	1,490
Health Insurance	428	428
Life Insurance	116	116
Workers' Compensation	---	---
Total Employee Overhead	<u>3,597</u>	<u>3,597</u>
TOTAL EMPLOYEE SERVICES	<u><u>27,393</u></u>	<u><u>27,393</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
410 Communication Services add radio	284	284
430 Utility Services	3,564	3,564
460 Repair & Maintenance Services	1,000	1,000
470 Printing & Binding	70	70
510 Office Supplies	75	75
520 Operating Supplies		
Gasoline	112,000	112,000
Bait	6,900	6,900
Ice & Miscellaneous	500	500
	<u>119,400</u>	<u>119,400</u>
TOTAL MAINTENANCE & OPERATION	<u><u>124,593</u></u>	<u><u>124,593</u></u>
 <u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings		
Pave tank area	300	300
Pilings	5,000	5,000
2-Fire hose cabinets (replacements)	800	800
	<u>6,100</u>	<u>6,100</u>
TOTAL CAPITAL OUTLAY	<u><u>6,100</u></u>	<u><u>6,100</u></u>

CITY OF NAPLES
Departmental Budget - 1981-82

PARKS & RECREATION
FISHING PIER

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>41,417</u>	<u>40,122</u>	<u>45,192</u>	<u>45,044</u>	<u>45,044</u>
Maintenance & Operation	<u>54,209</u>	<u>54,286</u>	<u>55,634</u>	<u>54,634</u>	<u>54,634</u>
Capital Outlay	<u>5,893</u>	<u>---</u>	<u>9,000</u>	<u>7,500</u>	<u>7,500</u>
TOTAL	<u><u>101,519</u></u>	<u><u>94,408</u></u>	<u><u>109,826</u></u>	<u><u>107,178</u></u>	<u><u>107,178</u></u>

This division of the Parks & Recreation Department is responsible for purchasing and selling all items that pertain to a concession operation of this type. It is also responsible for handling City monies as well as reporting needed maintenance projects to the maintenance division of the Department.

1981-82 Estimated Revenue 94,000

PARKS & RECREATION
FISHING PIER

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	33,783	32,739	37,048	37,048	37,048
130 Other Salaries & Wages	524	---	---	---	---
140 Overtime	966	1,186	1,276	1,276	1,276
Total Salaries & Wages	35,273	33,925	38,324	38,324	38,324
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,144	6,197	6,868	6,720	6,720
TOTAL EMPLOYEE SERVICES	41,417	40,122	45,192	45,044	45,044
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	372	400	500	500	500
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	1,000	---	---
390 Auto Mileage	---	---	---	---	---
400 Travel & Per Diem	---	---	---	---	---
410 Communication Services	198	184	184	184	184
420 Transportation	---	---	---	---	---
430 Utility Services	3,078	2,808	4,006	4,006	4,006
440 Rentals & Leases	---	---	---	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	304	6,700	200	200	200
470 Printing & Binding	---	---	---	---	---
480 School & Training Expense	---	---	---	---	---
490 Other Current Charges & Oblig.	18	---	44	44	44
510 Office Supplies	---	---	---	---	---
520 Operating Supplies	50,239	44,150	49,700	49,700	49,700
540 Books, Pub., Sub. & Memberships	---	---	---	---	---
550 Duplicating Charges	---	---	---	---	---
Personal Property Tax	---	24	---	---	---
Concession License	---	20	---	---	---
TOTAL MAINTENANCE & OPERATION	54,209	54,286	55,634	54,634	54,634
<u>CAPITAL OUTLAY</u>					
620 Buildings	5,399	---	1,500	1,500	1,500
630 Improvements Other Than Bldgs.	494	---	6,500	5,500	5,500
640 Machinery & Equipment	---	---	1,000	500	500
670 Mobile Equipment	---	---	---	---	---
TOTAL CAPITAL OUTLAY	5,893	---	9,000	7,500	7,500

Departmental Budget - 1981-82

PARKS & RECREATION
FISHING PIER

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 4 Concession Workers	37,048	37,048
140 Overtime Overtime & holiday	1,276	1,276
	<hr/>	<hr/>
Total Employee Salaries & Wages	38,324	38,324
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,592	2,592
Social Security	2,472	2,472
Health Insurance	1,366	1,366
Life Insurance	290	290
Workers' Compensation	---	---
	<hr/>	<hr/>
Total Employee Overhead	6,720	6,720
TOTAL EMPLOYEE SERVICES	<hr/> <hr/>	<hr/> <hr/>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
340 Other Contractual Services	---	---
410 Communication Services	184	184
430 Utility Services	4,006	4,006
460 Repair & Maintenance Services	200	200
490 Other Current Charges & Obligations	44	44
520 Operating Supplies		
Beverages		
Candy		
Ice cream		
Food		
Bait		
Tackle		
Cigarettes, miscellaneous		
	<hr/>	<hr/>
	49,700	49,700
TOTAL MAINTENANCE & OPERATION	<hr/> <hr/>	<hr/> <hr/>
	54,634	54,634
<u>CAPITAL OUTLAY</u>		
620 Buildings Painting	1,500	1,500
630 Improvements Other Than Buildings Planking, rails, lights	5,500	5,500
640 Machinery & Equipment Pumps, airators, bunwarmer	500	500
	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY	7,500	7,500

CITY OF NAPLES
Departmental Budget - 1981-82

PARKS & RECREATION
TENNIS

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>26,123</u>	<u>28,804</u>	<u>31,159</u>	<u>30,041</u>	<u>30,041</u>
Maintenance & Operation	<u>8,525</u>	<u>8,100</u>	<u>14,220</u>	<u>11,595</u>	<u>11,595</u>
Capital Outlay	<u>2,223</u>	<u>7,000</u>	<u>7,300</u>	<u>6,300</u>	<u>6,300</u>
TOTAL	<u><u>36,871</u></u>	<u><u>43,904</u></u>	<u><u>52,679</u></u>	<u><u>47,936</u></u>	<u><u>47,936</u></u>

This division is responsible for collection of all permit fees and records. It also assigns courts on a day-to-day basis and reservation basis, as well as conducts tournaments, monitors courts for maintenance and repair, etc.

1981-82 Estimated Revenue: 47,000

PARKS & RECREATION
TENNIS

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	20,496	24,046	24,885	24,885	24,885
130 Other Salaries & Wages	1,486	912	980	980	980
140 Overtime	1,474	814	875	875	875
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Salaries & Wages	23,456	25,772	26,740	26,740	26,740
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	2,667	3,032	4,419	3,301	3,301
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EMPLOYEE SERVICES	26,123	28,804	31,159	30,041	30,041
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	137	200	400	275	275
310 Professional Services	---	---	70	70	70
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	---	---	---	---	---
400 Travel & Per Diem	---	---	---	---	---
410 Communication Services	706	700	750	750	750
420 Transportation	---	---	---	---	---
430 Utility Services	5,065	4,700	6,700	6,700	6,700
440 Rentals & Leases	---	---	1,000	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	---	300	---	---	---
470 Printing & Binding	218	200	200	200	200
480 School & Training Expense	---	---	---	---	---
490 Other Current Charges & Oblig.	---	---	2,000	500	500
510 Office Supplies	---	---	100	100	100
520 Operating Supplies	2,399	2,000	3,000	3,000	3,000
540 Books, Pub., Sub. & Memberships	---	---	---	---	---
550 Duplicating Charges	---	---	---	---	---
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	8,525	8,100	14,220	11,595	11,595
<u>CAPITAL OUTLAY</u>					
620 Buildings	931	---	300	300	300
630 Improvements Other Than Bldgs.	667	6,000	7,000	6,000	6,000
640 Machinery & Equipment	625	1,000	---	---	---
670 Mobile Equipment	---	---	---	---	---
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY	2,223	7,000	7,300	6,300	6,300

Departmental Budget - 1981-82

PARKS & RECREATION

TENNIS

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Tennis Pro	7,000	7,000
2 Tennis Aides	17,885	17,885
	<u>24,885</u>	<u>24,885</u>
130 Other Salaries & Wages	980	980
Sunday 8:00 a.m. to 1:00 p.m.		
140 Overtime	875	875
Overtime & holidays		
Total Employee Salaries & Wages	<u>26,740</u>	<u>26,740</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,252	1,252
Social Security	1,193	1,193
Health Insurance	740	740
Life Insurance	116	116
Workers' Compensation	---	---
Total Employee Overhead	<u>3,301</u>	<u>3,301</u>
TOTAL EMPLOYEE SERVICES	<u>30,041</u>	<u>30,041</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	275	275
Brooms, squeegees, rol-dryers		
310 Professional Services	70	70
Exterminator		
410 Communication Services	750	750
430 Utility Services	6,700	6,700
440 Rentals & Leases	---	---
Cranes		
470 Printing & Binding	200	200
490 Other Current Charges & Obligations	500	500
Repairs necessitated by vandalism		
510 Office Supplies	100	100
520 Operating Supplies		
-14 tennis nets, wind screens, ratchets, bulbs, ballast	2,000	2,000
-benches (replacement)	1,000	1,000
	<u>3,000</u>	<u>3,000</u>
TOTAL MAINTENANCE & OPERATION	<u>11,595</u>	<u>11,595</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings	300	300
630 Improvements Other Than Buildings	6,000	6,000
Resurfacing		
TOTAL CAPITAL OUTLAY	<u>6,300</u>	<u>6,300</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PARKS & RECREATION
VENDING

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	38,870	46,000	46,000	50,000	50,000
Capital Outlay	_____	_____	_____	_____	_____
TOTAL	<u>38,870</u>	<u>46,000</u>	<u>46,000</u>	<u>50,000</u>	<u>50,000</u>

This division of the Parks & Recreation Department is responsible for purchasing and selling cold drinks, candy, etc., through vending machines. It is also responsible for the collection of monies and the payment of bills. Stocking of machines is assigned to the personnel employed at the various locations where vending machines are placed.

1981-82 Estimated Revenue: 73,000

DEPARTMENTAL

PARKS & RECREATION
VENDING

B U D G E T

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
TOTAL EMPLOYEE SERVICES					
<hr/> <hr/>					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies	38,870	46,000	46,000	50,000	50,000
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION					
	38,870	46,000	46,000	50,000	50,000
<hr/> <hr/>					
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment
670 Mobile Equipment
<hr/>					
<hr/>					
TOTAL CAPITAL OUTLAY					

Departmental Budget - 1981-82
PARKS & RECREATION
VENDING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION		
520 Operating Supplies	50,000	50,000
TOTAL MAINTENANCE & OPERATION	<u>50,000</u>	<u>50,000</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PERSONNEL DIVISION
(City Manager's Office)

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>50,705</u>	<u>54,421</u>	<u>64,601</u>	<u>59,059</u>	<u>59,059</u>
Maintenance & Operation	<u>14,192</u>	<u>10,004</u>	<u>12,788</u>	<u>11,763</u>	<u>11,763</u>
Capital Outlay	<u>---</u>	<u>325</u>	<u>198</u>	<u>198</u>	<u>198</u>
TOTAL	<u><u>64,897</u></u>	<u><u>64,750</u></u>	<u><u>77,587</u></u>	<u><u>71,020</u></u>	<u><u>71,020</u></u>

The Division of Personnel is responsible for the personnel and employee relations programs of the City. It directs the recruitment, screening, testing and orientation programs for new city employees; administers employee benefit programs; administers the wage and salary plans; directs the workers' compensation self-insurance plan and safety program; and administers the City's labor relations program. The Division has a staff of three full-time employees.

New Programs and Projects

Revision of the City's Personnel Manual.

Development of an expanded city performance testing program.

Development of a program to monitor and reduce personal injury and property damage claims.

Development of an Annual Employee Benefit Profile. (Statement).

Conduct in-house training to increase employee productivity and supervisory training of labor relations.

DEPARTMENTAL

CITY MANAGER
PERSONNEL DIVISION

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	43,706	46,826	50,659	50,659	50,659
130 Other Salaries & Wages	176	---	4,739	---	---
140 Overtime	131	150	167	159	159
	-----	-----	-----	-----	-----
Total Salaries & Wages	44,013	46,976	55,565	50,818	50,818
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,692	7,445	9,036	8,241	8,241
	-----	-----	-----	-----	-----
TOTAL EMPLOYEE SERVICES	<u>50,705</u>	<u>54,421</u>	<u>64,601</u>	<u>59,059</u>	<u>59,059</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	5,064	3,250	3,502	3,502	3,502
340 Other Contractual Services					
390 Auto Mileage	62	75	75	75	75
400 Travel & Per Diem	699	750	1,175	650	650
410 Communication Services	1,163	1,124	1,200	1,200	1,200
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	95	90	112	112	112
470 Printing & Binding	2,184	1,600	3,500	3,500	3,500
480 School & Training Expense	---	---	185	185	185
490 Other Current Charges & Oblig.					
510 Office Supplies	368	450	400	400	400
520 Operating Supplies	1,784	765	1,000	1,000	1,000
540 Books, Pub., Sub. & Memberships	154	100	439	439	439
550 Duplicating Charges	2,619	1,800	1,200	700	700
	-----	-----	-----	-----	-----
TOTAL MAINTENANCE & OPERATION	<u>14,192</u>	<u>10,004</u>	<u>12,788</u>	<u>11,763</u>	<u>11,763</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	---	325	---	---	---
640 Machinery & Equipment	---	---	198	198	198
670 Mobile Equipment					
	-----	-----	-----	-----	-----
TOTAL CAPITAL OUTLAY	<u>---</u>	<u>325</u>	<u>198</u>	<u>198</u>	<u>198</u>

Departmental Budget - 1981-82

PERSONNEL DIVISION
(City Manager's Office)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Personnel Director	25,001	25,001
1 Personnel Technician	14,631	14,631
1 Clerk Specialist	11,027	11,027
	<u>50,659</u>	<u>50,659</u>
140 Overtime	159	159
Total Employee Salaries & Wages	<u>50,818</u>	<u>50,818</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	3,557	3,557
Social Security	3,398	3,398
Health Insurance	1,070	1,070
Life Insurance	216	216
Workers' Compensation	---	---
Total Employer Payroll Expenses	<u>8,241</u>	<u>8,241</u>
TOTAL EMPLOYEE SERVICES	<u>59,059</u>	<u>59,059</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services		
Pre-employment physicals	2,902	2,902
Police psychological screening	600	600
	<u>3,502</u>	<u>3,502</u>
390 Auto Mileage	75	75
400 Travel & Per Diem		
-Florida Public Employer Labor Relations Association Annual Conference - 2-3 days - Director	300	300
-Florida Public Personnel Association Annual Conference - 2-3 days - Director	300	300
-National Public Employer Labor Relations Association Annual Conference - 4-5 days - Director	---	---
-Quarterly Florida Public Employer Labor Relations Association meetings	50	50
	<u>650</u>	<u>650</u>
410 Communication Services	1,200	1,200
460 Repair & Maintenance Services	112	112
Typewriters (2)		
470 Printing & Binding	3,500	3,500

Departmental Budget - 1981-82

PERSONNEL DIVISION
(City Manager's Office)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (cont.)</u>		
480 School & Training Expense		
-Special training class on costing of labor contracts - 1 day - Director (tuition \$100, travel \$50)	150	150
-Workers' comprehensive claim processing - 1 day - Director, Clerk Specialist	35	35
	<u>185</u>	<u>185</u>
510 Office Supplies	400	400
520 Operating Supplies	1,000	1,000
540 Books, Publications, Subscriptions & Memberships		
-Florida Public Employer Labor Relations Association - annual dues	35	
-National Public Employer Labor Relations Association - annual dues	35	
-Florida Public Personnel Association - annual dues	10	
-American Society for Personnel Administration - annual dues	60	
-Public Employee Reporter	255	
-Training News	24	
-Labor Management Relations Service	20	
	<u>439</u>	<u>439</u>
550 Duplicating Charges	700	700
TOTAL MAINTENANCE & OPERATION	<u><u>11,763</u></u>	<u><u>11,763</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	198	198
Credenza - Personnel Technician		
TOTAL CAPITAL OUTLAY	<u><u>198</u></u>	<u><u>198</u></u>

POLICE DEPARTMENT

CHIEF

Assistant Police Chief

1 Secretary II

Support Services

- 8 Communication Operators
- 1 Staff Services Coordinator
- 3 Clerk Typists
- 2 Service Worker I (Part-time)

Operations

- 4 Police Lieutenants
- 6 Police Sergeants
- 41 Police Officers
- 4 School Crossing Guards
- 1 Secretary I
- 2 Police Aides
- 1 Clerk Typist (part-time)

Parking Authority

- 1 Parking Checker

CITY OF NAPLES
Departmental Budget - 1981-82

POLICE

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	1,134,800	1,203,288	1,492,241	1,329,622	1,329,622
Maintenance & Operation	151,841	161,825	241,865	217,289	217,289
Capital Outlay	21,110	7,836	84,266	84,103	84,103
TOTAL	<u>1,307,751</u>	<u>1,372,949</u>	<u>1,818,372</u>	<u>1,631,014</u>	<u>1,631,014</u>

New Programs & Projects

Creation of a Police Trainee (Cadet) Position.

New bicycle licensing program.

Aid to the Elderly Program.

DEPARTMENTAL

POLICE

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
	934,672	1,077,912	1,097,064	1,094,304	1,094,304
120 Regular Salaries & Wages
	5,754	8,892	18,084	18,084	18,084
130 Other Salaries & Wages
	38,117	39,425	62,000	49,195	49,195
140 Overtime	124,579	62,405	62,405
Additional Employee
Less Abatements	(19,619)	(10,039)	(10,039)	(10,039)
Total Salaries & Wages	978,543	1,106,610	1,291,688	1,213,949	1,213,949
<u>Employee Overhead</u>					
	156,257	115,158	183,914	122,435	122,435
250 Employer Payroll Expenses
Less Abatements	---	(3,500)	(2,246)	(2,246)	(2,246)
New Employee Overhead	---	---	18,885	6,625	6,625
Less Salary Savings	---	(14,980)	---	(11,141)	(11,141)
TOTAL EMPLOYEE SERVICES	1,134,800	1,203,288	1,492,241	1,329,622	1,329,622
<u>MAINTENANCE & OPERATION</u>					
	381	600	888	888	888
300 Operating Expenses
	407	850	3,950	2,150	2,150
310 Professional Services
	834	---	300	---	---
340 Other Contractual Services
	---	500	500	500	500
390 Auto Mileage
	769	2,170	2,710	2,410	2,410
400 Travel & Per Diem
	9,186	10,000	10,500	9,500	9,500
410 Communication Services
	87,800	81,600	132,400	118,500	118,500
420 Transportation
	18,343	20,000	28,000	27,300	27,300
430 Utility Services
	244	300	325	325	325
440 Rentals & Leases
	---	---	---	---	---
450 Insurance
	11,389	10,432	10,771	9,185	9,185
460 Repair & Maintenance Services
	219	3,600	5,500	5,300	5,300
470 Printing & Binding
	1,647	3,773	8,725	6,740	6,740
480 School & Training Expense
	493	700	1,500	1,200	1,200
490 Other Current Charges & Oblig.
	1,562	1,800	2,000	2,000	2,000
510 Office Supplies
	13,497	20,000	29,320	27,260	27,260
520 Operating Supplies
	1,363	1,400	1,876	1,431	1,431
540 Books, Pub., Sub. & Memberships
	3,707	4,100	2,600	2,600	2,600
550 Duplicating Charges
	---	---	---	---	---
TOTAL MAINTENANCE & OPERATION	151,841	161,825	241,865	217,289	217,289
<u>CAPITAL OUTLAY</u>					
	3,997	1,400	2,245	2,245	2,245
620 Buildings	600	600	600
630 Improvements Other Than Bldgs.
	9,912	6,436	6,721	4,958	4,958
640 Machinery & Equipment
	7,201	---	74,700	76,300	76,300
670 Mobile Equipment
TOTAL CAPITAL OUTLAY	21,110	7,836	84,266	84,103	84,103

Departmental Budget - 1981-82

POLICE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Police Chief	30,592	30,592
1 Assistant Police Chief	28,253	28,253
4 Lieutenants	88,384	88,384
(5) 6 Sergeants	115,607	115,607
37 Patrol Officers	598,592	598,592
2 Staff Officers		
1 Boat Patrol Officer		
6 Detectives		
28 Patrol Officers		
2 Police Aides	23,370	23,370
1 Secretary II	11,410	11,410
1 Secretary I	10,679	10,679
1 Staff Services Coordinator	12,697	12,697
3 Clerk Typists	28,691	28,691
8 Communication Operators	91,250	91,250
1 Parking Checker	10,039	10,039
	<u>1,049,564</u>	<u>1,049,564</u>
Salary Supplement	44,740	44,740
130 Other Salaries & Wages		
4 School Crossing Guards	9,464	9,464
2 Part-time Service Worker I	8,620	8,620
	<u>18,084</u>	<u>18,084</u>
140 Overtime		
Overtime (regular schedule)	31,967	31,967
Holiday	17,228	17,228
	<u>49,195</u>	<u>49,195</u>
Additional Employees Requested		
120 Regular Salaries & Wages		
(7) 4 Police Officers	55,736	55,736
1 Clerk Typist (Part-time)	4,739	4,739
	<u>60,475</u>	<u>60,475</u>
140 Overtime	1,930	1,930
Holiday		
Total Additional Employees	<u>62,405</u>	<u>62,405</u>
Less Abatements	(10,039)	(10,039)
Total Employee Salaries & Wages	<u>1,213,949</u>	<u>1,213,949</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	13,170	13,170
Social Security	78,352	78,352
Health Insurance	25,981	25,981
Life Insurance	3,606	3,606
Police Line-of-Duty Life	1,326	1,326
Workers' Compensation	---	---
	<u>122,435</u>	<u>122,435</u>
Less Abatements	(2,246)	(2,246)
	<u>120,189</u>	<u>120,189</u>

Departmental Budget - 1981-82

POLICE

<u>EMPLOYEE SERVICES</u> (cont)	<u>RECOMMENDED</u>	<u>APPROVED</u>
Employer Payroll Expenses - New Employees		
Social Security	4,292	4,292
Health Insurance	1,967	1,967
Life Insurance	258	258
Police Line-of-Duty Life	108	108
Workers' Compensation	---	---
	<u>6,625</u>	<u>6,625</u>
Total Employee Overhead	<u>126,814</u>	<u>126,814</u>
Less Salary Savings	(11,141)	(11,141)
TOTAL EMPLOYEE SERVICES	<u><u>1,329,622</u></u>	<u><u>1,329,622</u></u>

MAINTENANCE & OPERATION

300 Operating Expenses		
4 life jackets	125	125
4 blankets	36	36
3 binoculars	180	180
fingerprint equipment & supplies, miscellaneous	547	547
	<u>888</u>	<u>888</u>
310 Professional Services		
Veterinarian & boarding fees (2 dogs)	1,250	1,250
Polygraphist (lie detection)	200	200
Film processing	---	---
Physicians & dentists (victim exams)	700	700
	<u>2,150</u>	<u>2,150</u>
390 Auto Mileage	500	500
400 Travel & Per Diem		
-Monthly Southwest Florida Police Chiefs Meetings - Chief	60	60
-Florida Police Chiefs Conference - Chief & Assistant Chief	500	500
-International Association Chiefs of Police - Chief	550	550
-Travel to pick up wanted persons	500	500
-Travel to state crime labs with evidence for processing	300	300
-Miscellaneous unscheduled	500	500
	<u>2,410</u>	<u>2,410</u>
410 Communication Services		
Telephone tolls & local service	9,000	9,000
2 additional instruments	500	500
	<u>9,500</u>	<u>9,500</u>
420 Transportation		
Gasoline - vehicles & boat		
Repairs, tires, oil - vehicles & boat	116,000	116,000
Additional transportation costs	2,500	2,500
	<u>118,500</u>	<u>118,500</u>

Departmental Budget - 1981-82

POLICE

<u>MAINTENANCE & OPERATION (cont)</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
430	Utility Services		
	Water/sewer	3,800	3,800
	Electric	23,500	23,500
		<u>27,300</u>	<u>27,300</u>
440	Rentals & Leases	325	325
	Identikit		
460	Repair & Maintenance Services		
	Motorola contract - radios	3,480	3,480
	Office machines	1,555	1,555
	Pest control	250	250
	Air conditioning	750	750
	Plumbing, electrical	1,000	1,000
	Emergency generator PMI	250	250
	Diesel fuel for generator	100	100
	Carpet cleaning	350	350
	Simplex clock & alarm system	650	650
	Painting building interior	500	500
	Miscellaneous	300	300
		<u>9,185</u>	<u>9,185</u>
470	Printing & Binding	5,300	5,300
	Forms, reports, training materials		
480	School & Training Expense		
	-Canine training seminar - 2 officers	375	375
	-Help Stop Crime Seminar - 1 officer	220	220
	-Florida Crime Prevention Seminar - 1 officer	220	220
	-FBI National Academy Retraining Seminar - Assistant Chief	500	500
	-Executive development - 1 lieutenant	245	245
	-Hostage negotiations - 2 lieutenants, 1 sergeant, 1 detective	490	490
	-Blood stains/splatters investigations - 2 detectives	490	490
	-Police photography - 1 sergeant, 1 detective	650	650
	-Hypnosis in criminal investigation - 2 detectives	650	650
	-Officer stress assessment & resolution - 1 lieutenant, 1 sergeant	650	650
	-Police labor relations - Chief or Assistant Chief	525	525
	-Administration and management of small police departments - Chief	525	525
	-Southwest Florida Police Academy - 4 police officers attrition @ \$150	600	600
	-Florida Police Academy - 4 new officers	600	600
		<u>6,740</u>	<u>6,740</u>
490	Other Current Charges & Obligations		
	Postage (evidence mailing)		
	Supplies	<u>1,200</u>	<u>1,200</u>
510	Office Supplies	2,000	2,000
520	Operating Supplies		
	-Photo supplies	6,100	6,100
	-Fingerprint/identification & crime scene supplies	1,200	1,200
	-Narcotics test supplies	675	675
	-Janitorial supplies	2,000	2,000
	-Uniforms	11,500	11,500
	-Batteries	600	600

Departmental Budget - 1981-82

POLICE

<u>MAINTENANCE & OPERATION (cont)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
520 Operating Supplies (cont)		
-4 cassette recorders	140	140
-Cassette tapes	275	275
-Dog food & supplies - K-9 division	1,036	1,036
-Recording tapes - phone/radio	524	524
-Ammunition for training	750	750
-Target range supplies	400	400
-Uniforms - new officers	2,060	2,060
	<u>27,260</u>	<u>27,260</u>
540 Books, Publications, Subscriptions & Memberships		
-City Directories	255	255
-Hill Donnelly Phone Cross Reference	95	95
-Florida Statutes	144	144
-Florida Law Annotated	50	50
-National Directory of Law Enforcement Administrators	27	27
-Newspapers	267	267
-Monthly publications, miscellaneous	338	338
-Notary Public Commission, seals, Insurance, renewals	255	255
	<u>1,431</u>	<u>1,431</u>
550 Duplicating Charges		
-Copier Payments, Drum & Supplies	2,350	2,350
-City Hall Copies	250	250
	<u>2,600</u>	<u>2,600</u>
TOTAL MAINTENANCE & OPERATIONS	<u>217,289</u>	<u>217,289</u>

Departmental Budget - 1981-82

POLICE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
Window Blinds for Communications/ Dispatch and Shift Commander's Office	550	550
Coat and Hat Rack for Men's Locker Room	70	70
Shelf and Cabinets in Communications Area	425	425
Cabinets with Plumbed Wet Sink for Lunch Area	1,200	1,200
	<u>2,245</u>	<u>2,245</u>
630 Improvements Other than Buildings		
Paving approximately 735 sq. feet of additional parking lot	600	600
640 Machinery & Equipment		
New Heads for Dictaphone Recorder (10 track 24 hour phone & radio)	1,350	1,350
Fingerprint Guide Set	145	145
1 Skil Recipro Saw	220	220
Depth Finder with Audible Alarm	300	300
Canister Vacuum (Heavy Duty) with 20-foot Hose	495	495
2 Desk Chairs with Arms	296	296
Simplex Time Clock for Complaint and Status cards (replacement)	550	550
Numbering Stamp Machine for Numbering Report Logs	100	100
Motorola Status Card Slot Panel for Radio Console	1,040	1,040
Microfilm Reader	---	---
Bench for Men's Locker Room	112	112
Hand-held Battery Powered Megaphone	350	350
	<u>4,958</u>	<u>4,958</u>
670 Mobile Equipment		
8 Marked Patrol Cars - 4 Door Sedans	76,000	76,000
1 Trailer for ATC	300	300
	<u>76,300</u>	<u>76,300</u>
 TOTAL CAPITAL OUTLAY	 <u><u>84,103</u></u>	 <u><u>84,103</u></u>

PUBLIC WORKS DEPARTMENT

DIRECTOR

Administration

- 1 Assistant Director
- 1 Office Manager
- 1 Secretary I

WATER SYSTEM

(See Individual Section)

SEWER SYSTEM

(See Individual Section)

Parkways & Services

- 1 Parkways & Services Superintendent
- 1 Assistant Parkways & Services Supt.
- 1 Parkways Supervisor
- 2 Crew Leader III
- 1 Crew Leader II
- 3 Crew Leader I
- 2 Service Worker III
- 8 Service Worker II
- 9 Service Worker I
- 4 Equipment Operator III
- 3 Equipment Operator I

Sanitation

- 1 Division Superintendent
- 1 Garbage Operations Supervisor
- 1 Trash Operations Supervisor
- 5 Equipment Operator V
- 6 Equipment Operator III
- 5 Equipment Operator II
- 5 Crew Leader III
- 7 Service Worker III
- 1 Service Worker II
- 1 Service Worker I
- 1 Welder

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
ADMINISTRATION

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	<u>96,950</u>	<u>102,829</u>	<u>104,493</u>	<u>104,392</u>	<u>104,392</u>
Maintenance & Operation	<u>7,354</u>	<u>8,564</u>	<u>8,127</u>	<u>7,486</u>	<u>7,486</u>
Capital Outlay	<u>119</u>	<u>952</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL	<u><u>104,423</u></u>	<u><u>112,345</u></u>	<u><u>112,620</u></u>	<u><u>111,878</u></u>	<u><u>111,878</u></u>

The administrative arm of the Public Works Department provides support service to its divisions and staff, including:

1. Coordination of all phases of the Public Works Department through the Director, Assistant Director and Superintendents.
2. Communication between all divisions.
3. Secretarial support for Parkways & Services and Sanitation Divisions.

PUBLIC WORKS
ADMINISTRATION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	79,090	83,535	90,563	90,563	90,563
130 Other Salaries & Wages	4,731	5,578	---	---	---
140 Overtime	6	---	---	---	---
<u>Total Salaries & Wages</u>	<u>83,827</u>	<u>89,113</u>	<u>90,563</u>	<u>90,563</u>	<u>90,563</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	13,123	13,716	13,930	13,829	13,829
<u>TOTAL EMPLOYEE SERVICES</u>	<u>96,950</u>	<u>102,829</u>	<u>104,493</u>	<u>104,392</u>	<u>104,392</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	(38)	650	500	500	500
410 Communication Services	2,596	2,600	3,000	2,400	2,400
420 Transportation	562	714	800	800	800
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	158	200	123	82	82
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	552	700	660	660	660
510 Office Supplies	386	400	500	500	500
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	226	200	200	200	200
550 Duplicating Charges	2,912	3,100	2,344	2,344	2,344
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>7,354</u>	<u>8,564</u>	<u>8,127</u>	<u>7,486</u>	<u>7,486</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	119	952	---	---	---
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>119</u>	<u>952</u>	<u>---</u>	<u>---</u>	<u>---</u>

Departmental Budget - 1981-82

PUBLIC WORKS
ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director	39,183	39,183
1 Assistant Director	27,284	27,284
1 Office Manager	13,903	13,903
1 Secretary I	10,193	10,193
Total Employee Salaries & Wages	<u>90,563</u>	<u>90,563</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	6,339	6,339
Social Security	5,422	5,422
Health Insurance	1,712	1,712
Life Insurance	356	356
Workers' Compensation	---	---
Total Employee Overhead	<u>13,829</u>	<u>13,829</u>
TOTAL EMPLOYEE SERVICES	<u><u>104,392</u></u>	<u><u>104,392</u></u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-American Public Works Conference	300	300
-Review operations in other cities	200	200
	<u>500</u>	<u>500</u>
410 Communication Services	2,400	2,400
420 Transportation	800	800
460 Repair & Maintenance Services	82	82
Typewriters (3)		
490 Other Current Charges & Obligations		
Monthly safety awards	360	360
Annual week's vacation safety award	300	300
	<u>660</u>	<u>660</u>
510 Office Supplies	500	500
540 Books, Publications, Subscriptions & Memberships	200	200
550 Duplicating Charges	2,344	2,344
Purchase of Savin machine, drum replacement, service contract, supplies		
TOTAL MAINTENANCE & OPERATION	<u><u>7,486</u></u>	<u><u>7,486</u></u>

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
PARKWAYS & SERVICES

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	421,961	442,241	488,615	440,565	440,565
Maintenance & Operation	110,334	135,385	150,090	143,168	143,168
Capital Outlay	8,869	4,345	5,620	5,620	5,620
TOTAL	<u>541,164</u>	<u>581,971</u>	<u>644,325</u>	<u>589,353</u>	<u>589,353</u>

The Parkways and Services Division of the Public Works Department provides the maintenance and development of the City's parkways and right-of-ways as well as other public lands not assigned to other departments. The Division also maintains the areas around City buildings and handles aquatic weed control in drainage lakes.

New Programs and Projects

Perform tree maintenance in areas of the City which have not been scheduled in previous years.

Expand tree maintenance program through use of new aerial bucket truck and root cutting machine.

PUBLIC WORKS
PARKWAYS AND SERVICES

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	338,504	389,129	406,299	394,651	394,651
130 Other Salaries & Wages					
140 Overtime	2,572	3,900	4,200	3,000	3,000
123 Less Abatements	---	(9,300)	(12,305)	(12,305)	(12,305)
Total Salaries & Wages	341,076	383,729	398,194	385,346	385,346
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	80,885	67,552	102,230	67,028	67,028
123 Less Salary Savings	---	(6,100)	(9,718)	(9,718)	(9,718)
123 Less Abatements	---	(2,940)	(2,091)	(2,091)	(2,091)
TOTAL EMPLOYEE SERVICES	421,961	442,241	488,615	440,565	440,565
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,311	2,850	2,850	2,650	2,650
310 Professional Services					
340 Other Contractual Services	7,191	---	---	---	---
390 Auto Mileage					
400 Travel & Per Diem	200	275	275	275	275
410 Communication Services					
420 Transportation	48,249	55,080	64,822	59,000	59,000
430 Utility Services	14,990	17,625	19,460	19,460	19,460
440 Rentals & Leases	134	200	200	200	200
450 Insurance					
460 Repair & Maintenance Services	---	7,600	7,500	6,600	6,600
470 Printing & Binding					
480 School & Training Expense	90	340	245	245	245
490 Other Current Charges & Oblig.	5,738	5,200	5,460	5,460	5,460
510 Office Supplies	135	150	100	100	100
520 Operating Supplies	31,243	59,770	49,153	49,153	49,153
540 Books, Pub., Sub. & Memberships	53	55	25	25	25
550 Duplicating Charges					
491 Less Abatements	---	(13,760)	---	---	---
TOTAL MAINTENANCE & OPERATION	110,334	135,385	150,090	143,168	143,168
<u>CAPITAL OUTLAY</u>					
620 Buildings	3,715	---	---	---	---
630 Improvements Other Than Bldgs.	5,154	4,345	5,620	5,620	5,620
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	8,869	4,345	5,620	5,620	5,620

Departmental Budget - 1981-82

PUBLIC WORKS
PARKWAYS & SERVICES

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Parkways & Services Superintendent	22,878	22,878
1 Assistant Parkways & Services Superintendent	19,043	19,043
1 Parkways Supervisor	14,490	14,490
3 Crew Leader I	23,651	23,651
1 Crew Leader II	11,810	11,810
2 Crew Leader III	28,763	28,763
9 Service Worker I	82,130	82,130
8 Service Worker II	83,826	83,826
2 Service Worker III	23,793	23,793
3 Equipment Operator I	32,315	32,315
4 Equipment Operator III	51,952	51,952
	<u>394,651</u>	<u>394,651</u>
123 Less Abatements	(12,305)	(12,305)
140 Overtime	<u>3,000</u>	<u>3,000</u>
Total Employee Salaries & Wages	385,346	385,346
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	27,835	27,835
Social Security	26,593	26,593
Health Insurance	10,789	10,789
Life Insurance	1,811	1,811
Workers' Compensation	---	---
	<u>67,028</u>	<u>67,028</u>
123 Less Abatements	(2,091)	(2,091)
Less Salary Savings	(9,718)	(9,718)
Total Employee Overhead	<u>55,219</u>	<u>55,219</u>
TOTAL EMPLOYEE SERVICES	<u>440,565</u>	<u>440,565</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,650	2,650
Small tools & equipment		
400 Travel & Per Diem		
-Annual state horticultural meeting	200	200
-Research, development	75	75
	<u>275</u>	<u>275</u>
420 Transportation		
-Repairs, maintenance		
-Gasoline, oil	<u>59,000</u>	<u>59,000</u>
430 Utilities		
Water & irrigation	16,960	16,960
Electricity	2,500	2,500
	<u>19,460</u>	<u>19,460</u>
440 Rentals & Leases	200	200

Departmental Budget - 1981-82

PUBLIC WORKS
PARKWAYS & SERVICES

<u>MAINTENANCE & OPERATION (cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
460 Repair & Maintenance Services		
-Small motors, tools		
-Building repairs, maintenance:		
Office cleaning services		
Rug rentals - offices		
Maintenance of ice machines, refrigerators, air conditioners, water coolers		
Building repairs		
Outside lavatories, cleaning supplies, expendables		
	<u>6,600</u>	<u>6,600</u>
480 School & Training Expense	245	245
490 Other Current Charges & Obligations	5,460	5,460
Safety equipment, water coolers, gasoline cans, rainwear, miscellaneous		
510 Office Supplies	100	100
520 Operating Supplies		
Trees, plantings	5,635	5,635
Lethal yellowing materials	4,240	4,240
Uniform rental	5,000	5,000
Safety shoes	2,478	2,478
Irrigation supplies	6,600	6,600
Maintenance of lakes, beach steps	3,800	3,800
Fertilizers	7,600	7,600
Chemical sprays	<u>13,800</u>	<u>13,800</u>
	49,153	49,153
540 Books, Publications, Subscriptions & Memberships	<u>25</u>	<u>25</u>
TOTAL MAINTENANCE & OPERATION	<u><u>143,168</u></u>	<u><u>143,168</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
2 edgers (replacement)	490	490
2 Bob Cat mowers - 21" (replacement)	970	970
1 electric generator (replacement)	390	390
1 chain saw (replacement)	385	385
1 Cyclone spreader - 100 lb. capacity (replacement)	190	190
1 turf thatcher (replacement)	750	750
1 Kee mower - 25" (replacement)	835	835
1 Roto Tiller (replacement)	485	485
1 chain saw chain grinder (new)	135	135
1 aluminum boat - 16'	<u>990</u>	<u>990</u>
TOTAL CAPITAL OUTLAY	<u><u>5,620</u></u>	<u><u>5,620</u></u>

CITY OF NAPLES
 Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
 --Summary--

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>627,189</u>	<u>558,562</u>	<u>620,561</u>	<u>555,602</u>	<u>555,602</u>
Maintenance & Operation	<u>298,051</u>	<u>313,293</u>	<u>345,713</u>	<u>357,689</u>	<u>357,689</u>
Capital Outlay	<u>12,982</u>	<u>17,425</u>	<u>14,285</u>	<u>14,285</u>	<u>14,285</u>
TOTAL	<u><u>938,222</u></u>	<u><u>889,280</u></u>	<u><u>980,559</u></u>	<u><u>927,576</u></u>	<u><u>927,576</u></u>

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
--Commercial--

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>179,032</u>	<u>159,218</u>	<u>163,269</u>	<u>146,479</u>	<u>146,479</u>
Maintenance & Operation	<u>107,270</u>	<u>116,291</u>	<u>128,386</u>	<u>126,043</u>	<u>126,043</u>
Capital Outlay	<u>12,945</u>	<u>16,815</u>	<u>14,285</u>	<u>14,285</u>	<u>14,285</u>
TOTAL	<u><u>299,247</u></u>	<u><u>292,324</u></u>	<u><u>305,940</u></u>	<u><u>286,807</u></u>	<u><u>286,807</u></u>

The Sanitation Division of the Public Works Department provides garbage collection service to commercial establishments within the city limits with transportation of refuse to the county landfill.

New Programs and Projects

Study and analysis of compacting units.

DEPARTMENTAL

PUBLIC WORKS
SANITATION
--Commercial--

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	126,954	129,540	119,190	119,190	119,190
130 Other Salaries & Wages	11,138	8,740	6,814	6,814	6,814
140 Overtime	---	---	---	---	---
Total Salaries & Wages	138,092	138,280	126,004	126,004	126,004
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	40,940	23,048	37,265	20,475	20,475
Less Salary Savings	---	(2,110)	---	---	---
TOTAL EMPLOYEE SERVICES	179,032	159,218	163,269	146,479	146,479
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	---	200	200	200	200
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	---	---	---	---	---
400 Travel & Per Diem	150	275	275	275	275
410 Communication Services	119	200	200	130	130
420 Transportation	97,354	102,826	113,394	113,394	113,394
430 Utility Services	---	1,290	1,290	400	400
440 Rentals & Leases	---	---	---	---	---
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	---	500	500	1,000	1,000
470 Printing & Binding	---	---	---	---	---
480 School & Training Expense	---	---	---	---	---
490 Other Current Charges & Oblig.	7,322	6,900	6,900	6,900	6,900
510 Office Supplies	---	200	200	200	200
520 Operating Supplies	2,325	3,900	5,427	3,544	3,544
540 Books, Pub., Sub. & Memberships	---	---	---	---	---
550 Duplicating Charges	---	---	---	---	---
TOTAL MAINTENANCE & OPERATION	107,270	116,291	128,386	126,043	126,043
<u>CAPITAL OUTLAY</u>					
620 Buildings	---	---	---	---	---
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	12,945	16,815	14,285	14,285	14,285
670 Mobile Equipment	---	---	---	---	---
TOTAL CAPITAL OUTLAY	12,945	16,815	14,285	14,285	14,285

Departmental Budget - 1981-82

PUBLIC WORKS
 SANITATION
 --Commercial--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (pro-rated)	7,585	7,585
1 Garbage Operations Supervisor (pro-rated)	9,880	9,880
5 Equipment Operator V	78,749	78,749
1 Service Worker II	9,645	9,645
1 Welder	13,331	13,331
	<u>119,190</u>	<u>119,190</u>
140 Overtime	6,814	6,814
Total Employee Salaries & Wages	<u>126,004</u>	<u>126,004</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	8,254	8,254
Social Security	8,414	8,414
Health Insurance	3,353	3,353
Life Insurance	454	454
Workers' Compensation	---	---
Total Employee Overhead	<u>20,475</u>	<u>20,475</u>
TOTAL EMPLOYEE SERVICES	<u>146,479</u>	<u>146,479</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
Hand tools, painting supplies		
400 Travel & Per Diem		
-Solid Waste Management workshop - 1 day		
-International Waste Equipment & Technology Expo - 1 day		
-Travel to other cities		
	<u>275</u>	<u>275</u>
410 Communication Services	130	130
420 Transportation		
Gasoline, oil, lubricants	33,066	
Repair parts	41,142	
Tires	14,669	
Labor	24,517	
	<u>113,394</u>	<u>113,394</u>
430 Utility Services	400	400
460 Repair & Maintenance Services	1,000	1,000
Radios, welding equipment, buildings, machinery		
490 Other Current Charges & Obligations		
Steel	4,000	
Welding supplies	600	
Wheels	500	
Paint	1,200	
Miscellaneous supplies	600	
	<u>6,900</u>	<u>6,900</u>

Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
 --Commercial--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (cont.)</u>		
510 Office Supplies	200	200
520 Operating Supplies		
Uniform rental	1,340	1,340
Safety shoes	704	704
Chemicals	1,000	1,000
Gloves, rainwear, boots, safety equipment, miscellaneous	500	500
	<u>3,544</u>	<u>3,544</u>
 TOTAL MAINTENANCE & OPERATION	 <u>126,043</u>	 <u>126,043</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Commercial containers	9,000	9,000
Container replacement	3,600	3,600
Radio (Assistant Director-Services)	685	685
TV camera & monitor	1,000	1,000
 TOTAL CAPITAL OUTLAY	 <u>14,285</u>	 <u>14,285</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
--Residential--

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>267,642</u>	<u>233,513</u>	<u>270,646</u>	<u>240,562</u>	<u>240,562</u>
Maintenance & Operation	<u>82,739</u>	<u>87,123</u>	<u>97,044</u>	<u>104,044</u>	<u>104,044</u>
Capital Outlay	<u>37</u>	<u>410</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL	<u><u>350,418</u></u>	<u><u>321,046</u></u>	<u><u>367,690</u></u>	<u><u>344,606</u></u>	<u><u>344,606</u></u>

This section of the Sanitation Division of the Public Works Department provides garbage collection service for the residential areas of the city limits.

New Programs and Projects

Continue study and analysis of the routing and effective use of the scooter.

Analysis of manpower utilization, energy conservation.

Study of the various methods of garbage collection and equipment used.

DEPARTMENTAL

PUBLIC WORKS
SANITATION
--Residential--

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	193,708	187,632	194,048	194,048	194,048
130 Other Salaries & Wages	12,744	13,800	14,835	12,800	12,800
140 Overtime					
Total Salaries & Wages	206,452	201,432	208,883	206,848	206,848
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	61,190	34,191	61,763	33,714	33,714
Less Salary Savings	---	(2,110)	---	---	---
TOTAL EMPLOYEE SERVICES	267,642	233,513	270,646	240,562	240,562
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	179	---	---	---	---
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	200	275	275	275	275
410 Communication Services	163	100	100	100	100
420 Transportation	75,740	79,698	90,826	97,826	97,826
430 Utility Services	---	430	430	430	430
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	---	200	200	200	200
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	---	200	100	100	100
520 Operating Supplies	6,457	6,220	5,113	5,113	5,113
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	82,739	87,123	97,044	104,044	104,044
<u>CAPITAL OUTLAY</u>					
620 Buildings	37	---	---	---	---
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	---	410	---	---	---
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	37	410	---	---	---

Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
--Residential--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (ProRated)	7,585	7,585
1 Garbage Operations Supervisor (ProRated)	9,880	9,880
5 Crew Leader III	69,394	69,394
5 Equipment Operator II	62,754	62,754
4 Service Worker III	44,435	44,435
	<u>194,048</u>	<u>194,048</u>
140 Overtime	12,800	12,800
Total Employee Salaries & Wages	<u>206,848</u>	<u>206,848</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	14,476	14,476
Social Security	13,832	13,832
Health Insurance	4,617	4,617
Life Insurance	789	789
Workers' Compensation	---	---
Total Employee Overhead	<u>33,714</u>	<u>33,714</u>
TOTAL EMPLOYEE SERVICES	<u>240,562</u>	<u>240,562</u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
Solid Waste Management (Workshop) 1 Day	125	125
International Waste Equipment & Technology	50	50
Travel to other cities	100	100
	<u>275</u>	<u>275</u>
410 Communication Services	100	100
420 Transportation		
Gas, Oil, & Lubrication		
Repair Parts		
Tires & Tubes		
Labor		
	<u>97,826</u>	<u>97,826</u>
430 Utility Services		
Welding Shop		
Sanitation Office		
Locker & Shower Rooms	430	430
460 Repair & Maintenance Services		
Radio		
Hand Carts	200	200
510 Office Supplies		
Record Books		
PMI Forms	100	100

Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
 --Residential--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATIONS (Cont.)</u>		
520 Operating Supplies		
Uniform Rental	2,145	2,145
Safety Shoes	1,320	1,320
Safety Equipment-Miscellaneous	500	500
Tote Cans (28 @ \$41 ea)	<u>1,148</u>	<u>1,148</u>
	5,113	5,113
TOTAL MAINTENANCE & OPERATION	<u>104,044</u>	<u>104,044</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
SANITATION
--Trash--

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>180,515</u>	<u>165,831</u>	<u>186,646</u>	<u>168,561</u>	<u>168,561</u>
Maintenance & Operation	<u>108,042</u>	<u>109,879</u>	<u>120,283</u>	<u>127,602</u>	<u>127,602</u>
Capital Outlay	<u>---</u>	<u>200</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL	<u><u>288,557</u></u>	<u><u>275,910</u></u>	<u><u>306,929</u></u>	<u><u>296,163</u></u>	<u><u>296,163</u></u>

This section of the Public Works Sanitation Division is responsible for collection and disposal of horticultural clippings collected throughout the City.

New Programs and Projects

Development of trash route to its fullest potential through personnel training and research of equipment and methods.

PUBLIC WORKS
SANITATION
--Trash--

DEPARTMENTAL

BUDGET

1981-82

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>Council Approval 1981-82</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	136,497	141,832	143,727	143,727	143,727
130 Other Salaries & Wages					
140 Overtime	5,130	2,367	2,544	2,544	2,544
<u>Total Salaries & Wages</u>	<u>141,627</u>	<u>144,199</u>	<u>146,271</u>	<u>146,271</u>	<u>146,271</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	38,888	23,742	40,375	24,290	24,290
Less Salary Savings	---	(2,110)	---	(2,000)	(2,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>180,515</u>	<u>165,831</u>	<u>186,646</u>	<u>168,561</u>	<u>168,561</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	---	150	300	300	300
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	25	250	250	250	250
410 Communication Services	24	100	100	100	100
420 Transportation	75,869	80,963	91,435	98,934	98,934
430 Utility Services	---	430	430	250	250
440 Rentals & Leases	28,460	22,286	22,286	22,286	22,286
450 Insurance					
460 Repair & Maintenance Services	---	1,700	1,700	1,700	1,700
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	3,664	4,000	3,782	3,782	3,782
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>108,042</u>	<u>109,879</u>	<u>120,283</u>	<u>127,602</u>	<u>127,602</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	---	200	---	---	---
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>---</u>	<u>200</u>	<u>---</u>	<u>---</u>	<u>---</u>

Departmental Budget - 1981-82

PUBLIC WORKS

SANITATION

--Trash--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (ProRated)	7,585	7,585
1 Trash Operations Supervisor	18,095	18,095
6 Equipment Operator III	75,959	75,959
3 Service Worker III	33,469	33,469
1 Service Worker I	8,619	8,619
	<u>143,727</u>	<u>143,727</u>
140 Overtime	2,544	2,544
Total Employee Salaries & Wages	<u>146,271</u>	<u>146,271</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	10,238	10,238
Social Security	10,059	10,059
Health Insurance	3,394	3,394
Life Insurance	599	599
Workers' Compensation	---	---
Total Employee Overhead	<u>24,290</u>	<u>24,290</u>
Less Salary Savings	(2,000)	(2,000)
TOTAL EMPLOYEE SERVICES	<u>168,561</u>	<u>168,561</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expense		
Small Tools & Equipment	300	300
400 Travel & Per Diem		
-Solid Waste Management Workshop (1 Day)	100	100
-Waste Equipment Shows (1 Day)	50	50
-Travel to other cities	100	100
	<u>250</u>	<u>250</u>
410 Communications Services	100	100
420 Transportation		
Gas, Oil, & Lubrications		
Repair Parts		
Tire & Tubes		
Labor		
	<u>98,934</u>	<u>98,934</u>
430 Utility Services		
Welding Shop		
Sanitation Office		
Locker & Shower Room	250	250
440 Rentals and Leases		
Equipment	14,000	14,000
Land Lease	7,786	7,786
Laboratory Test - Landfill	500	500
	<u>22,286</u>	<u>22,286</u>

Departmental Budget - 1981-82

PUBLIC WORKS

SANITATION

--Trash--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATIONS (Cont.)</u>		
460 Repair & Maintenance Services		
Canvas Repair, Replacement	1,500	1,500
Radio	200	200
	<u>1,700</u>	<u>1,700</u>
520 Operating Supplies		
Uniform Rental	1,643	1,643
Safety Shoes	938	938
Gloves, Rainwear, Boots &		
Safety Equipment	<u>1,201</u>	<u>1,201</u>
	3,782	3,782
TOTAL MAINTENANCE & OPERATIONS	<u><u>127,602</u></u>	<u><u>127,602</u></u>

CITY OF NAPLES
Departmental Budget - 1981-82

NON-DEPARTMENTAL

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	---	17,197	---	7,847	7,847
Maintenance & Operation	326,673	174,814	---	201,687	201,687
Capital Outlay	5,597	1,850	---	---	---
TOTAL	<u>332,270</u>	<u>193,861</u>	<u>---</u>	<u>209,534</u>	<u>209,534</u>

DEPARTMENTAL

NON-DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	---	9,415	---	---	---
130 Other Salaries & Wages	---	5,197	---	6,480	6,480
140 Overtime	---	---	---	---	---
	---	14,612	---	6,480	6,480
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	---	2,585	---	1,367	1,367
	---	---	---	---	---
TOTAL EMPLOYEE SERVICES	---	17,197	---	7,847	7,847
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	---	200	---	200	200
310 Professional Services	8,700	9,911	---	11,100	11,100
340 Other Contractual Services	10,774	20,852	---	19,547	19,547
390 Auto Mileage	---	---	---	---	---
400 Travel & Per Diem	1,634	1,500	---	1,750	1,750
410 Communication Services	---	---	---	220	220
420 Transportation	---	---	---	---	---
430 Utility Services	38,289	32,000	---	41,000	41,000
440 Rentals & Leases	---	---	---	---	---
450 Insurance	99,063	96,070	---	99,000	99,000
460 Repair & Maintenance Services	---	---	---	4,000	4,000
470 Printing & Binding	1,634	2,150	---	2,100	2,100
480 School & Training Expense	52	1,000	---	1,000	1,000
490 Other Current Charges & Oblig.	157,380	6,100	---	15,440	15,440
510 Office Supplies	---	---	---	---	---
520 Operating Supplies	6,568	2,500	---	2,500	2,500
540 Books, Pub., Sub. & Memberships	2,579	2,531	---	3,830	3,830
550 Duplicating Charges	---	---	---	---	---
	---	---	---	---	---
TOTAL MAINTENANCE & OPERATION	326,673	174,814	---	201,687	201,687
<u>CAPITAL OUTLAY</u>					
620 Buildings	4,658	1,500	---	---	---
630 Improvements Other Than Bldgs.	---	350	---	---	---
640 Machinery & Equipment	939	---	---	---	---
670 Mobile Equipment	---	---	---	---	---
	---	---	---	---	---
TOTAL CAPITAL OUTLAY	5,597	1,850	---	---	---

Departmental Budget - 1981-82

NON DEPARTMENTAL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages	---	---
130 Other Salaries & Wages		
1 Service Worker I (25 Hrs.)	6,480	6,480
Total Employee Salaries & Wages	<u>6,480</u>	<u>6,480</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	454	454
Social Security	433	433
Health Insurance	428	428
Life Insurance	52	52
Workers' Compensation	---	---
Total Employee Overhead	<u>1,367</u>	<u>1,367</u>
TOTAL EMPLOYEE SERVICES	<u><u>7,847</u></u>	<u><u>7,847</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
310 Professional Services		
Annual Audit	11,100	11,100
340 Other Contractual Services		
Collective Bargaining	2,500	2,500
Florida Unemployment Insurance	4,800	4,800
Custodial Services & Maintenance Services	11,247	11,247
Plan Evaluation (Public Works Yard)	1,000	1,000
	<u>19,547</u>	<u>19,547</u>
400 Travel & Per Diem		
Recruiting Expense	1,000	1,000
Unscheduled	750	750
	<u>1,750</u>	<u>1,750</u>
410 Communication Services	220	220
430 Utility Services		
Electric, Water Service-City Hall	41,000	41,000
450 Insurance		
Liability, Fire, Flood, Vehicle	99,000	99,000
460 Repair & Maintenance Services	4,000	4,000
470 Printing & Binding		
Annual Report	1,550	1,550
Annual Budget Preparation	550	550
	<u>2,100</u>	<u>2,100</u>
480 School & Training Expense	1,000	1,000

Departmental Budget - 1981-82

NON-DEPARTMENTAL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
490 Other Current Charges & Obligations		
Special Fuel Tax	2,700	2,700
Mini Perc	250	250
Employee Incentive Awards	600	600
Safety Program	300	300
Election Expense	10,590	10,590
Miscellaneous	1,000	1,000
	<u>15,440</u>	<u>15,440</u>
520 Operating Supplies		
Moving Expense	2,500	2,500
540 Books, Publications, Subscriptions, & Memberships		
Florida League of Cities	1,138	1,138
SW Florida League of Cities	1,067	1,067
Sister Cities International	125	125
Florida Innovation Group	1,500	1,500
	<u>3,830</u>	<u>3,830</u>
 TOTAL MAINTENANCE & OPERATION	 <u>201,687</u>	 <u>201,687</u>

CITY OF NAPLES

Departmental Budget 1980-81

DEBT SERVICE - G. O. BOND AND EQUIPMENT

PRINCIPAL AND INTEREST

	Actual Expenditures <u>1978-79</u>	Actual Budget <u>1979-80</u>	Estimated Expenditures <u>1980-81</u>	Department Request <u>1980-81</u>	Council Approval <u>1980-81</u>
Employee Services	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u> </u>
Maintenance & Operation	<u>-0-</u>	<u>122,382</u>	<u>119,223</u>	<u>121,069</u>	<u> </u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u> </u>
TOTAL	<u><u>-0-</u></u>	<u><u>122,382</u></u>	<u><u>119,223</u></u>	<u><u>121,069</u></u>	<u><u> </u></u>

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreational facilities, including channel dredging and paying the costs of acquiring a site, erecting and equipping buildings thereon for use as central maintenance and repair facilities for the Public Works Department. On June 1, 1981 the outstanding balance is \$740,000. The bonds redeemed amount to \$1,260,000.

Principal payments during fiscal year 1981-82 will be \$95,000. Interest payments will be \$25,900. Bank fees will be \$169.

\$2,000,000

Naples, Florida

SERIES 1963

GENERAL OBLIGATION

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PAYING AGENT FEES</u>	<u>TOTAL</u>
11-01-81		\$12,950.00	37.00	\$ 12,987.00
5-01-82	\$ 95,000	12,950.00	132.00	108,082.00
11-01-82		11,287.50	32.25	11,319.75
5-01-83	95,000	11,287.50	127.25	106,414.75
11-01-83		9,625.00	27.00	9,652.00
5-01-84	100,000	9,625.00	127.50	109,752.50
11-01-84		7,875.00	22.50	7,897.50
5-01-85	105,000	7,875.00	127.50	113,002.50
11-01-85		6,037.50	17.25	6,054.75
5-01-86	110,000	6,037.50	127.25	116,164.75
11-01-86		4,112.50	11.75	4,124.25
5-01-87	115,000	4,112.50	126.75	119,239.25
11-01-87		2,100.00	6.00	2,106.00
5-01-88	120,000	2,100.00	126.00	122,226.00

WATER SYSTEM

Public Works
DIRECTOR

Assistant Director

Production

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Utility Maintenance Mechanic
- 3 Operator III
- 4 Operator II
- 5 Operator I
- 2 Instrument & Lab Technicians
- 4 Utility Plant Maint. Technicians
- 1 Service Worker II

Distribution

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Meter Operations Supervisor
- 1 Secretary I
- 1 Water Meter Repair Technician
- 1 Water Code Inspector
- 2 Meter Readers
- 3 Utilities Coordinators
- 6 Crew Leader III
- 1 Equipment Operator IV
- 1 Store Keeper
- 10 Service Worker III

CITY OF NAPLES
WATER UTILITY REVENUE & EXPENDITURE SUMMARY

Estimated Revenues

Water Sales	3,600,000
Hydrant Service	600
Tapping Fees	90,000
Reinstallation Fees	1,000
Connection Charges	35,000
Beginning Cash/ Non Operating Revenue	<u>718,708</u>

Total Operating Revenues 4,445,308

System Surplus for Capital Improvements	352,885
System Development Charges	<u>2,000,000</u>

Total Estimated Revenues 6,798,193

Estimated Operating Expenditures

Water Distribution	528,903
Water Production	1,441,598
Administration & Debt Service	<u>2,474,807</u>
	4,445,308

Capital Expenditures - System Revenues	352,885
Capital Expenditures - System Development	<u>2,000,000</u>

Total Estimated Expenditures 6,798,193

WATER SYSTEM OPERATING REVENUES

	<u>ACTUAL</u> <u>1978-79</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>ACTUAL</u> <u>3-31-81</u>	<u>ESTIMATED</u> <u>1980-81</u>	<u>BUDGETED</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>
Water Sales	3,180,187	3,463,649	1,656,431	3,400,000	3,400,000	3,600,000
Hydrant Service	1,130	3,754	1,316	600	600	600
Tapping Fees	103,591	118,300	28,329	90,000	90,000	90,000
Reinstallation Fees	870	940	70	1,000	1,000	1,000
Connection Charges	33,211	30,522	11,028	35,000	35,000	35,000
Miscellaneous	4,123	272	12,315	0	0	0
	<u>3,323,112</u>	<u>3,617,437</u>	<u>1,709,489</u>	<u>3,526,600</u>	<u>3,526,600</u>	<u>3,726,600</u>

CITY OF NAPLES
 Departmental Budget - 1981-82
 PUBLIC WORKS
WATER DISTRIBUTION

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	City Council Approval 1981-82
Employee Services	<u>431,955</u>	<u>434,475</u>	<u>496,718</u>	<u>452,813</u>	<u>452,813</u>
Maintenance & Operation	<u>52,785</u>	<u>64,532</u>	<u>71,835</u>	<u>70,835</u>	<u>70,835</u>
Capital Outlay	<u>---</u>	<u>2,749</u>	<u>5,255</u>	<u>5,255</u>	<u>5,255</u>
TOTAL	<u><u>484,740</u></u>	<u><u>501,756</u></u>	<u><u>573,808</u></u>	<u><u>528,903</u></u>	<u><u>528,903</u></u>

Along with the Water Distribution Division's regular work of maintaining and repairing the many miles of various sized water mains, both finished and raw water, utility locations, installation of water meters and the reading and repair, the following additional goals have been set.

New Programs & Projects

Continuation of the meter change-out and modernization program.

Continuation of valve location and turning program.

Continuing additional fire hydrant installation as recommended by the Fire Department.

Continuing monitoring and data collection regarding meter use, cross connection control and unauthorized connections.

PUBLIC WORKS
WATER DISTRIBUTION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	325,950	377,056	396,334	396,334	396,334
130 Other Salaries & Wages	19,089	17,500	17,700	16,500	16,500
140 Overtime	---	(22,000)	(22,000)	(22,000)	(22,000)
Less Abatements	---	(22,000)	(22,000)	(22,000)	(22,000)
Total Salaries & Wages	345,039	372,556	392,034	390,834	390,834
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	86,916	65,984	110,404	70,129	70,129
Less Abatements	---	(4,065)	(5,720)	(3,577)	(3,577)
Less Salary Savings	---	---	---	(4,573)	(4,573)
TOTAL EMPLOYEE SERVICES	431,955	434,475	496,718	452,813	452,813
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,423	2,200	3,000	3,000	3,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	1,800	1,700	2,000	2,000	2,000
420 Transportation	21,564	29,172	30,000	30,000	30,000
430 Utility Services					
440 Rentals & Leases	215	1,000	1,000	700	700
450 Insurance					
460 Repair & Maintenance Services	2,867	3,000	3,000	2,300	2,300
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	5,496	4,700	4,900	4,900	4,900
510 Office Supplies	381	360	500	500	500
520 Operating Supplies	18,039	22,400	27,435	27,435	27,435
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	52,785	64,532	71,835	70,835	70,835
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	---	2,749	5,255	5,255	5,255
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	---	2,749	5,255	5,255	5,255

Departmental Budget - 1981-82

PUBLIC WORKS
WATER DISTRIBUTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	28,328	28,328
1 Assistant Superintendent	20,639	20,639
1 Meter Operations Supervisor	17,295	17,295
1 Secretary I	10,884	10,884
1 Water Meter Repair Technician	11,925	11,925
1 Water Code Inspector	14,062	14,062
2 Meter Readers	22,494	22,494
3 Utilities Coordinators	47,523	47,523
6 Crew Leader III	85,483	85,483
1 Equipment Operator IV	13,865	13,865
1 Store Keeper	11,925	11,925
10 Service Worker III	<u>111,911</u>	<u>111,911</u>
	396,334	396,334
140 Overtime	15,300	15,300
Holiday	1,200	1,200
Less Abatements	(22,000)	(22,000)
Total Salaries & Wages	<u>390,834</u>	<u>390,834</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	29,052	29,052
Social Security	27,683	27,683
Health Insurance	11,538	11,538
Life Insurance	1,856	1,856
Workers' Compensation	---	---
	<u>70,129</u>	<u>70,129</u>
Less Abatements (CIP)	(3,577)	(3,577)
Total Employee Overhead	<u>66,552</u>	<u>66,552</u>
Less Salary Savings	(4,573)	(4,573)
TOTAL EMPLOYEE SERVICES	<u><u>452,813</u></u>	<u><u>452,813</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,000	3,000
410 Communication Services	2,000	2,000
420 Transportation		
Gas & Oil	15,000	15,000
Repairs	<u>15,000</u>	<u>15,000</u>
	30,000	30,000
440 Rentals & Leases	700	700
460 Repair & Maintenance Services		
Maintenance of Equipment	2,300	2,300

Departmental Budget - 1981-82

PUBLIC WORKS
WATER DISTRIBUTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
490 Other Current Charges & Obligations		
Safety Awards	600	600
Safety Equipment & Small Hardware	3,300	3,300
Miscellaneous	1,000	1,000
	<u>4,900</u>	<u>4,900</u>
510 Office Supplies	500	500
520 Operating Supplies		
Shoes & Uniforms	6,435	6,435
Meter Modernization & Repair	9,000	9,000
Main Repair Material	9,000	9,000
Street Repair	3,000	3,000
	<u>27,435</u>	<u>27,435</u>
TOTAL MAINTENANCE & OPERATION	<u>70,835</u>	<u>70,835</u>
CAPITAL OUTLAY		
640 Machinery & Equipment		
5 Radios	3,405	3,405
1 Metal Locator	550	550
1 Portable Winch	1,300	1,300
	<u>5,255</u>	<u>5,255</u>
TOTAL CAPITAL OUTLAY	<u>5,255</u>	<u>5,255</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
WATER PRODUCTION DIVISION

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>331,105</u>	<u>370,507</u>	<u>403,005</u>	<u>377,255</u>	<u>377,255</u>
Maintenance & Operation	<u>944,971</u>	<u>836,075</u>	<u>1,159,453</u>	<u>1,060,085</u>	<u>1,060,085</u>
Capital Outlay	<u>---</u>	<u>1,300</u>	<u>4,258</u>	<u>4,258</u>	<u>4,258</u>
 TOTAL	 <u>1,276,076</u>	 <u>1,207,882</u>	 <u>1,566,716</u>	 <u>1,441,598</u>	 <u>1,441,598</u>

The function of the Water Production Division is to process and deliver to the Distribution System an adequate and safe supply of high quality, softened and stabilized water. This is accomplished by the practice of multiple barriers through a modern, up-to-date lime softening plant. The entire staff is certified by the Department of Environmental Regulation.

This budget will cover the processing of 5,500,000,000 gallons of water.

Areas of responsibility by this Division are:

Operate and Maintain:

Three - 10 MGD softening units (accelerators)
 Fourteen - Rapid sand and/or mixed media filters
 Eleven - High service pumps
 Fifty-seven - Wells
 Geitz Pit facility
 Three - Ground storage reservoirs and repump facilities
Maintain - Quality of water to meet the "Safe Drinking Water Act"

New Programs & Projects

Practice operating procedures that will conserve energy.
 Continue energy survey.

Survey procedures related to chemical treatment. (T.H.M.s)

PUBLIC WORKS
WATER PRODUCTION DIVISION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	261,330	320,723	318,794	318,794	318,794
130 Other Salaries & Wages					
140 Overtime, Holidays Promotions & Standby	10,861	2,000	7,500	7,500	7,500
Total Salaries & Wages	272,191	322,723	326,294	326,294	326,294
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	58,914	52,338	76,711	54,771	54,771
Less Salary Savings	----	(4,554)	----	(3,810)	(3,810)
TOTAL EMPLOYEE SERVICES	331,105	370,507	403,005	377,255	377,255
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,790	3,000	3,000	3,000	3,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem		500	500	500	500
410 Communication Services	5,024	5,100	5,100	5,100	5,100
420 Transportation	2,866	5,100	5,600	5,600	5,600
430 Utility Services	352,587	330,000	446,808	438,168	438,168
440 Rentals & Leases	18,431	18,600	23,000	27,500	27,500
450 Insurance					
460 Repair & Maintenance Services		1,500	35,000	35,000	35,000
470 Printing & Binding					
480 School & Training Expense	114	500	500	500	500
490 Other Current Charges & Oblig.	113	200	200	200	200
510 Office Supplies	312	300	200	200	200
520 Operating Supplies	88,319	47,000	8,150	8,150	8,150
540 Books, Pub., Sub. & Memberships	232	275	365	365	365
550 Duplicating Charges					
580 Chemicals	474,183	424,000	631,030	535,802	535,802
TOTAL MAINTENANCE & OPERATION	944,971	836,075	1,159,453	1,060,085	1,060,085
<u>CAPITAL OUTLAY</u>					
620 Buildings			1,200	1,200	1,200
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment		1,300	3,058	3,058	3,058
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY		1,300	4,258	4,258	4,258

Departmental Budget - 1981-82
PUBLIC WORKS - WATER PRODUCTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	28,445	28,445
1 Assistant Superintendent	18,154	18,154
3 Operator III	49,373	49,373
4 Operator II	55,420	55,420
5 Operator I	60,103	60,103
2 Instrument & Laboratory Tech.	28,636	28,636
4 Utility Plt. Maint. Tech.	57,167	57,167
1 Service Worker II	10,368	10,368
1 Utility Maint. Mech.	11,128	11,128
	318,794	318,794
140 Overtime		
Overtime & Standby	2,000	2,000
Holiday	2,000	2,000
Promotions (Certification Contingency)	3,500	3,500
	7,500	7,500
Total Employee Salaries & Wages	326,294	326,294
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	22,718	22,718
Social Security	22,320	22,320
Health Insurance	8,515	8,515
Life Insurance	1,218	1,218
Workers' Compensation	0	0
	54,771	54,771
Total Employee Overhead	54,771	54,771
Less Salary Savings	(3,810)	(3,810)
	50,961	50,961
TOTAL EMPLOYEE SERVICES	377,255	377,255
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expense	3,000	3,000
400 Travel & Per Diem	500	500
AWWA/FPCA Meeting - 4 days - Division Superintendent In-state seminars		
410 Communication Services	5,100	5,100
420 Transportation	5,600	5,600
430 Utility Services		
\$28,000 per mo. x 12		
+28% (Increase Price)	421,440	421,440
+.025% (New Well & New Demand)	8,400	8,400
6,000 Gals. Diesel @ \$1.388	8,328	8,328
	438,168	438,168
440 Rentals & Leases	22,500	22,500
Sandblaster, Cranes, etc.	5,000	5,000
	27,500	27,500
460 Repair & Maintenance Services		
Equipment Maintenance	35,000	35,000

Departmental Budget - 1981-82
PUBLIC WORKS - WATER PRODUCTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (cont.)</u>		
480 School & Training Expense Gainesville Short School held annually. This is a (5) day function for Plant operation, operators attend. Regional Short School held annually. This is a 40-hour night function for utility personnel. All titles attend.	500	500
490 Other Current Charges & Obligations	200	200
510 Office Supplies	200	200
520 Operating Supplies		
Shoes	1,500	1,500
Uniforms	3,150	3,150
Supplies	1,000	1,000
Instrumentation Update	2,500	2,500
	8,150	8,150
540 Books, Publications, Subscriptions & Memberships	365	365
580 Chemicals		
Lime-4,950 Tons @ \$81.00	319,950	319,950
CL2-385 Tons @ \$226.00	67,800	67,800
300 Cylinders @ \$34.00	10,200	10,200
Coagulant Aid-41,200 lbs. @\$.98 lb.	44,952	44,952
Stabilization Chemical 100,375 lbs. @ \$.65 lb.	59,800	59,800
Hydrofluosilicic Acid 18,500 gals. @ \$1.30 gal.	29,900	29,900
Laboratory Chemicals	3,200	3,200
	535,802	535,802
TOTAL MAINTENANCE & OPERATION	1,060,085	1,060,085
<u>CAPITAL OUTLAY</u>		
620 Buildings		
Roof on Power Vault & Recarbonator Room	1,200	1,200
640 Machinery & Equipment		
Hand Held Radios (2) Sears (new)	1,158	1,158
Mower (Riding Type)	1,900	1,900
	3,058	3,058
TOTAL CAPITAL OUTLAY	4,258	4,258

CITY OF NAPLES
 Departmental Budget - 1981-82

WATER SYSTEM
ADMINISTRATION & DEBT SERVICE

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
 TOTAL	 <u>2,337,542</u>	 <u>2,383,650</u>	 <u>2,474,807</u>	 <u>2,474,807</u>	 <u>2,474,807</u>

WATER SYSTEM
ADMINISTRATION & DEBT SERVICE

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<u>Total Salaries & Wages</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<u>TOTAL EMPLOYEE SERVICES</u>	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services	28,205	35,000	35,000	35,000	35,000
340 Other Contractual Services	14,132	5,715	6,170	6,170	6,170
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance	43,000	40,365	41,000	41,000	41,000
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<u>Administration</u>	283,388	309,736	378,800	378,800	378,800
<u>TOTAL MAINTENANCE & OPERATION</u>	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
Depreciation	562,157	630,000	638,173	638,173	638,173
Debt Service	1,406,660	1,362,834	1,375,664	1,375,664	1,375,664
<u>TOTAL CAPITAL OUTLAY</u>	2,337,542	2,383,650	2,474,807	2,474,807	2,474,807

Departmental Budget - 1981-82
 WATER SYSTEM
ADMINISTRATION & DEBT SERVICE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
310 Professional Services		
Engineering Department	16,000	16,000
General Consulting	19,000	19,000
	<u>35,000</u>	<u>35,000</u>
340 Other Current Charges & Obligations		
Audit	6,170	6,170
450 Insurance	41,000	41,000
Administration		
Transfer to General Fund	378,800	378,800
590 Contribution to Depreciation	638,173	638,173
700 Debt Service	1,375,664	1,375,664
TOTAL	<u>2,474,807</u>	<u>2,474,807</u>

CITY OF NAPLES
Departmental Budget - 1981-82

WATER SYSTEM
CAPITAL IMPROVEMENTS

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	1,731,924	2,352,885	2,352,885	2,352,885
TOTAL	=====	1,731,924	2,352,885	2,352,885	2,352,885

DEPARTMENTAL

BUDGET

1981-82

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>Council Approval 1981-82</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 Buildings	110,000	74,000	74,000	74,000
630 Improvements Other Than Bldgs.	1,014,700	2,085,000	2,085,000	2,085,000
640 Machinery & Equipment	24,224	8,000	8,000	8,000
670 Mobile Equipment	45,000	15,885	15,885	15,885
Mains & Meters	225,000	170,000	170,000	170,000
Other Capital Improvements	313,000	---	---	---
TOTAL CAPITAL OUTLAY	=====	1,731,924	2,352,885	2,352,885	2,352,885

Departmental Budget - 1981-82

WATER SYSTEM
CAPITAL IMPROVEMENTS

	<u>RECOMMENDED</u>	<u>APPROVED</u>
620 <u>Building Improvements</u>		
Operations Center Budget Update	35,000	35,000
Laboratory Improvements & Renovation	9,000	9,000
Employee Lounge	5,000	5,000
Spare Gear Box	21,000	21,000
Housing for Chlorine Tanks	4,000	4,000
	<u>74,000</u>	<u>74,000</u>
630 <u>Improvements Other Than Buildings</u>		
Plant 2 Landscaping, Phase II	50,000	50,000
New Wells, (Seven) Pumps, Collection Main & Appurtenances	1,400,000	1,400,000
Auxiliary Raw Water Supply	600,000	600,000
Repair N. Naples Water Tank	35,000	35,000
	<u>2,085,000</u>	<u>2,085,000</u>
640 <u>Other Equipment</u>		
Meter Tester	8,000	8,000
670 <u>Mobile Equipment</u>		
1/2 Ton Pickup (Replacement)	7,100	7,100
1/2 Ton Flatbed	8,785	8,785
	<u>15,885</u>	<u>15,885</u>
<u>Mains & Meters</u>		
Meter Installation	60,000	60,000
Miscellaneous Main Installation- Fire Hydrant Installation	60,000	60,000
Water Facilities Relocation and Adjustment. County 4 Laning Project, Goodlette Rd. Pine Ridge Road	50,000	50,000
	<u>170,000</u>	<u>170,000</u>
 TOTAL CAPITAL OUTLAY	 <u>2,352,885</u>	 <u>2,352,885</u>

SEWER SYSTEM

Public Works
DIRECTOR

Assistant Director

Collection

1 Assistant Superintendent
1 Utilities Coordinator
2 Crew Leader III
1 Wastewater Collection Inspector
1 Equipment Operator IV
9 Service Worker III

Treatment

1 Assistant Superintendent
1 Pumping Station Supervisor
1 Operator IV
3 Operator III
3 Operator II
3 Operator I
5 Utility Plant Maintenance Technicians
3 Utility Plant Maintenance Mechanics
1 Equipment Operator III
1 Service Worker II
1 Service Worker I

CITY OF NAPLES

SEWER UTILITY REVENUE & EXPENDITURE SUMMARY

Estimated Revenues

Service Charge	1,500,000
Connection Charge	60,000
Inspection Charge	12,000
Beginning Cash/ . Non Operating Revenue	<u>264,653</u>

Total Operating Revenues 1,836,653

System Surplus for Capital Improvements	413,500
Systems Development Charges	<u>1,959,986</u>

Total Operating Revenues 4,210,139

Estimated Expenditures

Wastewater Collection	280,870
Wastewater Treatment	879,533
Administration & Debt Service	<u>676,250</u>

Operating Expenditures 1,836,653

Capital Expenditure - Systems Revenue	413,500
Capital Expenditure - Systems Development Charge	<u>1,959,986</u>

Total Estimated Expenditures 4,210,139

SEWER SYSTEM OPERATING REVENUE

	<u>ACTUAL 1978-79</u>	<u>ACTUAL 1979-80</u>	<u>ACTUAL 3-31-81</u>	<u>EST. ACTUAL 9-30-81</u>	<u>BUDGETED 1980-81</u>	<u>RECOMMENDED 1981-82</u>
Service Charges	1,102,540	1,181,894	610,501	1,300,000	1,300,000	1,500,000
Connection Charges	29,419	6,450	9,900	60,000	60,000	60,000
Inspection Charges	<u>3,040</u>	<u>2,960</u>	<u>1,900</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	1,134,999	1,191,304	622,301	1,372,000	1,372,000	1,572,000

CITY OF NAPLES
Departmental Budget - 1981-82

PUBLIC WORKS
WASTEWATER COLLECTION

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>189,555</u>	<u>180,171</u>	<u>233,745</u>	<u>214,170</u>	<u>214,170</u>
Maintenance & Operation	<u>69,949</u>	<u>54,740</u>	<u>66,400</u>	<u>65,100</u>	<u>65,100</u>
Capital Outlay	<u>---</u>	<u>3,949</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
TOTAL	<u><u>259,504</u></u>	<u><u>238,860</u></u>	<u><u>301,745</u></u>	<u><u>280,870</u></u>	<u><u>280,870</u></u>

Along with the Wastewater Collection's regular work of maintaining 94 miles of gravity sewer main line and the gravity sewer pipe involved in providing 7,778 sewer laterals and 1,709 manholes, the following additional goal has been set.

Continuation of the television program to identify failures and potential failures for repair, to reduce infiltration to the system and so that new streets dictated by the street improvement will not be constructed over faulty sewer lines.

DEPARTMENTAL

PUBLIC WORKS
WASTEWATER COLLECTION

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	148,360	177,677	191,403	191,403	191,403
130 Other Salaries & Wages	4,694	5,500	10,000	9,000	9,000
140 Overtime	---	(25,000)	(15,000)	(15,000)	(15,000)
<u>Less Abatements</u>	---	(25,000)	(15,000)	(15,000)	(15,000)
Total Salaries & Wages	153,054	158,177	186,403	185,403	185,403
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	36,501	29,626	51,182	33,438	33,438
<u>Less Abatements</u>	---	(7,632)	(3,840)	(2,508)	(2,508)
<u>Less Salary Savings</u>	---	---	---	(2,163)	(2,163)
TOTAL EMPLOYEE SERVICES	189,555	180,171	233,745	214,170	214,170
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,294	3,000	3,000	3,000	3,000
310 Professional Services	---	---	---	---	---
340 Other Contractual Services	---	---	---	---	---
390 Auto Mileage	---	---	---	---	---
400 Travel & Per Diem	---	---	---	---	---
410 Communication Services	---	---	---	---	---
420 Transportation	18,691	15,300	20,900	20,900	20,900
430 Utility Services	---	---	---	---	---
440 Rentals & Leases	580	600	500	300	300
450 Insurance	---	---	---	---	---
460 Repair & Maintenance Services	4,128	6,750	6,600	6,000	6,000
470 Printing & Binding	---	---	---	---	---
480 School & Training Expense	---	---	---	---	---
490 Other Current Charges & Oblig.	4,529	4,000	4,000	3,500	3,500
510 Office Supplies	---	---	---	---	---
520 Operating Supplies	38,727	25,090	31,400	31,400	31,400
540 Books, Pub., Sub. & Memberships	---	---	---	---	---
550 Duplicating Charges	---	---	---	---	---
TOTAL MAINTENANCE & OPERATION	69,949	54,740	66,400	65,100	65,100
<u>CAPITAL OUTLAY</u>					
620 Buildings	---	---	---	---	---
630 Improvements Other Than Bldgs.	---	---	---	---	---
640 Machinery & Equipment	---	3,949	1,600	1,600	1,600
670 Mobile Equipment	---	---	---	---	---
TOTAL CAPITAL OUTLAY	---	3,949	1,600	1,600	1,600

Departmental Budget - 1981-82

PUBLIC WORKS
WASTEWATER COLLECTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	20,538	20,538
1 Utilities Coordinator	15,841	15,841
2 Crew Leader III	27,328	27,328
1 Wastewater Collection Inspector	14,001	14,001
1 Equipment Operator IV	13,331	13,331
9 Service Worker III	100,364	100,364
	<u>191,403</u>	<u>191,403</u>
140 Overtime	8,000	8,000
Holiday	1,000	1,000
Less Abatements (CIP)	(15,000)	(15,000)
Total Salaries & Wages	<u>185,403</u>	<u>185,403</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	14,098	14,098
Social Security	13,434	13,434
Health Insurance	5,036	5,036
Life Insurance	870	870
Workers' Compensation	---	---
	<u>33,438</u>	<u>33,438</u>
Less Abatements (CIP)	(2,508)	(2,508)
Total Employee Overhead	<u>30,930</u>	<u>30,930</u>
Less Salary Savings	(2,163)	(2,163)
TOTAL EMPLOYEE SERVICES	<u><u>214,170</u></u>	<u><u>214,170</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,000	3,000
420 Transportation	20,900	20,900
440 Rentals & Leases	300	300
460 Repair & Maintenance Services		
Maintenance of Equipment	6,000	6,000
490 Other Current Charges & Obligations	3,500	3,500
520 Operating Supplies		
Uniforms & Safety Shoes	5,100	5,100
Chemical Grout for T.V. Unit	6,000	6,000
Repair Materials-Mains & Manholes	16,300	16,300
Street Repair	4,000	4,000
	<u>31,400</u>	<u>31,400</u>
TOTAL MAINTENANCE & OPERATION	<u><u>65,100</u></u>	<u><u>65,100</u></u>

Departmental Budget - 1981-82

PUBLIC WORKS
WASTEWATER COLLECTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Smoke Generator	900	900
3" Diaphragm Pump	700	700
TOTAL CAPITAL OUTLAY	<u>1,600</u>	<u>1,600</u>

CITY OF NAPLES
 Departmental Budget - 1981-82
 PUBLIC WORKS
WASTEWATER TREATMENT DIVISION

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	318,005	341,045	464,183	376,950	376,950
Maintenance & Operation	325,056	363,213	579,398	491,256	491,256
Capital Outlay	_____	9,050	11,327	11,327	11,327
TOTAL	<u>643,061</u>	<u>713,308</u>	<u>1,054,908</u>	<u>879,533</u>	<u>879,533</u>

The primary function of the Wastewater Treatment Division is to convert raw sewage to an acceptable effluent. The permitting agencies are the Department of Environmental Regulation and the Environmental Protection Agency. The parameters set by these agencies are met by the extended air version of the activated sludge processes.

The secondary responsibility of the Division is the maintenance, operation and revision of 91 sanitary lift stations and three storm water stations.

The Budget will treat 1,825,000,000 gallons of wastewater.

New Programs & Projects:

- 1) Monitoring and controlling of master stations to even the hydraulic loading on the Treatment Plant.
- 2) Phosphorus removal
- 3) Chlorinate return sludge to control filamentous organisms.
- 4) The revision of the sanitary lift stations listed in the Five Year Capital Improvement Program for the 1981-82 budget year.
 - 1) Prather's Laundry
 - 2) Pancake House
 - 3) Hawser and Spinnaker
 - 4) Cove Station
 - 5) C-3

PUBLIC WORKS
WASTEWATER TREATMENT DIVISION

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	249,171	304,359	369,968	319,502	319,502
130 Other Salaries & Wages					
140 Overtime	10,283	2,000	7,642	7,642	7,642
Less Abatements	---	(9,000)	---	---	---
Total Salaries & Wages	259,454	297,359	377,610	327,144	327,144
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	58,551	50,355	86,573	53,613	53,613
Less Abatements	---	(2,250)	---	(3,807)	(3,807)
Less Salary Savings		(4,419)			
TOTAL EMPLOYEE SERVICES	318,005	341,045	464,183	376,950	376,950
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,962	3,000	3,500	3,500	3,500
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	---	400	644	644	644
410 Communication Services	553	650	650	400	400
420 Transportation	26,831	30,600	35,000	35,000	35,000
430 Utility Services	171,984	170,000	232,660	232,660	232,660
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	35,900	30,000	48,550	48,550	48,550
470 Printing & Binding					
480 School & Training Expense	500	400	754	754	754
490 Other Current Charges & Oblig.	106	100	100	100	100
510 Office Supplies	215	150	150	150	150
520 Operating Supplies	7,531	8,970	7,618	7,618	7,618
540 Books, Pub., Sub. & Memberships	43	43	50	50	50
550 Duplicating Charges					
580 Chemicals	77,431	118,900	249,722	161,830	161,830
TOTAL MAINTENANCE & OPERATION	325,056	363,213	579,398	491,256	491,256
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	---	4,000	500	500	500
640 Machinery & Equipment	---	5,050	10,827	10,827	10,827
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	---	9,050	11,327	11,327	11,327

Departmental Budget - 1981-82

PUBLIC WORKS

WASTEWATER TREATMENT

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	23,075	23,075
1 Pumping Station Supervisor	19,712	19,712
1 Wastewater Plant Operator IV	16,952	16,952
3 Wastewater Plant Operator III	43,728	43,728
3 Wastewater Plant Operator II	40,736	40,736
3 Wastewater Plant Operator I Trainee	35,470	35,470
5 Utility Plant Maint. Technicians	73,597	73,597
2 Utility Plant Maint. Mechanics	33,941	33,941
1 Equipment Operator III	13,304	13,304
1 Service Worker II	10,368	10,368
1 Service Worker I	8,619	8,619
	<u>319,502</u>	<u>319,502</u>
<u>Additional Employees Requested</u>		
3 Wastewater Plant Operator II	---	---
1 Wastewater Plant Operator I Trainee	---	---
	<u>---</u>	<u>---</u>
140 Overtime		
Standby & Overtime	2,328	2,328
Holiday Pay	3,010	3,010
Sludge Hauling	2,304	2,304
	<u>7,642</u>	<u>7,642</u>
Total Salaries & Wages	327,144	327,144
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	22,365	22,365
Social Security	21,973	21,973
Health Insurance	7,941	7,941
Life Insurance	1,334	1,334
Workers' Compensation	---	---
	<u>53,613</u>	<u>53,613</u>
<u>Additional Employee</u>		
Retirement	---	---
Social Security	---	---
Health Insurance	---	---
Life Insurance	---	---
Workers' Compensation	---	---
	<u>---</u>	<u>---</u>
Total Employee Overhead	53,613	53,613
Less Salary Savings	(3,807)	(3,807)
TOTAL EMPLOYEE SERVICES	<u><u>376,950</u></u>	<u><u>376,950</u></u>

Departmental Budget - 1981-82

PUBLIC WORKS

WASTEWATER TREATMENT

		<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>			
300	Operating Expenses	3,500	3,500
400	Travel & Per Diem	644	644
	Treeo, Short School, Gainesville		
	Treeo Course, Ft. Myers		
410	Communication Services	400	400
420	Transportation	35,000	35,000
430	Utility Services		
	Electric - 19,090 mo. x 12	229,000	229,000
	Diesel - 2000 @ 1.38	2,760	2,760
	Water - 75 mo. x 12	900	900
		<u>232,660</u>	<u>232,660</u>
460	Repair & Maintenance Services		
	Maintenance of Equipment	25,350	25,350
	Heavy Equipment:		
	Crane - 250 - 4 Hr./Min.		
	X 4 Times/Yr.	1,000	1,000
	Sludge Beds - Loader & Grader	1,200	1,200
	Lime Rock & Trucks	3,000	3,000
	Building Repairs & Maintenance	3,000	3,000
	Pond Maintenance & Shaping	15,000	15,000
		<u>48,550</u>	<u>48,550</u>
480	School & Training Expense		
	Edison Community College-		
	Tuition - 53 x 4	212	212
	Michigan Course - 80 x 3	240	240
	California Course - 82 x3	246	246
	Testing Miles - 70 miles @ \$.20		
	14 x4	56	56
		<u>754</u>	<u>754</u>
490	Other Current Charges & Obligations	100	100
510	Office Supplies	150	150
520	Operating Supplies		
	Shoes - 27 Pairs @ 47.95	1,295	1,295
	Uniforms - 27 @ 3.35 /wk.		
	90.45 x 50 weeks	4,523	4,523
	Misc. Supplies	1,000	1,000
	Equipment Rental (Scaffolding,		
	Ladders, Air Hammers)	800	800
		<u>7,618</u>	<u>7,618</u>
540	Books, Publications, Subscriptions, & Memberships	50	50
580	Chemicals		
	Pond Treatment	(1) 500	(2) 500
	Masking Agents	700	700
	Lab. Chemicals	3,500	3,500
	Chlorine - 130 Tons		
	@ 226	29,380	29,380
	Sulfide Chemicals -		
	Odophos 800 gal/day		
	@ \$.35 x 365	102,200	
	PO4 Chemicals &		
	Sulfide Control		
	Odophos 1688/gal/day		
	@ \$.35 x 365	215,642	127,750
		<u>136,280</u>	<u>161,830</u>
		249,722	161,830

Departmental Budget - 1981-82
 PUBLIC WORKS
WASTEWATER TREATMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
TOTAL MAINTENANCE & OPERATION	<u>491,256</u>	<u>491,256</u>
 <u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings		
Hand Rails	500	500
640 Machinery & Equipment		
Replacement:		
Aluminum Boxes Return Pumps	1,200	1,200
Aluminum Boxes Waste Pumps	1,200	1,200
Battery Chargers 24 Volts Storm	1,600	1,600
Impeller (Park Shore I)	<u>1,812</u>	<u>1,812</u>
	5,812	5,812
New:		
Gas Air Compressor W/ Truck Mount	1,425	1,425
1 - 3/4 Air Wrench	300	300
2 - 3/4 Air Drills	500	500
2 - 3/8 Air Drills	240	240
1 - Air Drill Rock	800	800
1- Hydraulic Pipe Bender	<u>1,750</u>	<u>1,750</u>
	5,015	5,015
TOTAL CAPITAL OUTLAY	<u>11,327</u>	<u>11,327</u>

CITY OF NAPLES
Departmental Budget - 1981-82

SEWER SYSTEM
ADMINISTRATION & DEBT SERVICE

	Actual Expenditures <u>1979-80</u>	Annual Budget <u>1980-81</u>	Department Request <u>1981-82</u>	City Manager Recommends <u>1981-82</u>	City Council Approval <u>1981-82</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
 TOTAL	 <u>552,159</u>	 <u>577,745</u>	 <u>676,250</u>	 <u>676,250</u>	 <u>676,250</u>

SEWER SYSTEM
ADMINISTRATION & DEBT SERVICE

DEPARTMENTAL

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services	42,545	29,000	29,000	29,000	29,000
340 Other Contractual Services	1,050	1,150	1,240	1,240	1,240
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance	21,000	19,665	20,000	20,000	20,000
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.	1,248	---	---	---	---
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<u>Administration</u>	111,301	120,539	154,200	154,200	154,200
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
Depreciation	246,315	176,640	238,889	238,889	238,889
Debt Service	128,700	230,751	232,921	232,921	232,921
<hr/>					
TOTAL CAPITAL OUTLAY	552,159	577,745	676,250	676,250	676,250

Departmental Budget - 1981-82

SEWER SYSTEM
ADMINISTRATION & DEBT SERVICE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
310 Professional Services		/
Engineering Department	6,000	6,000
General Consulting	<u>23,000</u>	<u>23,000</u>
	29,000	29,000
340 Other Current Charges & Obligations		
Audit	1,240	1,240
450 Insurance	20,000	20,000
Administration		
Transfer to General Fund	154,200	154,200
590 Depreciation	238,889	238,889
700 Debt Service	<u>232,921</u>	<u>232,921</u>
TOTAL.	676,250	676,250

CITY OF NAPLES
 Departmental Budget - 1981-82

SEWER SYSTEM
CAPITAL IMPROVEMENTS

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	440,600	2,373,486	2,373,486	2,373,486
TOTAL	=====	440,600	2,373,486	2,373,486	2,373,486

SEWER SYSTEM
CAPITAL IMPROVEMENTS

DEPARTMENTAL

BUDGET

1981-82

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>Council Approval 1981-82</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,959,986	1,959,986	1,959,986
630 Improvements Other Than Bldgs.	316,000	148,000	148,000	148,000
640 Machinery & Equipment
670 Mobile Equipment	7,000	20,500	20,500	20,500
Other Equipment	117,600	245,000	245,000	245,000
TOTAL CAPITAL OUTLAY	=====	440,600	2,373,486	2,373,486	2,373,486

Departmental Budget - 1981-82

SEWER SYSTEM
CAPITAL IMPROVEMENTS

	<u>RECOMMENDED</u>	<u>APPROVED</u>
620 <u>BUILDING IMPROVEMENTS</u>		
Step II Design Sewer Plant	377,386	377,386
Miscellaneous Plant Improvements	73,600	73,600
Step II - Sewer Plant Const.	1,509,000	1,509,000
	<u>1,959,986</u>	<u>1,959,986</u>
630 <u>IMPROVEMENTS OTHER THAN BUILDINGS</u>		
Lift Station Revision - 6th Avenue S. - 11th Street	40,000	40,000
Lift Station Monitoring Equipment	60,000	60,000
Storm Sewer Pump Replacement	8,000	8,000
Lift Station Revisions - 4 Stations	20,000	20,000
Paving	20,000	20,000
	<u>148,000</u>	<u>148,000</u>
670 <u>MOBILE EQUIPMENT</u>		
1 Truckster (Additional)	4,500	4,500
2 3/4 Tom Pickups (Chassis Only)	16,000	16,000
	<u>20,500</u>	<u>20,500</u>
<u>MAINS & LATERALS</u>		
New Laterals - Main (Replacements)	50,000	50,000
16" Force Main, N. W. Dist.	170,000	170,000
Force Main Relocation	25,000	25,000
	<u>245,000</u>	<u>245,000</u>
 TOTAL CAPITAL OUTLAY	 <u>2,373,486</u>	 <u>2,373,486</u>

CITY OF NAPLES
Departmental Budget - 1981-82

PARKING OPERATION

	<u>Actual Expenditures 1979-80</u>	<u>Annual Budget 1980-81</u>	<u>Department Request 1981-82</u>	<u>City Manager Recommends 1981-82</u>	<u>City Council Approval 1981-82</u>
Employee Services	<u>25,297</u>	<u>23,076</u>	<u> </u>	<u>24,161</u>	<u>24,161</u>
Maintenance & Operation	<u>51,233</u>	<u>24,558</u>	<u> </u>	<u>4,125</u>	<u>4,125</u>
Capital Outlay	<u>---</u>	<u>3,000</u>	<u> </u>	<u>5,400</u>	<u>5,400</u>
Debt Service	<u>22,958</u>	<u>23,217</u>	<u> </u>	<u>22,567</u>	<u>22,567</u>
TOTAL	<u>99,488</u>	<u>73,851</u>	<u> </u>	<u>*56,253</u>	<u>56,253</u>

* Total does not include Administrative Expense, Miscellaneous Services, or Capital Improvement Funding.

DEPARTMENTAL

PARKING OPERATION

BUDGET

1981-82

	Actual Expenditures 1979-80	Annual Budget 1980-81	Department Request 1981-82	City Manager Recommends 1981-82	Council Approval 1981-82
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	21,150	19,619		20,408	20,408
130 Other Salaries & Wages					
140 Overtime					
Total Salaries & Wages	21,150	19,619		20,408	20,408
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	4,147	3,457		3,753	3,753
TOTAL EMPLOYEE SERVICES	25,297	23,076		24,161	24,161
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	50	50		---	---
420 Transportation					
430 Utility Services					
440 Rentals & Leases	28,979	---		---	---
450 Insurance	625	625		---	---
460 Repair & Maintenance Services	---	50		50	50
470 Printing & Binding	1,595	1,750		1,750	1,750
480 School & Training Expense					
490 Other Current Charges & Oblig.	15,000	17,650		---	---
510 Office Supplies	103	125		125	125
520 Operating Supplies	3,161	2,300		1,500	1,500
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges	---	150		160	160
Postage	---	---		540	540
Administration	1,720	1,858		---	---
TOTAL MAINTENANCE & OPERATION	51,233	24,558		4,125	4,125
<u>CAPITAL OUTLAY</u>					
620 Buildings	---	3,000		---	---
630 Improvements Other Than Bldgs.	---	---		5,400	5,400
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	---	3,000		5,400	5,400

Departmental Budget - 1981-82

PARKING OPERATION

	ACTUAL EXPENDED 1979-80	ANNUAL BUDGET 1980-81	RECOMMENDED RECOMMENDS	APPROVED 1981-82
<u>EMPLOYEE SERVICES</u>				
<u>Employee Salaries & Wages</u>				
120		17,917	17,917	
			10,039	10,039
			10,369	10,369
TOTAL		17,917	20,408	20,408
<u>Employee Overhead</u>				
250			1,429	1,429
			1,364	1,364
			856	856
			104	104
			---	---
TOTAL			3,753	3,753
			<u>24,161</u>	<u>24,161</u>
<u>MAINTENANCE & OPERATION</u>				
460			50	50
470			1,750	1,750
510		11,250	125	125
520		17,917	1,500	1,500
550			160	160
			540	540
TOTAL			<u>4,125</u>	<u>4,125</u>
<u>CAPITAL OUTLAY</u>				
640		33,328	5,400	5,400
TOTAL		33,328	<u>5,400</u>	<u>5,400</u>
<u>GRAND TOTAL</u>				
		95,483	100,000	100,000

PARKING AUTHORITY

<u>DEBT SERVICE</u>	<u>ACTUAL EXPENDED 1979-80</u>	<u>ANNUAL BUDGET 1980-81</u>	<u>CITY MANAGER RECOMMENDS</u>	<u>AUTHORITY APPROVAL 1981-82</u>
99 Principal	17,917	17,917	17,917	
100 Interest	5,043	5,300	4,650	
TOTAL DEBT SERVICE	<u>22,960</u>	<u>23,217</u>	<u>22,567</u>	

<u>DEBT SERVICE FISCAL YEAR 1981-82</u>	<u>PRINCIPAL DUE</u>	<u>INTEREST DUE 1981-82</u>	<u>PRINCIPAL BALANCE AFTER 1981-82 PAYMENT</u>
Note Payable to the Bank of Naples on Staley 8th St. lot; interest due quarterly at 3%; principal due 12/27 of each year on the amount of \$6,667 - Note No. C-7801.	6,667	600	13,329
Note Payable to the Bank of Naples Neopolitan Apt. parking lot; interest due on 12/15 at 4%; principal payment of \$11,250 due each year on 12/15. Loan No. 39334-15	11,250	4,050	90,000
TOTALS	<u>17,917</u>	<u>4,650</u>	<u>103,329</u>

PARKING AUTHORITY REVENUES

<u>REVENUES FISCAL YEAR 1981-82</u>	<u>ACTUAL REVENUES 1979-80</u>	<u>ANNUAL BUDGET 1980-81</u>	<u>CITY MANAGER RECOMMENDS 1981-82</u>
Meter Collection	33,328	33,000	34,000
Fines	15,396	16,000	16,000
Assessments	28,341	2,000	---
Permit Fees	4,615	5,500	5,500
Interest Earned	13,783	17,000	16,000
SUB-TOTAL	<u>95,463</u>	<u>73,500</u>	<u>71,500</u>

CAPITAL IMPROVEMENT PROGRAM
1981-82

-COMMUNITY DEVELOPMENT-

Sub-compact cars (2).....\$ 14,700

-ENGINEERING-

Design/Administration - Equipment
Compact car with two-way radio..... 7,700

Streets & Drainage - \$511,621
Diana Avenue - U.S. 41 to 11th Street North..... 25,700
29th Avenue North - Tenth Street North to 12th Terrace North. 30,800
Broad Court South - Broad Court North to Eighth Street North. 27,000
Broad Court North - Broad Court South to Eighth Street North. 27,000
Ditch closure - Lake Park Elementary School..... 93,121
Fifth Avenue North - Third Street North to Palm Circle..... 11,600
Broad Avenue North - Third Street North to Palm Circle..... 10,300
Palm Circle - Complete..... 77,000
First Avenue South - Third Street South to Beachhead..... 52,800
12th Street North - Eighth Avenue North to Sixth Lane..... 28,200
Broad Avenue North - Tenth Street North to 12th Street North. 20,500
11th Street North - Broad Avenue to Eighth Avenue North..... 20,500
Sixth Lane North - Tenth Street North to 12th Street North... 20,500
Murex Drive - Yucca Road to Banyan Blvd..... 10,300
Putter Point Place - Crayton Road to end..... 15,400
14th Avenue North - U.S. 41 to Tenth Street North..... 3,500
16th Avenue South - Gordon Drive to Beachhead..... 37,400

Streets & Drainage - Equipment - \$113,000
Dump truck - 1 ton, dual wheel, flat bed..... 13,000
Pickup truck - 3/4 ton, crew cab..... 10,000
Motor grader - heavy duty..... 90,000

Sidewalk Improvements
Existing sidewalk repairs - various locations..... 5,000

Traffic Signals - \$45,200
Fifth Avenue South/Third Street - replace controller..... 5,600
Crayton Road/Park Shore Drive - new signal..... 13,400
U.S. 41/Banyan Blvd. - new signal (City \$11,200 - DOT \$22,400) 11,200
Goodlette Road/Public Works Entrance - new signal..... 15,000

Traffic Control Equipment - \$23,500
Back-up traffic controller (emergency installation)..... 3,000
Signal face replacement (metal to plastic)..... 5,000
Thermoplastic applicator/striper..... 15,500

Pavement Marking..... 4,500
Reflective pavement markings (centerline Yellow):
Gulf Shore Blvd.
Central Avenue - Gulf Shore to Tenth Street
Ninth Street - Broad Avenue to Fifth Avenue South
Fifth Avenue North - U.S. 41 to Goodlette Road

Bike Path Marking..... 5,376
Thermoplastic pavement markings:
Gordon Drive - Kingstown Drive to 15th Avenue South
Central Avenue - Gulf Shore Blvd. to Tenth Street
Banyan Blvd. - Gulf Shore Blvd. to Mandarin
Tenth Street North - Seventh Avenue North to Fleischmann
14th Avenue North - Ninth Street to Goodlette Road

Signing..... 4,500
Street name sign update - U.S. 41

Bike Paths - \$100,400
Tenth Street - Seventh Avenue North to Eighth Avenue South... 62,800
Fifth Avenue North - Seventh Street North to Anthony Park.... 37,600

CAPITAL IMPROVEMENT PROGRAM

1981-82

(Cont.)

-ENGINEERING-

(Cont.)

Special Projects = \$213,400

Beach dune restoration - local share (total project \$84,900)...	\$ 26,500
Removal of hazardous groins - local share (total project \$112,400)	31,850
Construction of terminal groin at Gordon Pass - local share (total project \$80,000).....	53,750
Interconnect adjacent dead end canals, demonstration project (Naples Bay Report).....	8,000
Lake water quality monitoring study (10 lakes).....	5,000
Lake water control structure, design and construction (9 lake locations).....	88,300

-EQUIPMENT MANAGEMENT-

Improvement and Equipment - \$100,000

Addition to municipal garage.....	35,000
Tools and equipment for new garage.....	15,000
Pavement and marking of parking, washing, fueling areas.....	50,000

-FIRE-

Facilities Improvement and Addition - \$38,800

Training tower, hose drying and storage facility.....	35,000
Roof - administration building (Station #1).....	3,800

-PARKING-

Facilities Improvement

Landscape improvements, sealing, striping - City Lot #1 - between Seventh and Eighth Streets South.....	7,500
------------------------------------------------------------------------------------------------------------	-------

-PARKS & RECREATION-

Improvements and Equipment - \$76,800

Roof - Lowdermilk Park Pavilion.....	8,100
Park lands development.....	10,000
Fence, lights, etc. - Fleischmann Park Little League Field.....	12,000
Engineering survey and repair - Pier.....	10,000
Electric service - Rodgers Mini-park sprinklers.....	3,000
Ballfield clay and fields - Lake Park School.....	10,000
Resurface parking - Lowdermilk Park.....	18,500
Outdoor Chess Game.....	5,200

-POLICE-

Facilities Improvement - \$7,000

Electrical wiring - Public Safety Bldg.....	2,000
Doors - training/squad room.....	2,500
Chainlink fence - compound.....	2,500

-PUBLIC WORKS-

Parkways & Services - Equipment - \$11,960

Hydraulic tree crane.....	2,000
Riding turf mower.....	2,360
Pickup truck - compact.....	7,600

Parkways & Services - Projects - \$25,000

Medians - U.S. 41 - First Avenue South to Gordon River - renovation.....	6,800
U.S. 41 - 26th Avenue North to Harbour Drive - landscaping.....	5,200
Street tree planting.....	10,170
Intersection improvements (4) - Palm Circle Islands.....	2,830

Sanitation - \$148,817

Residential - Rear loading garbage truck.....	50,517
Truckster scooters.....	20,100
Commercial - Front loading garbage truck.....	52,000
Pressure washer.....	2,600
Trash - Pickup - 1/2 ton compact.....	7,600
Dump trucks (2) - scow body, 16 cu. yd. chasis only.....	16,000

Debt Service.....	315,423
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UTILITY TAX REVENUES

	<u>ACTUAL 1978-79</u>	<u>ACTUAL 1979-80</u>	<u>BUDGET 1980-81</u>	<u>ACTUAL to 3-31-81</u>	<u>ESTIMATED 9-30-81</u>	<u>PROPOSED 1981-82</u>
<u>UTILITY TAX</u>						
F P & L	653,652	751,189	727,000	302,152	705,000	912,000
United Telephone	174,282	189,337	200,000	83,996	201,000	213,000
Other Tax	37,779	51,694	52,000	26,235	52,400	55,000
TOTAL TAX	<u>865,713</u>	<u>992,220</u>	<u>979,000</u>	<u>412,383</u>	<u>958,400</u>	<u>1,180,000</u>
Bond Proceeds			646,000		646,000	
Interest	91,950	218,135	200,000	49,870	200,000	200,000
Grants						49,753
Other						7,000
Expenditures	<u>957,663</u>	<u>1,210,355</u>	<u>1,825,000</u>	<u>462,253</u>	<u>1,804,400</u>	<u>1,436,753</u>
Surplus/Deficit		<u>1,092,400</u>	<u>1,794,310</u>		<u>1,735,310</u>	<u>1,780,197</u>
Cumulative Surplus		117,955			69,090	343,444
		329,452			398,542	55,098

UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE

FOR THE FISCAL YEAR 1981-82

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1981-1982 Payment</u>
1/1/82	45,000	41,925	42	1,510,000
7/1/82	-----	40,731	31	-----
Totals	45,000	82,656	73	1,510,000

UTILITY TAX DEBT SERVICE - 1975 BOND ISSUE

FOR THE FISCAL YEAR 1981-82

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1981-1982 Payment</u>
1/1/82	65,000	62,354	58	2,070,000
7/1/82	-----	60,485	41	-----
Totals	65,000	122,839	99	2,070,000

CITY OF NAPLES

Appendix "B"

CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 120 Regular Salaries & Wages Includes all regular full-time positions and elective officers. Does not include overtime.
- 130 Other Salaries & Wages Includes all part-time, seasonal and temporary employees such as extra help, matrons, parking attendants, etc.
- 140 Overtime Includes all special payments for overtime.
- 250 Employer Payroll Expenses Includes Health Insurance, Life Insurance, Retirement System, Social Security and Workmen's Compensation cost.

MAINTENANCE & OPERATION

- 300 Operating Expenses Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 310 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.
- 340 Other Contractual Services Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 390 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business. Not associated with travel and per diem.

MAINTENANCE & OPERATION (continued)

- 400 Travel & Per Diem Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.
- 410 Communication Services Telephone, telegraph or other communications.
- 420 Transportation Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 430 Utility Services Includes all expenses incurred from use of heat, light, power, water, garbage and sewer.
- 440 Rentals & Leases Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 450 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 460 Repair & Maintenance Services Includes amounts expended for maintenance and repair of equipment and buildings by outside firms including annual service contracts.
- 470 Printing & Binding Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 480 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 490 Other Current Charges & Obligations Includes miscellaneous expense not otherwise classified.
- 510 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.

MAINTENANCE & OPERATION (continued)

520 Operating Supplies Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks, etc.

540 Books, Publications, Subscriptions & Memberships Includes charges for memberships in various organizations and for subscriptions to various publications.

550 Duplicating Charges Copying machine.

DEBT SERVICE

700 Debt Service Payments on principal of general obligation bonds of the City.

CAPITAL OUTLAY

620 Building Improvements Includes all building additions and improvements other than maintenance.

630 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.

640 Machinery & Equipment Includes office furniture, fixtures and equipment, lawn mowers, radios, etc. with an estimated life of more than one year and acquisition cost in excess of \$100.

670 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc..